



Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION



REGIONAL MEMORANDUM
 ORD No. 026 S. 2024

TO : Schools Division Superintendents
 Division SBFP Focal Persons
 All Other Concerned Staff

FROM : OFFICE OF THE REGIONAL DIRECTOR

SUBJECT : DIRECTIONS FOR THE IMPLEMENTATION OF THE FY 2023 MILK FUNDS

DATE : January 05, 2024

1. Attached is the Memorandum OUPS No. 2023-03-11587 dated December 21, 2023, from Atty. Revsee A. Escobedo, Undersecretary for Operations, Rovin James F. Canja, PDO IV/OIC-Office of the Assistant Secretary for Operations and Nenneth Esplana-Alama, PhD, Director IV of Bureau of Learner Support Services of DepEd Central Office, Pasig City, entitled: Advisory for the Implementation of School-Based Feeding Program (SBFP) SY 2024-2025.
2. The following are the directions for the implementation of the FY 2023 Milk Funds:
 - 2.1. In compliance with GPBB Resolution No. 07-2022, DepEd through the Schools Division Offices (SDOs) shall directly procure pasteurized or sterilized milk from the local dairy producers/cooperatives through **Negotiated Procurement-Community Participation (NP-CP)**.
 - 2.2. The SDO Milk Focal Person shall prepare the Authority to Procure pasteurized and/or sterilized milk from the local dairy producer/cooperative under the specific partner agency based on the Milk Supply Map. This document should include details on the approximate quantity of milk packs, number of beneficiaries, number of feeding days, delivery schedule, drop-off points, list of consignees and the allotted funds.
 - 2.3. The SDO Milk Focal Person shall write National Dairy Authority (NDA) or Philippine Carabao Center (PCC) to request certification on the possible local dairy producer/cooperative who can qualify to provide the milk supply requirements of the SDO.
 - 2.4. Upon issuance of the certification, the SDO shall undertake the procurement process for milk using NP-CP in January-February 2024.



Address: Misamis St., Bago Bantay, Quezon City
 Email address: ncr@deped.gov.ph
 Website: depedncr.com.ph

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- 2.5. The SDOs shall also prepare and sign the Operating Memorandum of Agreement (OpMOA) between the SDO and NDA/PCC. The SDO shall pay NDA/PCC the amount equivalent to one and a half percent (1.5%) of the contract amount for milk. The details of payment should be specified in the OpMOA to be issued within January 2024.
 - 2.6. Milk distribution is expected to commence in March to June 2024.
 - 2.7. SDOs shall ensure timely and staggered payment for milk.
3. Immediate dissemination of and compliance with this memorandum is desired.


JOCELYN DR. ANDAYA
Director IV



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Website: depedncr.com.ph

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