



Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION

November 10, 2023

REGIONAL MEMORANDUM

No. 1213, s. 2023

**To: Schools Division Superintendents
 RO & SDO SBM Coordinators
 Public Schools District Supervisors
 School Principals
 All Others Concerned**

**DISSEMINATION OF TOUCHSTONE: THE OFFICIAL DEPED NCR JOURNAL
 OF TECHNICAL ASSISTANCE (TA) ACCOMPLISHMENTS AND NOTABLE
 PRACTICES TO THE FIELD CUM LAUNCHING OF DEPED NCR
 SCHOOL GOVERNANCE COUNCIL (SGC) PORTAL**

1. The Field Technical Assistance Division (FTAD) this Region acknowledges the continuous support, participation, and cooperation of the SBM Coordinators, Public Schools District Supervisors (PSDS), school principals from sixteen Schools Division Offices (SDO) during the conduct of *Learning Engagement on the TA Plan Preparation, Quarterly TA Learning Exchange with the SGC Champions, and the Preparation of Journal on TA Accomplishments and Notable Practices*. It is commendable that the SDOs share their accomplishments and notable practices which others can benchmark. This truly reflects collaboration and strong stakeholder partnerships. Hence, this Office announces the launching of **DepEd NCR SGC Portal**, where the **Touchstone: The Official DepEd NCR Journal on TA Accomplishments and Notable Practices** is already published.
2. As agreed upon during the Quarterly TA Learning Exchange with the School Governance Council (SGC) Champions on March 28-29, June 26-27, and September 26-27, 2023, all templates/forms such as *Contact Report (CoRe) TAPA Templates #1 to #3, TA-Project/Activity Completion Report, SGC Checklist of Activities & MOVs, documentation of SDO TA accomplishments & notable practices, etc.*, which can be found in the DepEd NCR SGC Portal, are the *required forms/templates to be utilized in the submission of reports*.
3. Furthermore, as stated in the Regional Memorandum No. 108, s. 2023, the deadline for submission of SDO Contact Report, TA-Project/Activity Completion Report, one-page documentation of SDO TA accomplishments/notable practices and its 3-minute video is on **October 30, 2023, 5:00 PM**. All reports shall bear the Schools Division Superintendent (SDS) signature.



Address: Misamis St., Bago Bantay, Quezon City
 Email address: ncr@deped.gov.ph
 Website: depedncr.com.ph

Doc. Ref. Code	RO-ORD-F004	Rev	00
Effectivity	01.26.23	Page	1 of 2



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

- All reports shall be submitted through the **DepEd NCR SGC Portal** which can be accessed through the <https://sites.google.com/view/ncrftad/home>. The portal's navigation guide can be found at the Resources Bar.
- The Technical Working Group (TWG) for the development of Touchstone is hereby reconstituted, to wit:

OVERSIGHT COMMITTEE/TWG		
RO	Roger R. Morallos Jingle A. Lim Maria Laarni Carla Paranis	Gina M. Galvez Melody N. Jolo
SDO	Quezon City	
Chair	Heidee F. Ferrer	
Assistant Chair	Perlita P. Depatillo	
Members	Jelyn C. Vigonte Jerson R. Castillo Jessie A. Mariano Virginia A. Galman Ma. Esperanza S. Ventura	Michael B. Armentia Cerille Joseph M. Reyes Annabelle M. Ronquillo Noraline C. Vinas

- Technical Working Group - *Editor-in-Chief, Co- Editor-in-Chief, Assistant Editor-in-Chief, Authors, Contributors, SGC Portal Developers, Layout Artist, Language Evaluators/Editors*; and the Oversight Committee stated in the Touchstone (Volume 1, s. 2023) shall be granted the Compensatory-Time-Off/Service Credit for the completion of each phase/volume of the journal for every day served on weekends. The schedule for Phase 1 is on September 9-10, 16-17, 23, while Phase 2 is on November 18, 25, December 2, 9-10, & 16, 2023.
- For documentation and adjustment on the SGC Portal purposes, the TWG on the Preparation of Journal on TA Accomplishments & Notable Practices shall attend the meeting for the TA Learning Exchange with the SGC Champions: 4th Quarter on November 20 -21, 2023 at the DepEd NCR Conference Hall.
- For clarifications and concerns, please contact the focal person Dr. Jingle A. Lim, Education Program Supervisor, Field Technical Assistance Division, through jingle.lim@deped.gov.ph.
- For immediate dissemination and compliance.


WILFREDO E. CABRAL, CESO III
Regional Director

/ftad-jal



Address: Misamis St., Bago Bantay, Quezon City
Email address: ncr@deped.gov.ph
Website: depedncr.com.ph

Doc. Ref. Code	RO-ORD-F004	Rev	00
Effectivity	01.26.23	Page	2 of 2