



Republic of the Philippines  
**Department of Education**  
 NATIONAL CAPITAL REGION



January 2, 2024

**REGIONAL MEMORANDUM**  
 ORD No. 019, s. 2024

**To:** Schools Division Superintendents  
 All Others Concerned

**MICROSOFT YOUTH AMBASSADORS (MYA) 2.0  
 PROGRAM GRADUATION CEREMONY**

1. Pursuant to the attached Unnumbered Memorandum dated December 22, 2023 of Rovin James F. Canja, Project Development Officer IV, Officer-in-Charge, Office of the Assistant Secretary for Operations re: MYA 2.0 Program Graduation Ceremony, the hybrid conduct of the said event will be on January 27, 2024 from 8:00 a.m. to 5:00 p.m. at the Tanghalang Rizal, Rizal High School, Pasig City and via Microsoft Teams for those who will participate online.
2. In this connection, Division Youth Formation Coordinators (YFCs) are requested to provide technical assistance to all MYAs to ensure maximum participation in the aforementioned activity.
3. Attached are the Graduation Ceremony General Guidelines, Program of Activities, Parental Consent and Waiver Form, and List of Microsoft Youth Ambassador (MYA) Fellows, for reference.
4. For inquiries and concerns, please contact the BLSS-LFD at this email : [blss.lfd@deped.gov.ph](mailto:blss.lfd@deped.gov.ph).
5. For immediate dissemination.

**JOCELYN DR. ANDAYA**  
 Director IV

Encl.: As stated



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2



Republic of the Philippines  
Department of Education  
OFFICE OF THE ASSISTANT SECRETARY FOR OPERATIONS  
BUREAU OF LEARNER SUPPORT SERVICES  
School Health Division | School Sports Division | Youth Formation Division

OM-OASOPS-2023-01\_\_

**MEMORANDUM**

FOR : **Regional Directors  
Minister, Basic, Higher, and Technical Education, BARMM  
Regional and Division Youth Formation Coordinators  
Schools Division Superintendents  
All Others Concerned**

FROM : **ROVIN JAMES F. CANJA**  
Project Development Officer IV  
Officer-in-Charge  
Office of the Assistant Secretary for Operations

SUBJECT : **MICROSOFT YOUTH AMBASSADORS (MYA) 2.0  
PROGRAM GRADUATION CEREMONY**

DATE : **December 22, 2023**

The Office of the Assistant Secretary for Operations (OASOPS), through the Bureau of Learner Support Services-Learner Formation Division (BLSS-LFD), *transitioning from Youth Formation Division*, hereby announces the **hybrid** conduct of the **Microsoft Youth Ambassadors (MYA) 2.0 Program Graduation Ceremony** on **Saturday, January 27, 2024** from **8:00 a.m. to 5:00 p.m.**

In partnership with Microsoft Philippines and the Schools Division Office of Pasig City, this year's graduation ceremony will be held at **Tanghalang Rizal, Rizal High School, Pasig City**, while **Microsoft Teams** will be used as the virtual platform for those who will participate online.

This activity aims to:

- acknowledge learners who have successfully met the requirements for program completion;
- recognize outstanding learners who have excelled during the conduct of Train the Trainer sessions and the Capstone Program; and

- c. provide an avenue for the learners to celebrate success, friendship, and camaraderie.

In this regard, the OASOPS hereby requests all Youth Formation Coordinators (YFCs) to provide technical assistance to all MYAs to ensure maximum participation in the aforementioned activity.

Moreover, all travel and other related expenses incurred by all participants in this activity can be charged to local funds, Program Support Funds, or to the School MOOE, subject to the usual accounting and auditing rules and regulations. For your reference, kindly see **Annexes A-D** for the **Graduation Ceremony General Guidelines, Program of Activities, Parental Consent and Waiver Form,** and **List of Microsoft Youth Ambassador (MYA) Fellows.**

For inquiries and concerns, please contact the BLSS-LFD at email [blss.lfd@deped.gov.ph](mailto:blss.lfd@deped.gov.ph).

Immediate dissemination of this Memorandum is desired.



