





Republic of the Philippines

Department of Education

NATIONAL CAPITAL REGION

TO : SCHOOLS DIVISION SUPERINTENDENTS

SDO Manila SDO Pasay City SDO Pasig City

FROM : JOCELYN DR ANDA

Director IV

SUBJECT : WORKSHOP ON THE VALIDATION OF COURSE

OUTLINE FOR FUNCTIONAL EDUCATION AND LITERACY PROGRAM (FELP) - FINANCIAL EDUCATION

DATE : December 18, 2023

 This has reference to that attached Memorandum DM-CT-2023-409, dated November 29, 2023, from ASec. Alma Ruby C. Torio, Officer-in-Charge, Office of the Undersecretary for Curriculum and Teaching, Department of Education, relative to the above-captioned activity, contents of which are self-explanatory. Said activity is scheduled on January 5- 7, 2024 at a venue within National Capital Region (specific venue will be announced in a separate issuance).

2. Immediate dissemination of this Memorandum is desired.









Republic of the Philippines

Devartment of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

MEMORANDUM DM-CT-2023 409

TO

MAY B. ECLAR

Regional Director, Region III

NICOLAS T. CAPULONG

Regional Director, Region IV-B-MIMAROPA

JOCELYN DR ANDAYA

Regional Director, National Capital Region

FROM

ALMA RUBY C. TORIO

Assistant Secretary for Curriculum and Teaching Officer-in-Charge, Office of the Undersecretary for

Curriculum and Teaching

SUBJECT

WORKSHOP ON THE VALIDATION OF COURSE OUTLINE

FOR FUNCTIONAL EDUCATION AND LITERACY PROGRAM

(FELP) - FINANCIAL EDUCATION

DATE

November 29, 2023

The Bureau of Alternative Education (BAE), in partnership with the Education Development Center (EDC), through its USAID Opportunity 2.0 (O2) Program, successfully developed the first course outline for Financial Education as a pilot course offering under the Functional Education and Literacy Program (FELP). The said course outline will serve as a guide in developing the learning resources needed for the pilot implementation of the course.

In line with this, BAE will conduct the Workshop on the Validation of Course Outline for Functional Education and Literacy Program (FELP)- Financial Education from January 5-7, 2024 finclusive of travel time) in a venue in National Capital Region (specific venue will be announced in a separate issuance).

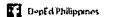
This validation process specifically aims to:

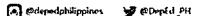
- 1. check the scope and sequence of the course content;
- 2. examine the appropriateness and relevance of the instructional design;
- 3. evaluate the alignment of the activities and assessment strategies with the learning competencies of the course outline;
- 4. finalize the performance-based learner assessment at the end of the course.

Please see Attachment No. 1 for the List of Participants and Attachment No. 2 for the Workshop Design for your reference. Board and lodging, other expenses for supplies and materials, travel and other incidental expenses of the participants will be charged to USAID Opportunity 2.0 funds.

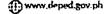


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Participants are reminded to:

1. Bring their own laptops, and other related reading materials as references for this workshop.

2. Observe the time-on-task policy based on DepEd Order (DO) No. 9, s. 2005, "Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance therewith."

Likewise, participants of this workshop shall be entitled to service credits pursuant to DepEd Order No. 53, s. 2003, "Updated Guidelines on Grant of Vacation Service Credit of Teachers" and Compensatory Time-Off (CTO) per CSC-DBM Joint Circular No. 2, s. 2004, "Non-Monetary Remuneration for Overtime Services", whichever is appropriate and applicable.

For queries or clarifications, please contact **Michael Angelo V. Infante,** Senior Education Program Specialist, BAE - Program Management and System Development Division (PMSDD) through email at bae.pmsdd@deped.gov.ph.

Immediate dissemination of and strict compliance with this Memorandum are directed.

Copy furnished:

ATTY, REVSEE A. ESCOBEDO Undersecretary for Operations









Attachment No. 1 to DM-CT-2023- 409

LIST OF PARTICIPANTS

Name	Position	School	Division	Region
1. Danreb D. Bernabe	Teacher II	Rizal National High School	Occidental Mindoro	4B
2. Emma C. Balbastro	Master Teacher I	Bulalacao National High School	Oriental Mindoro	4B
3. Lizel Ballesteros	Teacher III	Lankandula High School	Manila	NCR
4. Ronel C. Pauig	Teacher I	Pasay City West High School	Pasay	NCR
5. Rodolfo C. Bruan	Teacher III	Buting Senior High School	Pasig	NCR
6. Jonnie M. Antalan	ALS Teacher	Bonifacio V. Romero-SHS	Angeles City	
7. Ralph Anthony G. Timbol	ALS Teacher	Magalang Elementary School	Pampanga	III
8. Ronnel B. Felonia	Teacher III	Buting Senior High School	Pasig	NCR
9. Maria Trixia Camille C. Jayme	Teacher III	Buting Senior High School	Pasig	NCR
10.Jervis C. Macaballug	Teacher II	Santolan High School	Pasig	NCR

. Attachment No. 2 to DM-CT-2023-409

WORKSHOP ON THE VALIDATION OF COURSE OUTLINE FOR FUNCTIONAL EDUCATION AND LITERACY PROGRAM (FELP) - FINANCIAL EDUCATION December 1 to 3, 2023

Indicatio

		Indicative Program of Activities	:
Time	Day 1 (January 5, 2024)	Day 2 (January 6, 2024)	Day 3 (January 7, 2024)
7:00-7:30		Registration	U.
7:30-8:00	Arrival and Billeting of the Participants	Management of Learning	earning
8:01-9:00		Workshop 1	Workshop 5
		Checking of Course Content and Instructional	Finalization of the validated
		Design	Financial Education Course Outline
9:01-9:30		Presentation and Critiquing of Outputs	-
9:31-10:00		Workshop 2	
10:01-11:00		Alignment of Suggested Activities and	
		Assessment with the Learning Competencies	
		with the	Submission of Outputs
11:01-12:00		Presentation and Critiquing of Outputs	
12:01-1:00		LUNCH	
1:01-2:00	Part I- Opening Program	Workshop 3	Closing Program
	National Anthem	Revision of Suggested Activities and Assessment	Nationalistic Song
2:01-2:30	Prayer	Presentation and Critiquing of Outputs	Prayer
2:31-3:0	DepEd Quality Policy	Workshop 4	Insights
3:31-4:00	Acknowledgment of Participants	Validation and Revision of Performance-based	Distribution of Certificates
4:01-5:00	Welcome Message	Learners Assessment	Closing Message
	Statement of Purpose		Administrative Concerns and Ways
	Photo Opportunity		Forward
	Part II		
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	mechanics of the workshop Michael Angelo V. Infante, SrEPS		
	Overview of FELP-FinEd Ernie M. Pamor, SvEPS		
	Considerations for the Validation of Course Outline Philip Purnell, Senior International Consultant		
Expected Outputs	Participants oriented on their assigned tasks and responsibilities for the validation workshop	Revised and Enhanced Financial Education Course Outline	Finalized and validated Financial Education Course Outline
Officer-of-the Day	Brenfel C. Hajan	Michael Angelo V. Infante	Brenfel C. Hajan