



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



BY: *[Signature]* DATE: 9:00 a.m.

ADVISORY NO. 046, s. 2024
February 22, 2024

LEGAL WRITESHOP 2024 AND BENCHMARKING OF DEPED CAR'S LEGAL SERVICE INFORMATION SYSTEM (LSIS)

1. In reference to Regional Memorandum No. 94 s. 2024, the **LEGAL WRITESHOP 2024 CUM BENCHMARKING** will be held on **March 11-15, 2024**, at the **DepEd NEAP CAR**, Wangal, La Trinidad, Benguet.
2. In connection thereto, herein attached are *Enclosure 1* for the final list of participants and *Enclosure 2* for the important reminders.
3. All other provisions of the Memorandum remain in effect.

[Signature]
JOCELYN DR. ANDAYA
Director IV

ENCL.: 1. Final List of Participants
2. Reminders to All Participants



Address: Misamis St., Bago Bantay, Quezon City
Email address: ncr@deped.gov.ph
Website: depedncr.com.ph

Doc. Ref. Code	RO-ORD-F001	Rev	00
Effectivity	01.26.23	Page	1 of 3



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ENCLOSURE 1. FINAL LIST OF PARTICIPANTS

NAME	POSITION	OFFICE
Atty. Leizl B. Villanueva	Attorney III	Division of City Schools - Manila
Atty. Kathrine Mae M. Hoggang	Attorney III	Division of Caloocan City
Atty. Ruhjen S. Osmeña	Attorney III	Division of Las Piñas City
Atty. Hiede S. Manginga	Attorney III	Division of Makati City
Atty. Josa Mary M. Nombres	Attorney III	Division of Malabon City
Atty. Ma. Bernice Doreen M. Aberin	Attorney III	Division of Mandaluyong City
Atty. Ceasar Augustos E. Cebujano	Attorney III	Division of Marikina City
Atty. Erness Faith J. Regacho - Espanto	Attorney III	Division of Muntinlupa City
Atty. Elvie G. Bialno	Attorney III	Division of Navotas City
Atty. Mark Francis O. Na-oy	Attorney III	Division of Parañaque City
Hector Hugh L. Ngales	PDO II (Designated Legal Assistant)	Division of Parañaque City
Atty. Jean S. Napay - Litusquen	Attorney III	Division of Pasay City
Atty. Mathew B. Domingono	Attorney III	Division of Quezon City
Allan Eliezer M. Mal-In	Legal Coordinator	Division of San Juan City
Atty. Brent B. Buliyat	Attorney III	Division of Taguig City and Pateros
Atty. Hazel G. Dilig - Carandang	Attorney III	Division of Valenzuela City

REGIONAL OFFICE PERSONNEL

NAME	POSITION
Atty. Annaliza G. Esperanza	Attorney IV
Atty. Maria Hannah D. Perez - Formento	Attorney III
Medelyn Clarisse O. Marasigan	Legal Researcher
Ma. Teriz S. Castro	Legal Researcher
Freddie Jr. E. Romance	Administrative Aide VI
Jesselle D. Macabinguil	Administrative Assistant
Gina M. Galvez	Computer Programmer II*

*Present for the Benchmarking of LSIS (Day 1 and 2)



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ENCLOSURE 2. REMINDERS TO ALL PARTICIPANTS

A. Workshop Requirements

1. Please be informed that proportionate expenses incurred shall be charged to registered participants who deliberately failed to attend this activity.
2. Participants must bring their own laptop and extension cord.
3. Participants are expected to be at the venue at exactly 12 noon of Day 1, March 11, 2024. The first meal to be served is lunch on March 11, 2024, while the last meal to be served on March 15, 2024, is dinner.
4. Program shall start at exactly 1:00 p.m. on Day 1, March 11, 2024.
5. For further inquiries, please contact Mr. Freddie Jr. E. Romance *via* email at legalunitncr@ymail.com.



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