

Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

December 27, 2023

REGIONAL MEMORANDUM
ORD. No. 1314, s. 2023

To: Schools Division Superintendents
All Others Concerned

**CAREER GUIDANCE PROGRAM TRAINING NEEDS ANALYSIS FOR PUBLIC
SECONDARY SCHOOL CLASS ADVISERS**

1. Pursuant to the attached Unnumbered DepEd Memorandum dated November 30, 2023 of Dr. Dexter A. Galban, Assistant Secretary for Operations re: Career Guidance Program Training Needs Analysis, Division Offices are requested to facilitate the dissemination of the Career Guidance Program Training Needs survey which can be accessed via <https://tinyurl.com/TNAforCGP> until January 10, 2024.
2. All secondary school class advisers are requested to answer the said survey, to be assisted by their respective School Heads to ensure 100% participation and to safeguard the validity of the said the TNA.
3. For inquiries and concerns, please contact Mr. Rovin James F. Canja, Project Development Officer IV, Officer-in-Charge of the BLSS-LFD at email blss.lfd@deped.gov.ph.
4. For immediate dissemination.

JOCELYN DR. ANDAYA
Director IV

Encl.: As stated



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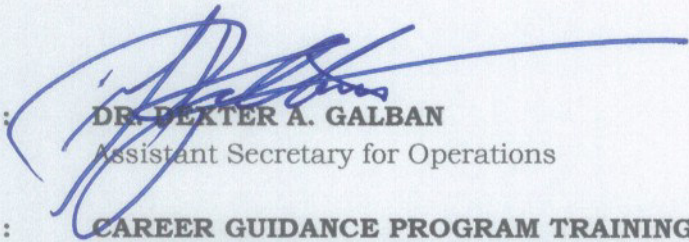
Republic of the Philippines
Department of Education

OFFICE OF THE ASSISTANT SECRETARY FOR OPERATIONS
BUREAU OF LEARNER SUPPORT SERVICES
School Health Division | School Sports Division | Youth Formation Division

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MEMORANDUM

TO : Minister, Basic, Higher, and Technical Education, BARMM
Regional Directors
Schools Division Superintendents
Public Secondary School Principals
All Others Concerned

FROM : 
DR. DEXTER A. GALBAN
Assistant Secretary for Operations

SUBJECT : CAREER GUIDANCE PROGRAM TRAINING NEEDS
ANALYSIS FOR PUBLIC SECONDARY SCHOOL
CLASS ADVISERS

DATE : 30 November 2023

In line with the ongoing efforts for the Career Guidance Program (CGP), the Office of the Assistant Secretary for Operations (OASOPS), through the Bureau of Learner Support Services–Youth Formation Division, *transitioning to BLSS-Learner Formation Division* will conduct a Training Needs Analysis (TNA) for all secondary school class advisers nationwide regarding the said program.

This is to gather the needed data and statistics on the experiences and training needs of the designated career advocates in schools. Thus, the results will serve as one of the bases for future CGP initiatives of the Department.

In line with this, the OASOPS hereby requests all **secondary school class advisers** to answer the survey through this link <https://tinyurl.com/TNAforCGP> on or **before January 10, 2024**. All secondary school principals are directed to assist the above-mentioned respondents to ensure their 100% participation and safeguard the validity of the said TNA.

For inquiries and concerns, please contact **Mr. Rovin James F. Canja**, Project Development Officer IV, Officer-in-Charge of the BLSS-LFD at email blss.lfd@deped.gov.ph.

For wide dissemination and immediate action

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