## Annex A.

### Graduation Ceremony General Guidelines

1. All MYA 2.0 program graduates are requested to submit their most recent photograph [myaprogram@outlook.com](mailto:myaprogram@outlook.com) (cc: [matt.matibag@deped.gov.ph](mailto:matt.matibag@deped.gov.ph)) **on or before Friday, January 05, 2024**. The photo must have the following specifications:
  - a. Resolution: High definition
  - b. Orientation: Portrait
  - c. Aspect Ratio: 3:4
  - d. Background: White with proper lighting and angle
  - e. Regional Cultural attire, Formal/Semi-formal attire, school uniform or organization shirt/polo-shirt
2. All MYA 2.0 program graduates may attend either on a face-to-face or virtual setup. Kindly refer to the following guidelines:
  - 2.1. **Limited face-to-face**
    - 2.1.1. Attendance confirmation shall be done on or before **Friday, January 05, 2024** through this link: [https://bit.ly/MYAGRAD\\_Confirmation](https://bit.ly/MYAGRAD_Confirmation).
    - 2.1.2. The accommodation and other travel expenses to be incurred by all participants before, during, and after the event will not be covered by BLSS-LFD and Microsoft Philippines. However, the participants can charge their expenses to their respective local funds, Program Support Funds, or to their school MOOE, subject to the usual accounting and auditing rules and regulations.
    - 2.1.3. The BLSS-LFD highly reiterates that the participation in the limited face-to-face activity is **voluntary**.
    - 2.1.4. All face-to-face attendees must adhere to and comply with the following requirements listed below:
      - a. Must be fully vaccinated before the actual graduation and submit an electronic copy of vaccination certificate or card and a valid ID to verify the truthfulness of the requirement;
      - b. Must submit a signed parental consent and waiver form (**Annex C**); and
      - c. Must be accompanied by a non-teaching personnel, preferably the Youth Formation Coordinator (YFC) of the MYAs, to serve as chaperone during the activity. However, if the YFC is unable to

attend, the MYA's School Head, Teacher-Adviser or Parent/Guardian may serve as the chaperone during the event.

- 2.1.5. To ensure health, safety, and well-being of all participants, it is required that all attendees must comply with the minimum public health standards throughout the event.
- 2.1.6. All MYAs, including their chaperones, are instructed to wear a decent **smart casual attire** during the event.
- 2.1.7. All non-teaching personnel, including management staff, who will provide technical assistance during the said activity, are hereby recommended by the OUOPS to avail a Compensatory Time Off (CTO) as per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Curricular No. 02 s, 2004 on Non-Monetary Remuneration for Overtime Service Rendered.

On the other hand, all teaching personnel who will render services as chaperone during the said activity are recommended to earn one-day service credit for accumulated eight-hour service but not to exceed three-day service credits.

Granting of service credits must adhere to the DepEd Order No. 53, s. 2003 titled, "*Updated Guidelines on the Grant of Vacation Service Credits to Teachers*", particularly on Item No. 1-d sub-items and k and Item No. 1-f, which contains relevant provisions on the grant of service credits.

However, the approval of the service credits and CTO is subject to existing rules and regulations of the Department of Education (DepEd) and shall be approved by their respective Schools Division Offices.

## 2.2. **Virtual platform**

- 2.2.1. All other MYAs, as well as their Parents/Guardians, Teacher-Advisers, School Heads, and Learner Formation Coordinators, who are unable to attend the limited face-to-face activity are highly encouraged to participate virtually.
- 2.2.2. The Microsoft Teams meeting link will be sent via email and posted on the official communication channels of the MYA program.
- 2.2.3. During the activity, all virtual attendees are expected to:
  - a. be in a noise-free and non-distracting environment;
  - b. enter the virtual platform fifteen (15) minutes before the actual program;
  - c. utilize the virtual background provided; and

d. wear decent and appropriate attire.

3. All **Microsoft Youth Ambassador (MYA) Fellows** listed on **Annex D** are also invited to attend the momentous event.
4. All other details pertaining to the graduation ceremony not stated on this memorandum shall be released on a separate advisory.
5. All other announcements relative to the conduct of this event will be posted on the official Facebook group and Microsoft Teams site for the MYA Program or released through an advisory, if necessary.

