

Republic of the Philippines  
**Department of Education**  
 NATIONAL CAPITAL REGION

**REGIONAL MEMORANDUM**

ORD-2023- 1184

**To :** **Schools Division Superintendents**  
 SDO: Caloocan City, Makati City, Malabon City,  
 Mandaluyong City and Navotas City

**From :** **WILFREDO E. CABRAL, CESO III**  
 Regional Director, DepEd NCR  
 Officer-in-Charge, Office of the Undersecretary  
 Human Resource and Organizational Development

**Subject :** **Capacity Building of Field Personnel on the Analysis and Utilization of the National Achievement Test (NAT) Results**

**Date :** November 9, 2023

This is in reference to the attached memorandum signed by Usec. Gina G. Gonong, Undersecretary for Curriculum and Teaching, dated November 3, 2023 relative to the above-captioned subject which is self-explanatory, for information and appropriate action.

The following personnel shall attend the capacity building at Holiday Plaza Hotel, Cebu from November 13-17, 2023:

NAME	POSITION	OFFICE
Restituto Rodelas	Education Program Supervisor	SDO Mandaluyong
Alberto Tiangco		SDO Navotas City
Maria Theresa M. Ruiz	Senior Education Program Specialist	SDO Makati City
Lowell G. Alfonso		SDO Malabon City
Maria Veronica G. Cuartero	Education Program Specialist II	SDO Caloocan City

Please advise the participants to register on or before November 10, 2023 through this link: <https://bit.ly/CapBDataUtilization>. Also, they should bring their own laptop with installed Jamovi which can be downloaded for free via this site: [www.jamovi.org](http://www.jamovi.org).

Travel and other allowable expenses shall be charged to the local funds of the SDOs subject to the usual accounting and auditing rules and regulations.

Immediate dissemination and compliance of this Memorandum is desired.






Republic of the Philippines  
**Department of Education**

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

**MEMORANDUM**  
**DM-CT-2023-**

TO : **Regional Directors**  
**Minister, Basic, Higher, and Technical Education, BARMM**  
**Schools Division Superintendents**

FROM :   
**GINA O. GONONG**  
Undersecretary for Curriculum and Teaching

SUBJECT : **Capacity Building of Field Personnel on the Analysis and Utilization of the National Achievement Test (NAT) Results**

DATE : **November 3, 2023**

1. The Department of Education (DepEd), through the Bureau of Education Assessment (BEA), will conduct a **Capacity Building of Field Personnel on the Analysis and Utilization of the National Achievement Test (NAT) Results** on **November 13-17, 2023**. The activity will be conducted in **Holiday Plaza Hotel, Cebu**.
2. The capacity building aims to train field personnel on how to analyze test results, derive interpretations/insights using appropriate statistical tools, and develop an action plan to improve teaching practices and learning outcomes.
3. The capacity building shall be participated by the representatives from the following offices:

Office	Number of Representatives	Qualifications
Regional Office (RO)	1 per region	1. The RO representative must have: <ul style="list-style-type: none"><li>• a good background in statistics, particularly on statistical tests that may be used to analyze relationship among variables and/or check for significant differences among groups;</li><li>• an experience in using the Statistical Package for the Social Sciences (SPSS); and</li><li>• an experience in assisting in the administration of national assessments administered by BEA,</li></ul>



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		<p>particularly the National Achievement Test (NAT) for Grade 10.</p> <p>2. The representative may not necessarily be the Regional Testing Coordinator (RTC).</p>
Schools Division Office (SDO)	4 per region	<p>1. The SDO representatives shall have the same set of skills and background with the RO representative.</p> <p>2. The SDO representatives shall be determined by the RO.</p> <p>3. The SDO representatives shall come from four different SDOs.</p> <p>4. The SDO representatives may not necessarily be Division Testing Coordinators (DTCs).</p>

- 4. No additional representatives shall be accommodated due to funding restrictions.
- 5. The identified RO and SDO representatives shall register on or before **November 10, 2023** through this link: <https://bit.ly/CapBDDataUtilization>.
- 6. The representatives are expected to bring their own laptop with an installed **Jamovi**. Visit [jamovi.org](http://jamovi.org) for your reference.
- 7. The activities in the capacity building are shown in the table below.

Time	Activities		
	November 13, 2023	November 14-16, 2023	November 17, 2023
8:00 a.m. - 12:00 p.m.	Arrival in the venue Note: First Meal - Breakfast	Training Proper	Training Proper Note: Check out at 12:00 p.m.
12:00 p.m. - 1:00 p.m.	Lunch		
1:00 p.m. - 5:00 p.m.	Opening Program	Training Proper	Closing Program Travel back to station

- 8. Travel and other allowable expenses shall be charged to the local funds of the ROs and SDOs.

Copy Furnished:

Atty. Revsee A. Escobedo, Undersecretary for Operations

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