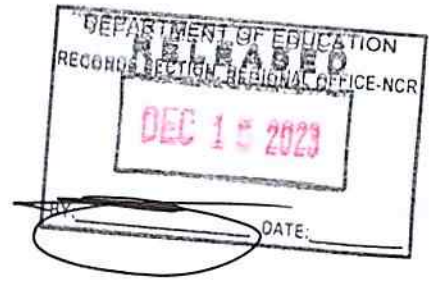





Republic of the Philippines  
**Department of Education**  
 NATIONAL CAPITAL REGION



**REGIONAL MEMORANDUM**  
 ORD-2023-1299

**TO :** **SCHOOLS DIVISION SUPERINTENDENTS**  
 Division DRRM Coordinators

**FROM :** **JOCELYN DR. ANDAYA**   
 Director IV

**SUBJECT :** **MEETING OF DEPED-NCR REGION AND DIVISION DRRM COORDINATORS WITH DIRECTOR CHRISTIAN E. RIVERO**

**DATE :** December 13, 2023

Attached is a Notice of Meeting from Atty. Christian E. Rivero, EdD, Director, Disaster Risk Reduction and Management Service-Central Office re: Meeting with the DepEd NCR Disaster Risk Reduction and Management Coordinators on December 19, 2023, 9:00 am at the DepEd-NCR ESSD Technical Room, 2<sup>nd</sup> Floor Usec Varela Bldg. Quezon City. Matters regarding fund utilization and other important issues and concern will be discuss.

Attendance of all SDO DRRM Coordinators is required.

For strict compliance.



Address: Misamis St., Bago Bantay, Quezon City  
 Email address: ncr@deped.gov.ph  
 Website: depedncr.com.ph

Doc. Ref.	R-OR-F00	Re	0
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**NOTICE OF MEETING**

**FOR :** **JOCELYN DR ANDRADA**  
*Director IV*  
*Department of Education, National Capital Region*

**DepEd NCR Schools Division Superintendents**

**PERLITO MANALAD**  
*Project Development Officer II*  
*DRRM Coordinator for DepEd National Capital Region*

**DepEd-NCR Schools Division Office DRRM Coordinators**

**FROM :** **ATTY. CHRISTIAN E. RIVERO, EdD**  
*Director IV*  
*Disaster Risk Reduction and Management Service*

**SUBJECT :** **MEETING WITH THE DEPED NCR DISASTER RISK REDUCTION AND MANAGEMENT COORDINATORS**

**DATE :** **13 DECEMBER 2023**

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This is to inform you that the DepEd Disaster Risk Reduction and Management Service (DRRMS) will have a coordination meeting with the Disaster Risk Reduction and Management (DRRM) Coordinators from Region office and School Division Office levels on **December 19, 2023, Tuesday, 9:00 AM** at the **DepEd NCR Tech Room, DepEd National Capital Region, Misamis Street, Bago Bantay, Quezon City.**

The DepEd DRRMS Director, Area of Responsibility (AOR) lead, DRRMS finance focal person shall discuss the following agenda:

- Fund Utilization
- Areas of innovation (local practices)
- Expanded Quick Response and Recovery Team
- Manpower Resources for response interventions

The DRRM Coordinators are asked to make every effort to attend this meeting as their input and participation are crucial. Travel and all allowable expences shall be charged against their local funds subject to usual accounting rules and regulations.

Should you have any questions and clarifications, please contact Mr. Anthony Gil Q. Versoza at 028-637-4933/ 0933-6023317 or send email at [anthony.versoza@deped.gov.ph](mailto:anthony.versoza@deped.gov.ph)

Thank you.