**Annex B.**

**Program of Activities**

<b>Time</b>	<b>Activity</b>
8:00 a.m. – 10:00 a.m.	Arrival and Registration of Participants
10:01 a.m. – 11:45 a.m.	Preliminary Activities
11:46 a.m. – 1:00 p.m.	Lunch Break and Open House Videos   AVP
1:01 p.m. – 1:10 p.m.	Preliminaries   AVP
1:11 p.m. – 1:25 p.m.	<b>Grand Opening Number</b>   SDO Pasig City
1:26 p.m. – 1:35 p.m.	Attendance Check
1:36 p.m. – 1:45 p.m.	Welcome Remarks  <b>Ms. Clarissa Segismundo</b> Education Programs Lead Microsoft Philippines  <b>Jocelyn DR. Andaya</b> Regional Director DepEd Regional Office – National Capital Region
1:46 p.m. – 2:00 p.m.	Keynote Speech  <b>Dr. Dexter A. Galban</b> Assistant Secretary for Operations
2:01 p.m. – 2:10 p.m.	<b>MYA 2.0 Journey</b>   AVP
2:11 p.m. – 2:25 p.m.	Presentation of Candidates for Graduation   Luzon Graduates
2:26 p.m. – 2:35 p.m.	<b>MYA Testimony</b>   Microsoft Youth Ambassador 2.0 from Luzon
2:36 p.m. – 2:50 p.m.	Presentation of Candidates for Graduation   Visayas and Mindanao Graduates
2:51 p.m. – 3:00 p.m.	<b>MYA Testimony</b>   Microsoft Youth Ambassador 2.0 from Visayas
3:01 p.m. – 3:20 p.m.	Presentation of Special Awards: <ul style="list-style-type: none"> <li>• Top 3 Best Group Capstone Awardees</li> <li>• Top 5 Best Capstone Mentor Awardees</li> <li>• Top 5 MYA Fellows of the Year</li> </ul>
3:21 p.m. – 3:30 p.m.	<b>MYA Testimony</b>   Microsoft Youth Ambassador 2.0 from Mindanao
3:31 p.m. – 3:45 p.m.	Presentation of Special Awards: <ul style="list-style-type: none"> <li>• Top 5 Best in AI Challenge</li> <li>• Top 10 MYA 2.0 of the Year Awardees</li> </ul>
3:46 p.m. – 3:55 p.m.	Closing Message  <b>Ms. Sheryll T. Gayola</b> Schools Division Superintendent Schools Division Office of Pasig City
3:56 p.m. – 4:00 p.m.	Acknowledgement and Photo Opportunity
4:01 p.m. – 5:00 p.m.	Exit of Participants

**Annex C.**

**Parental Consent and Waiver Form**

I, \_\_\_\_\_, as the parent or legal guardian of \_\_\_\_\_, hereby acknowledges that I have been informed of the details of the conduct of the **Microsoft Youth Ambassadors (MYA) 2.0 Program Graduation Ceremony on January 27, 2024 at Tanghalang Rizal, Rizal High School, Pasig City.**

I understand that the Office of the Assistant Secretary for Operations (OASOPS), through the Bureau of Learner Support Services-Learner Formation Division (BLSS-LFD) of the Department of Education shall implement the minimum public health standards set by the government to minimize the risk of the spread of COVID-19, but it cannot guarantee that my child may not be infected with COVID-19 given that it is highly contagious.

I understand that my child's in-person attendance in the event will include associating with teachers, fellow learners and school personnel, and other persons inside and outside of the school that may put my child at risk of COVID-19 transmission, notwithstanding the precautions undertaken by the implementing team.

**Voluntary Participation**

I acknowledge that my child's participation in this activity is completely voluntary. My child may decline to participate or withdraw from participation at any time for any reason. Declining or withdrawal of participation will not result in any penalty or loss of benefits or reduction of any basic right to which my child is entitled. While there remains the risk of possible COVID19 transmission to my child/ren, and to the members of my household, I freely assume the said risk and I permit my child/ren to attend this activity.

**Exclusion (Limitations/Ineligibility)**

I am aware that symptoms of COVID-19 include, but are not limited to, fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, the new loss of taste or smell, sore throat, congestion or runny nose, nausea, vomiting, and diarrhea.

