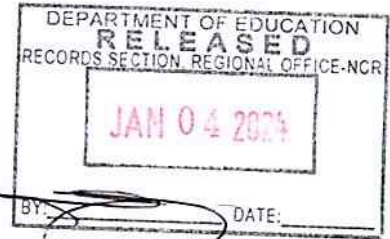




Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION



MEMORANDUM
 RM-NCR-2024- 002

TO : Schools Division Superintendents
 Bids and Awards Committee (BAC) Chairpersons
 Division Procurement Focal Persons
 All Others Concerned

FROM : **JOCELYN DR. ANDAYA** 
 Director IV

SUBJECT : **REQUEST FOR APPROVAL/CLEARANCE OF THE PROPOSED DEPED ORDER (DO) SPECIFYING THE GUIDELINES IN THE PREPARATION OF APPROVED BUDGET FOR CONTRACT (ABC) FOR GOODS AND SERVICES, CONSULTING SERVICES, AND INFRASTRUCTURE PROJECTS**

DATE : January 3, 2024

1. Pursuant to the attached OUPro No. 617, s. 2023 MEMORANDUM from Atty. Gerald L. Chan, Undersecretary for Procurement dated December 19, 2023, all Schools Division Offices are advised to give feedback on the above-mentioned subject not later than **January 10, 2024**.
2. Please submit your feedback using the template indicated in the said Memorandum at email address oupro@deped.gov.ph, copy furnished this Office at procurement.ncr@deped.gov.ph.
3. For strict compliance.



Address: Misamis St., Bago Bantay, Quezon City
 Email address: ncr@deped.gov.ph
 Website: depedncr.com.ph

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Effectivity	01.26.23	Page	1 of 1