



Republic of the Philippines  
**Department of Education**  
 NATIONAL CAPITAL REGION

**REGIONAL MEMORANDUM**  
 ORD No. 1150 s. 2023

**TO :** Select Regional Office Personnel  
 Schools Division Superintendents  
 SDO Makati City  
 SDO Muntinlupa City

**FROM :** OFFICE OF THE REGIONAL DIRECTOR

**SUBJECT :** CONDUCT OF POLICY REVIEW AND CONSULTATIVE  
 PLANNING WORKSHOP FOR NUTRITION SUPPORT PROGRAM

**DATE :** October 26, 2023

- Attached is the DepEd Memorandum OUOPS No. 2023-03-9692 dated October 19, 2023, announcing the conduct of the **Policy Review and Consultative Planning Workshop for Nutrition Support Program**, to be held at the **National Educator's Academy of the Philippines-CALABARZON** in Malvar, Batangas on **November 27, 2023-December 01, 2023**.
- In view of this, the following personnel are identified as representatives of NCR for the said activity:

Name	Position and Designation	Office Assignment
Dr. Connie P. Gepanayao, MD, FPPS or Ms. Micah G. Pacheco	Medical Officer IV  OIC-CES of CLMD	Regional Office NCR
Ms. Jennifer V. Belleza, RND	Nutritionist-Dietitian II/Regional GPP Focal Person	Regional Office NCR
Ms. Lea A. Torio, RN	Nurse II and Division GPP Focal Person	SDO Makati City
Ms. Amor M. Cascala, RN	Nurse II and Division Food Safety Compliance Officer	SDO Muntinlupa City

- Board and Lodging and traveling expenses of the participants shall be charged against BLSS-SHD funds. Regional and Schools Division Offices shall augment funds in case of deficiencies and shortages, subject to the usual accounting and auditing rules and regulations.





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4. For workshop day/s that fall on holidays or weekends, participants shall be provided with Compensatory Time-off per CSC and DBM Joint Circular No.2, s.2004 on Non-Monetary Renumeration for Overtime Service Rendered.
5. Immediate and wide dissemination of this memorandum is desired.

A handwritten signature in black ink, appearing to read "Wilfredo E. Cabral".

**WILFREDO E. CABRAL, CESO III**  
Regional Director, DepEd NCR and  
Officer-In-Charge, Office of the Undersecretary  
Human Resource and Organizational Development





Republic of the Philippines  
 Department of Education  
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Republic of the Philippines  
 Department of Education  
 OPERATIONS

OUOPS No. 2023-03-0672  
 MEMORANDUM

TO : Regional Directors  
 Minister of Basic, Higher and Technical Education, BARMM,  
 Schools Division Superintendents  
 School Health Personnel  
 All Others Concerned

FROM : Atty. REYSEA A. ESCOBEDO  
 Undersecretary for Operations

HELENITA ESPANA-ALAMA  
 Director I and Officer-in-Charge,  
 Office of the Assistant Secretary for Operations

SUBJECT : CONDUCT OF POLICY REVIEW AND CONSULTATIVE  
 PLANNING WORKSHOP FOR NUTRITION SUPPORT  
 PROGRAM

DATE : October 19, 2023

The Operations Strand, through the Bureau of Learner Support Services-School Health Division (BLSS-SHD), will conduct a Policy Review and Consultative Planning Workshop for Nutrition Support Program, to be held at the National Educators' Academy of the Philippines - CALABARZON in Marikina, Batangas, on November 27 - December 1, 2023. This aims to review and update existing policies on School Nutrition program and to plan and synchronize FY 2024 activities for Nutrition Support Program in all levels of governance.

It is expected that the following participants for the trainings are:

- a. Regional Office - One (1) Regional Nutritionist-Dietitian or representative (preferably Medical Officer or Chief, Curriculum and Learning Management Division)

- One (1) Gulayan sa Paaralan Program (GPP) Coordinator

**b. Schools Division Office (SDO)**

- One (1) GPP Coordinator
- One 1/1 Food Safety Compliance Officer

Board and lodging and the traveling expenses of the participants shall be charged against BLSS-SHD funds. Regional and Schools Division Offices shall augment funds in case of deficiencies and shortages, subject to the usual accounting and auditing rules and regulations.

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For workshop day/s that fall on holidays or weekends, participants shall be provided with Compensatory Time-Off per Civil Service Commission and Department of Budget and Management Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered.

For clarification and further information, please contact Ms. Belda C. Beltran, ND 1/1 and or Ms. Christine Isabel B. Buenzenida, IEP0 11 of BLSS-SHD through telephone number (02) 8632-9935 or via email at [nutritionsupport@deped.gov.ph](mailto:nutritionsupport@deped.gov.ph).

For immediate dissemination.