I confirm that my child currently has none of those symptoms, and is in good health. I will not allow my child to physically go to the event if my child or any member of my household develops any of the said symptoms or any other symptoms of illness that may or may not be related to COVID-19. I will also inform the school/division and not allow my child to attend the event if my child or any of my household members tests positive for COVID-19. My child/ren and I, with my household members, will follow the required health and safety protocols and procedures adopted by the school and our community.



## Documentation

I confirm that I give full permission in any recording or picture taken of my child during the conduct of this event and to use some or all of my child's images/ contribution/ performance in any publication (including electronic publications such as film or website) created by or for the BLSS-LFD and its program partners and to release this material to the official platforms of the Department and Microsoft Philippines.

## Confidentiality

I am aware that any information that will be given during the activity will be kept strictly confidential, and personal information will be treated in accordance with the Data Privacy Act of 2012. I am assured that the information about my child will not be shared outside of the implementation team. My child's name will not be used when data from this activity will be analyzed.

I hereby confirm that I agree and understand the commitment of my child as a participant. I also understand and will support my child's endeavor to meet the expectations, guidelines, and responsibilities to his/her fellow participants and to DepEd.

To the extent allowed by law and rules, I hereby agree to waive, release, and discharge any and all claims, causes of action, damages, and rights against the school/division and its personnel as well as officials and personnel of the Department of Education relative to the conduct of the activity.

With full understanding, I – on behalf of myself, my household members, and my child/ren – hereby freely and voluntarily give my consent to my child's participation in the activity on January 27, 2024. I also attest that I had sought the views of my child and he/she has expressed willingness to participate in the activity.

### CONTACT DETAILS FOR QUESTIONS OR PROBLEMS

For any concerns or clarification, you may contact the Bureau of Learner Support Services–Learner Formation Division (BLSS–LFD) through the email address at [blss.lfd@deped.gov.ph](mailto:blss.lfd@deped.gov.ph).

<hr/> Signature of Parent/Guardian over Printed Name	<hr/> Contact Details (Mobile Number)
<hr/> Name of Child	<hr/> Date

\* Please submit this form to your Division Youth Formation Coordinator (YFC) prior to the participation on the event.

**Annex D.**

**Microsoft Youth Ambassador (MYA) Fellows**

No.	Region	Division	Name	Classification
1	I	San Carlos City	Arguel, Rolly B. Jr.	Technical Committee Member
2	I	Dagupan City	Cabalde, Mile Ruth Kobe	Technical Committee Member; <b>Capstone Mentor</b>
3	I	San Carlos City	Cayabyab, Jason T.	Creative Development Team Member; <b>Capstone Mentor</b>
4	I	La Union	Inggo, Arbel Russ L.	Technical Committee Member
5	II	Santiago City	Casil, Ralph B.	Creative Development Team Member
6	II	Cauayan City	Flores, Cyril Abegail	Program Committee Member
7	II	Nueva Vizcaya	Hernaiz, Shevana Jaira	Creative Development Team Member
8	II	Cauayan City	Martin, Angel A.	Creative Development Team Member; <b>Capstone Mentor</b>
9	II	Santiago City	Ongcuangco, Ronel Isaac	Technical Committee Member
10	II	Nueva Vizcaya	Pidut, Eiven Rea Shamy!	Technical Committee Member
11	III	Malolos City	Acebedo, Jezer James M.	Secretariat Committee Member
12	III	Science City of Muñoz	Acosta, Rica Joy Denisse S.	Program Committee Member
13	III	Nueva Ecija	Avenida, Raven Joy	Program Committee Member; <b>Capstone Mentor</b>
14	III	Bulacan	Batis, Glen Justine P.	Creative Development Team Member; <b>Capstone Mentor</b>
15	III	Tarlac City	Cabenta, Mercy T.	Program Committee Member
16	III	Malolos City	Cruz, Christina C.	Program Committee Member
17	III	Angeles City	Dayrit, Eurlish Audrey Q.	Program Committee Member; <b>Capstone Mentor</b>
18	III	Bulacan	De Castro, Raphael M.	Technical Committee Member; <b>Capstone Mentor</b>
19	III	San Jose City	Dela Cruz, Ma. Kristine Joy D.G.	Program Committee Member
20	III	Olongapo	Fermantez, Rod Isaiah Callo	Creative Development Team Member; <b>Capstone Mentor</b>
21	III	Aurora	Gata, Ma Eugenie Yvette M.	Technical Committee Member
22	III	Olongapo City	Jallorina, Lady Charlyne	Program Committee Member; <b>Capstone Mentor</b>
23	III	Olongapo City	Jallorina, Lady Mella	Secretariat Committee Member; <b>Capstone Mentor</b>
24	III	Bulacan	Jimenez, Jhanna Bea Y.	Secretariat Committee Member; <b>Capstone Mentor</b>
25	III	Gapan City	Mallare, Jhanver	Program Committee Member
26	III	Zambales	Mercado, Daniel Ace B.	Secretariat Committee Member; <b>Capstone Mentor</b>
27	III	Angeles City	Nucum, Kyran Churchill S.	Secretariat Committee Member; <b>Capstone Mentor</b>
28	III	San Jose del Monte	Omac, France Ann C.	Secretariat Committee Member
29	III	San Jose del Monte	Paca, Alexander Shawn R.	Creative Development Team Member; <b>Capstone Mentor</b>
30	IV-A	Lucena City	Albano, Joey S.	Creative Development Team Member
31	IV-A	Batangas	Alvarez, Vea Angelle A.	Secretariat Committee Member
32	IV-A	Sta. Rosa City	Ariola, Revirae Camil	Program Committee Member
33	IV-A	Batangas	Batronel, Sunshine Jade B.	Creative Development Team Member; <b>Capstone Mentor</b>
34	IV-A	Batangas	Caraig, Shaine Dela Cruz	Secretariat Committee Member
35	IV-A	Calamba City	Castillo, Jomar!	Creative Development Team Member
36	IV-A	Batangas	Cerillo, Scyrill Marie	Technical Committee Member
37	IV-A	Batangas	Cruz, Jenean Alexa	Secretariat Committee Member

