



Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION



December 22, 2023

**REGIONAL MEMORANDUM**

No. ORD-2023-1311

**To:** Schools Division Superintendents  
Division Supply Officers

**REQUEST FOR DIVISION FLAGS**

1. For continuous display of Division Flags in the Regional Office, Divisions are requested of two (2) pieces of Division Flag with the standard size (3'x5') to replace the old and worn-out flags.
2. It is requested that the flags be submitted on or before the end of **February 2024**.

  
**JOCELYN DR. ANDAYA**  
Director IV



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