

Republic of the Philippines

Department of Education

NATIONAL CAPITAL REGION



December 31, 2023

REGIONAL MEMORANDUM
No.3 16s. 2023

To:

Schools Division Superintendents

Public Elementary and Secondary School Heads

All Others Concerned

TRAINING ON THE MATATAG CURRICULUM FOR TEACHERS AND SCHOOL LEADERS

- In reference to the unnumbered Memorandum from the Office of Wilfredo E. Cabral, Undersecretary for Human Resource and Organizational Development and Gina O. Gonong, Undersecretary for Curriculum and Teaching, dated 20 December 2023, the field is hereby informed regarding the captured subject matter.
- The Training on the MATATAG Curriculum for Kindergarten, Grade 1, Grade 4, and Grade 7 (K147) Teachers and School Leaders shall be conducted in preparation for the commencement of the initial phase of the MATATAG Curriculum implementation which will be held from 22 January to 04 April 2024.
- 3. For purposes of planning and budgeting for this series of trainings, all Schools Division Office must accomplish the **Division Data** on the target trainers, teachers, and school leaders complete with the required demographic information on or before 03 January 2024. The forms may be accessed via this link: https://sites.google.com/deped.gov.ph/neap-training-on-matatag
- 4. Please refer to the attached Memorandum for the complete details.
- 5. For questions and clarifications, please contact Hajji R. Palmero, Chief, HRDD-NEAP at hajji.palmero@deped.gov.ph.
- Dissemination and compliance to this memorandum is desired.

JOCELYN DR. ANDAYA
Director IV







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Republikang Pilipinas Bepartment of Education

MEMORANDUM

FOR

: Undersecretaries

Assistant Secretaries

BARMM Minister of Basic, Higher, and Technical Education

Bureau and Service Directors

Regional Directors

Schools Division Superintendents

Public Elementary and Secondary School Heads

All Others Concerned

FROM

: WILFREDO E. CABRAL

Regional Director

Officer-in-Charge, Office of the Undersecretary for Human Resource

and Organizational Development

GINA O. GONONG

Undersecretary for Curriculum and Teaching

SUBJECT

: TRAINING ON THE MATATAG CURRICULUM FOR TEACHERS

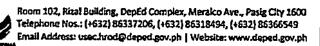
AND SCHOOL LEADERS

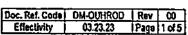
DATE

: December 20, 2023

- 1. The Department of Education, through the Curriculum and Teaching (CT) Strand and the National Educators Academy of the Philippines (NEAP), is faithful to its commitment to MAke the curriculum relevant to produce competent and jobready, active, and responsible citizens and to Give support to teachers to teach better, as articulated in the MATATAG Agenda. Hence, the Training on the MATATAG Curriculum for Kindergarten, Grade 1, Grade 4, and Grade 7 (K147) Teachers and School Leaders shall be conducted in preparation for the commencement of the initial phase of the MATATAG Curriculum implementation.
- 2. The said trainings will be held from 22 January to 04 April 2024, with a specific schedule as follows:

Dates	Training Title	Target Participants	Source of Funds
22-26 January 2024	Training of Lead Trainers on the MATATAG Curriculum/ Mock Training	NEAP Directors, Chiefs, Training Specialists, and BHROD-HRDD RPMS specialists;	2023 BEC Funds





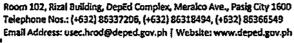


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		CT Strand's Directors, Chiefs,	
		and Specialists per learning	
		area, IPEd specialists;	
		Select Learning Area	•
		Specialists from Private	
		Schools and State Colleges	
		and Universities	4044 554
05-09 February	National	CLMD/CID Chiefs with	2023 BEC
2024	Training of	learning area specialization,	Funds
	Regional	Regional/Division Education	
	Trainers on the	Program Supervisors with	
	MATATAG	learning area specialization,	
İ	Curriculum	Public Schools District	
	(NTOT)	Supervisors with learning area	
		specialization, select School	
		Heads and Head/Master	
		Teachers with learning area	
		specialization, Division IPEd	
		specialists/focal persons,	
		HRDD Chiefs, HRDD EPS	
		Training Program Focals/	
		NEAP-R Training Program	
		Specialists/ (expected team of	
		trainers and training manager	
		per region)	
12-15 February	Regional	Division CID Chiefs, Division	2024 HRD
2024	Training of	Education Program	Funds
	Division Trainers	Supervisors and Public	
	and School	Schools District Supervisors	
	Leaders on the	with learning area	
	MATATAG	specialization, Division IPEd	
ļ	Curriculum	specialists/focal persons,	
	(RTOT)	School Heads, Head and	
		Master Teachers with learning	
		area specialization, SGOD	
		Chiefs/HRD training	
		specialists (expected team of	
		trainers and training	
		managers per division)	
19 February-01	Division Training	ALL School Heads, Head and	2024 HRD
March 2024	of School	Master Teachers with learning	Funds
	Trainers on the	area specialization, including	
	MATATAG	IPEd teachers from	
	Curriculum	Kindergarten, Grades 1, 4, & 7	
	(DTOT)	per school (expected team of	
	'/	trainers and training	
		managers per school)	
04 March-04	School-Based	ALL TEACHERS from	2024 HRD
April 2024	Training on the	Kindergarten, Grades 1, 4, & 7	Funds/School
TIPIT AVAT	MATATAG	per school	MOOE
İ	Curriculum	i L ber serrent	11202
	Currentum	ł.,	<u> </u>