38	IV-A	Batangas	De Torres, Kristine P.	Creative Development Team Member; <b>Capstone Mentor</b>
39	IV-A	Lucena City	Dineros, Don Aelar R.	Technical Committee Member; <b>Capstone Mentor</b>
40	IV-A	Batangas	Domanico, Dorothy Anne R.	Secretariat Committee Member
41	IV-A	Batangas	Eronico, Angela Mae A.	Creative Development Team Member
42	IV-A	Cavite	Hular, Kenneth C.	Secretariat Committee Member; <b>Capstone Mentor</b>
43	IV-A	Batangas	Lagus, Sheena Faith C.	Technical Committee Member
44	IV-A	Batangas	Landicho, James Mikhail	Program Committee Member
45	IV-A	Batangas	Malaluan, Margaret Loraine T.	Secretariat Committee Member; <b>Capstone Mentor</b>
46	IV-A	Rizal	Mercado, Rychelle Ann	Technical Committee Member
47	IV-A	Cavite	Palaruan, Jaime Jr. J.	Program Committee Member
48	IV-A	San Pablo City	Panting, Dylan Alexis G.	Creative Development Team Member
49	IV-A	Bifan City	Perilla, Prince RJ A.	Creative Development Team Member
50	IV-A	Upa City	Reyes, Angel Tricia Mae	Secretariat Committee Member
51	IV-A	Batangas	Reynon, John Luke	Program Committee Member; <b>Capstone Mentor</b>
52	IV-A	Rizal	Robles, John Christian	Program Committee Member; <b>Capstone Mentor</b>
53	IV-A	Rizal	Sarmiento, Jordan N.	Program Committee Member
54	IV-A	Batangas	Seminiano, Mark	Technical Committee Member
55	IV-A	Calamba City	Villarlas, Jenny Rose	Technical Committee Member
56	IV-B	Palawan	Alaska, Lynette	Technical Committee Member
57	IV-B	Puerto Princesa City	Asag, Nestor Jann C.	Technical Committee Member
58	IV-B	Palawan	Festejo, Faith Karell C.	Secretariat Committee Member
59	IV-B	Puerto Princesa City	Festejo, Faith Karen C.	Creative Development Team Member
60	IV-B	Oriental Mindoro	Tabaday, Jeremiah	Program Committee Member; <b>Capstone Mentor</b>
61	IV-B	Puerto Princesa City	Tani, Ruvie Honn	Secretariat Committee Member; <b>Capstone Mentor</b>
62	V	Legazpi City	Alcovendas, Krizza Mae C.	Technical Committee Member; <b>Capstone Mentor</b>
63	V	Legazpi City	Alegre, Selene A.	Program Committee Member
64	V	Legazpi City	Altavano, Alessandra	Technical Committee Member
65	V	Legazpi City	Aquino, John Uriel B.	Technical Committee Member
66	V	Legazpi City	Aragon, Jessa M.	Secretariat Committee Member
67	V	Tabaco City	Bonaobra, Wilfredo V. Jr.	Program Committee Member; <b>Capstone Mentor</b>
68	V	Legazpi City	Borras, Mary Clare Trix	Program Committee Member
69	V	Legazpi City	Brun, Maxine Steffanie	Creative Development Team Member
70	V	Legazpi City	Buenafe, Ezekiel N.	Technical Committee Member
71	V	Tabaco City	Buenconsejo, Vincent A.	Technical Committee Member; <b>Capstone Mentor</b>
72	V	Legazpi City	Cañaverol, Ella Mae Li.	Program Committee Member; <b>Capstone Mentor</b>
73	V	Albay	Catara, Julie Ann	Technical Committee Member
74	V	Tabaco City	De Los Santos, Juliene	Secretariat Committee Member
75	V	Legazpi City	Dineros, Sheira Mae A.	Technical Committee Member
76	V	Legazpi City	Ebuenga, Remuz G.	Secretariat Committee Member
77	V	Legazpi City	Granado, E J	Program Committee Member
78	V	Camarines Norte	Hernandez, Adrian Loyd C.	Program Committee Member

79	V	Legazpi City	Hufano, Andrea Kim C.	Program Committee Member
80	V	Legazpi City	Lana, Zedric Jave	Creative Development Team Member
81	V	Albay	Liana, Firstia Nicola	Creative Development Team Member
82	V	Legazpi City	Loria, Ira Roxanne	Program Committee Member
83	V	Legazpi City	Osias, Alexa Marl N.	Secretariat Committee Member
84	V	Catanduanes	Panim, Sheira Mae J.	Creative Development Team Member
85	V	Camarines Norte	Paraiso, Jericho	Technical Committee Member
86	V	Iligao City	Patetico, Samantha Kim D.	Program Committee Member
87	V	Legazpi City	Pinazo, Althea Lujille	Technical Committee Member
88	V	Tabaco City	Quillan, Samara Francesca	Program Committee Member
89	V	Legazpi City	Ranoco, Angellque	Secretariat Committee Member; <b>Capstone Mentor</b>
90	V	Legazpi City	Raquion, Danielle P.	Program Committee Member
91	V	Catanduanes	Salvidar, Naksedil Albert	Technical Committee Member; <b>Capstone Mentor</b>
92	V	Legazpi City	Seva, Sean Darren U.	Technical Committee Member
93	V	Legazpi City	Torrecampo, Wynnie Marie	Creative Development Team Member; <b>Capstone Mentor</b>
94	V	Albay	Valladoild, Miles Owen	Creative Development Team Member
95	V	Albay	Velarde, Nerisa Anne T.	Creative Development Team Member; <b>Capstone Mentor</b>
96	VI	Antique	Astrera, Xandy Jee	Program Committee Member
97	VI	Roxas City	Astrolavio, Jelo	Program Committee Member
98	VI	Antique	Cazefias, Alexander James S.	Technical Committee Member; <b>Capstone Mentor</b>
99	VI	Bacolod City	Corral, Paul Gabrielle T.	Secretariat Committee Member
100	VI	Antique	Dela Rosa, Rochelle	Secretariat Committee Member; <b>Capstone Mentor</b>
101	VI	Antique	Escorpiso, Rian Ysabel	Program Committee Member; <b>Capstone Mentor</b>
102	VI	Antique	Flogoso, Julianne May B.	Program Committee Member
103	VI	Antique	Gallego, Janelle Faye	Creative Development Team Member
104	VI	Antique	Galuyo, Joliene Mae L.	Program Committee Member
105	VI	Roxas City	Gonzales, Sheen Joerose	Program Committee Member; <b>Capstone Mentor</b>
106	VI	Antique	Jastillana, Denz	Program Committee Member
107	VI	Capiz	Lagud, Ernie	Program Committee Member
108	VI	Antique	Magdato, Freshia Mae A.	Creative Development Team Member
109	VI	Antique	Maza, Mary Gabrielle R.	Program Committee Member
110	VI	Antique	Oira, Downen Vier	Technical Committee Member
111	VI	Negros Occidental	Olac, Neil Famyrr	Program Committee Member
112	VI	Iloilo	Paraonda, Janmil Clyde	Creative Development Team Member; <b>Capstone Mentor</b>
113	VI	Antique	Polaron, Julea Alyza	Program Committee Member
114	VI	Antique	Sedavia, Jim Franco L.	Creative Development Team Member; <b>Capstone Mentor</b>
115	VI	Iloilo	Supresencia, Danica	Program Committee Member
116	VI	Antique	Tatoy, Bea Bianca	Program Committee Member
117	VI	Negros Occidental	Tesipao, Twila C.	Program Committee Member; <b>Capstone Mentor</b>
118	VI	Sagay City	Villagomesa, Yohan L.	Creative Development Team Member; <b>Capstone Mentor</b>
119	VI	Silay City	Villareal, Alexis Vincent	Creative Development Team Member