3. This series of trainings on the MATATAG Curriculum focuses on providing professional development support for teachers and school leaders, ensuring that they have an in-depth understanding of the general shape of the MATATAG











Curriculum. Specifically, it aims to equip teachers and school leaders with the necessary knowledge, skills, and competencies to effectively implement the new curriculum in the coming school year.

4. Prior to the actual conduct of the series of training, the quality assurance and finalization of training resource packages shall be conducted accordingly following the schedules below.

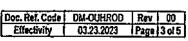
Dates	Training Title	Target Participants	Source of Funds
08-12 January 2024	Quality Assurance of the MATATAG Curriculum Training Resource Package	NEAP Specialists and PD Program Internal Evaluators	2023 HRD Funds
15-19 January 2024	Finalization of the MATATAG Curriculum Training Resource Package	NEAP Specialists and PD Program Internal Evaluators, CT Strand Specialists	2023 BEC Funds

- 5. To ensure the quality of the training, ALL TRAINERS per governance level are expected to meet the following qualifications: a. at least earned Complete Academic Requirement (CAR) Graduate Studies with learning area specialization; b. training/s related to the area of specialization; and c. at least Very Satisfactory performance in the last three (3) years.
- 6. DepEd Order No. 9, s. 2005 otherwise known as "Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith" shall strictly be observed during the conduct of the training. To ensure that ALL K, 1, 4, and 7 TEACHERS shall be able to attend the school-based training on the MATATAG Curriculum, School Heads are expected to employ strategies suitable for their school-based training such as, but not limited to the following:

б.1	Maximizing the loading of other teachers per learning area from other grade levels not involved in the initial phase of the training;
6.2	Scheduling a half-day training for K, 1, 4, and 7 teachers totaling 40 hours to ensure that the regular classes will continue without disruption;
6.3	Taking turns by a batch of Grade 4 or Grade 7 teachers, maximizing the loading of other batches of teachers not yet involved in the scheduled training (e.g., Batch 1/Week 1 - English, Science, Math; Batch 2/Week 2 - Filipino, AP, Values Education; Batch 3/Week 3 - TLE/HELE, MAPEH)
6.4	Maximizing the loading of relieving (special) teachers to handle the classes while the teacher-advisers are in the training program.
6.5	Hiring substitute teachers, subject to the availability of funds.
6.5	Tapping teacher applicants for voluntary services during the duration of the training program.

7. For purposes of planning and budgeting for this series of trainings, all regions must submit their regional data on the target trainers, teachers, and school leaders complete with the required demographic information on or before 3







January 2024. The forms can be accessed through this link: sites.google.com/deped.gov.ph/neap-training-on-matatag.

- 8. The program matrices for teachers and school leaders are enclosed in *Enclosure*1. Specific guidelines on the conduct of the national, regional, division, and school-based trainings on the *MATATAG* Curriculum shall be issued in a separate memorandum.
- 9. Board and lodging, travel, and training supplies of the participants during the Finalization of the MATATAG Curriculum Training Resource Package and NTOT shall be charged against the 2023 BEC Funds. In case of deficiencies, travel, and other incidental expenses can also be charged against local funds, subject to the usual accounting and auditing rules and regulations. On the other hand, the board and lodging, supplies, travel, and other incidental expenses of the participants during the RTOT and DTOT shall be charged against the 2024 HRD Funds allotted for MATATAG Curriculum training, while the participants in the Review and Evaluation of the MATATAG Curriculum Training Resource Package shall be charged against the 2023 HRD Funds, subject to the usual accounting and auditing rules and regulations.