120	VI	Antique	Villasis, Lyle Patrick	Secretariat Committee Member
121	VI	Antique	Zaragoza, Kisses Jane	Creative Development Team Member
122	VI	Aklan	Zaulda, Amiel Roy A.	Secretariat Committee Member
123	VII	Lapu-Lapu City	Antipuesto, John Mark E.	Secretariat Committee Member
124	VII	Negros Oriental	Avila, Antoniette Grace S.	Creative Development Team Member
125	VII	Lapu-Lapu City	Ayta, Evryl M.	Creative Development Team Member; <b>Capstone Mentor</b>
126	VII	Mandaue City	Barbadillo, Kate	Program Committee Member
127	VII	Tagbilaran City	Cartagenas, Vince Joseph	Secretariat Committee Member
128	VII	Bohol	Cenita, Angel Vince	Secretariat Committee Member
129	VII	Bohol	Cenita, Eilmar Rose J.	Creative Development Team Member
130	VII	Cebu	Herbito, Rayv Jasper	Technical Committee Member
131	VII	Danao City	Manulat, Thomas Danjo	Technical Committee Member
132	VII	Lapu-Lapu City	Patalinghug, Hanekyne M.	Creative Development Team Member
133	VII	Lapu-Lapu City	Regulacion, Kaye Akira H.	Creative Development Team Member
134	VII	Negros Oriental	Rendon, John Alfie S.	Program Committee Member
135	VII	Mandaue City	Sieras, Vanessa Angelica	Program Committee Member
136	VII	Lapu-Lapu City	Singculan, John Flex	Program Committee Member
137	VII	Bohol	Socorin, Nathalie Jones L.	Technical Committee Member
138	VIII	Borongan City	Ador, Jean Raye C.	Creative Development Team Member; <b>Capstone Mentor</b>
139	VIII	Leyte	Ambe, Antoniette Jhay	Program Committee Member; <b>Capstone Mentor</b>
140	VIII	Borongan City	Cardona, Jomar Al M.	Secretariat Committee Member; <b>Capstone Mentor</b>
141	VIII	Leyte	Datu, Simon Alan Matthew M.	Creative Development Team Member
142	VIII	Leyte	Gerong, Cristhel Jade G.	Technical Committee Member
143	VIII	Leyte	Olino, Jean Kenneth	Secretariat Committee Member
144	IX	Zamboanga del Norte	Montargo, Shenn	Secretariat Committee Member
145	X	Malaybalay City	Jamora, Ferdie John Luis	Technical Committee Member
146	X	Valencia City	Mamaran, Charles Isaac	Creative Development Team Member
147	X	Valencia City	Mamaran, Chester Ivan	Creative Development Team Member
148	X	Malaybalay City	Mangornong, Abegail	Secretariat Committee Member; <b>Capstone Mentor</b>
149	X	Lanao del Norte	Panes, Ralf Virgil P.	Secretariat Committee Member; <b>Capstone Mentor</b>
150	X	Malaybalay City	Pestafias, Lexia	Technical Committee Member; <b>Capstone Mentor</b>
151	X	Malaybalay City	Surima, Gwene S.	Technical Committee Member
152	X	El Salvador City	Tagaylo, Irish	Secretariat Committee Member; <b>Capstone Mentor</b>
153	X	Tangub City	Villoria, Shane Marie	Secretariat Committee Member
154	XI	Davao City	Manzo, Kiara Leigh	Creative Development Team Member
155	XI	Davao del Sur	Petero, Pete Zedrick	Creative Development Team Member
156	XI	Davao Oriental	Quibo, Jasper L.	Technical Committee Member
157	XI	Davao del Norte	Tompong, Carl Kent P.	Technical Committee Member; <b>Capstone Mentor</b>
158	XI	Davao City	Villacampa, Shelesh Sephia O.	Creative Development Team Member
159	XII	Cotabato	Arais, Ian Jhan	Creative Development Team Member; <b>Capstone Mentor</b>
160	NCR	Pasay City	Balais, Marylene May V.	Secretariat Committee Member