School-based training expenses for meals and supplies shall be charged against the 2024 HRD Funds allotted for MATATAG Curriculum training. In case of deliciencies, the SDOs can use their Division HRD Funds, and the schools can also utilize the School MOOE allotted for training and other local funds available, subject to the usual accounting and auditing rules and regulations.

- 10. For further inquiries and concerns, please contact the NEAP through email at neap.od@deped.gov.ph or landline (02) 8638-8638.
- 11.Immediate dissemination of and strict compliance with this Memorandum is desired.

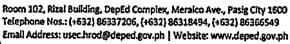
GINA O. GONONG, PhD

Undersecretary Curriculum and Teaching WILFREDO E. CABRAL, CESO III

Undersecretary

Human Resource and Organizational Development





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A. Program Matrix for School Leaders

	DAY 1	DAY 2	DAY 3	DAY 4	DAY 5
E00-830AU	•		Management of Laural	ng	
8:30 - 10 00 AM		Walkthrough of the	Wattigrough of the	Implementing Dia	- Colleborative Expertise
19 00 – 12:03 AM	Registration Pro-essessment	 Controlum Guide Controlum Standards and Learning Competencies (Q1 Continuation) 	Curiculum Guide Contculum Standards and Learning Compelandes (OZ Continuation)	Intended Curriculars; Walkthough of Learung Resources for MATATAG Curriculum	Management of School- based Training Program Preparation of School-Based Yraining Implementation Plan Q&A Session
12:00 - 1:00 PM		·	LUNCH		· · · · · · · · ·
1:00-200Pu	The Seneral Stepe of the MATATAG Curiculum G&A Session	Welshrough of the Curriculum Guide Curriculum Signostis and Learning Competencies (02)	PEDAGOGY AND ASSESSMENT Overview of the MATATAG Controlum Instructional Design Framework QSA Session	Implementing the Intended Curriculum: Whitelevough of Learning Resources for MATATAG Curriculum (Configuration)	Artimil Classroom Classrotation of a Demonstration Teaching
200 - 2.30 PM		_	Classroom-based	Special Locture: The	
2.30 - 3.00 PM	Walkthrough of the	_	Assessment	Science of Learning	Clearing House
	Curricultura Guide		OSA Session	Q&A Session	
3.00 - 5.00 PM	Caniculum Standards and Learning Competencies (Q1)		integrating the 21°- Century Skits in the Clessroom Practices to Promote Inclusion	Instructional Supervision Classroom Observation Protocol and Identification of L&D	Post-Assessment Closing Program
	*End-of-day evaluation	"End-of-day evaluation	Q&A Session "End-of-day evaluation	Needs *End-of-day evaluation	*End-of-day evaluation
5:00 5:30 PM			PMT Daily Debrishes	9	

B. Program Matrix for Teachers (School-Based)

٧٠	DAY 1	DAY 2	DAY 3	DAY 4	DAY 5
8:00 - 8:30 AM			Management of Learning		
8 30 - 10:00 AM		Walkitrough of the	Walkthrough of the	Implementing the	Collaborative Experiese
10:00 12:00 AM	Registration Pre-assessment	Curriculum Standards and Learning Competencies (Q1 Continuation)	Contculum Standards and Learning Competencies (Q2 Continuation)	Inlanded Curriculum Walkfunnigh of Learning Resources for MATATAG Curriculum	Sessions Q&A Session
12 00 - 1:00 PM			LUNCH		
1:00 2:00 PM	The General Shape of the MATATAG Currocitum Q&A Session	Visitinough of the Curriculum Guide Curriculum Standards and Learning Competencies (Q2)	PEDAGOGY AND ASSESSMENT Overview of the MATATAG Conficient Instructional Design Framework QBA Session	Implementing the Intended Curriculum: Watchrough of Learning Resources for MATAYAG Curriculum (Continuation)	Demonstration Teaching
200-2:30 PM		_	Classroom-based	Special Lecture, The	•
230 - 3.00 PM	Waltibrough of the Curriculum Guide	-	Assessment Q&A Session	Science of Learning Q&A Session	Cloering House
3 00 – 5.00 PM	Curriculum Standards and Learning Competences (Q1)		Integrating the 21*. Contary Skits in the Classroom Practices to Promote Inclusion OSA Session	Propagation of Lesson for Demonstration Teaching Q&A Session	Post-Assessment Closing Program
	"End-of-day evaluation		End-of-day evaluation	"End-of-day evokuation	*End-of-day evaluation
5:00 - 5:00 PM			PMT Daily Debriefing		



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