161	NCR	Valenzuela City	Dacillo, Venelie Mae B.	Program Committee Member; <b>Capstone Mentor</b>
162	NCR	Manila	De Guzman, Angelo A.	Creative Development Team Member
163	NCR	Manila	Delmo, Jasmine I.	Secretariat Committee Member
164	NCR	Las Piñas City	Delos Reyes, Jharhed Marle	Technical Committee Member
165	NCR	Manila	Faelnar, Kwen Jirah G.	Program Committee Member; <b>Capstone Mentor</b>
166	NCR	Taguig City – Pateros	Gamboa, Alyssah Erich	Creative Development Team Member
167	NCR	Pasay City	Gonzales, Roxanne	Program Committee Member
168	NCR	Caloocan City	Gozun, Ralph Emmanuel C.	Program Committee Member; <b>Capstone Mentor</b>
169	NCR	Manila	Locap, Fiel Raphael P.	Technical Committee Member
170	NCR	Parañaque City	Lapira, Carlos Danjelle	Technical Committee Member; <b>Capstone Mentor</b>
171	NCR	Pasay City	Medina, Ace M.	Program Committee Member
172	NCR	Manila	Musa, Maharnae Delmo	Technical Committee Member
173	NCR	Caloocan City	Palad, Reinhart Llonne	Creative Development Team Member
174	NCR	Muntinlupa	Romano, Maristella P.	Program Committee Member
175	CAR	Bagulo City	Bustarde, Jessiekheille Breinon	Secretariat Committee Member; <b>Capstone Mentor</b>
176	CARAGA	Agusan del Norte	Canatoy, Sweet Dream A.	Creative Development Team Member



Republic of the Philippines  
**Department of Education**

DEC 12 2023

OFFICE ORDER  
OO-OSEC-2023- 326

**DESIGNATION OF MR. ROVIN JAMES F. CANJA AS OFFICER-IN-CHARGE  
OF THE OFFICE OF THE ASSISTANT SECRETARY FOR OPERATIONS**

To: Undersecretaries  
Assistant Secretaries  
Bureau and Service Directors  
Division Chiefs  
All Others Concerned

1. In view of the official leave of absence of Assistant Secretary Dexter A. Galban, Office of the Assistant Secretary for Operations-Bureau of Learner Support Services (OASOPS-BLSS), and in the exigency of service, **Mr. Rovin James F. Canja**, Project Development Officer IV, BLSS-Youth Formation Division is designated as Officer-in-Charge (OIC) of the OASOPS-BLSS effective December 15-29, 2023 or until the return to duty of Assistant Secretary Galban.

2. As OIC, **Mr. Canja** shall sign official correspondence in the following manner:

**ROVIN JAMES F. CANJA**  
Project Development Officer IV  
Officer-in-Charge  
Office of the Assistant Secretary for Operations

3. Immediate dissemination of this Order is directed.

By Authority of the Secretary:



**WILFREDO E. CABRAL**

Regional Director  
Officer-in-Charge, Office of the Undersecretary  
for Human Resource and Organizational Development