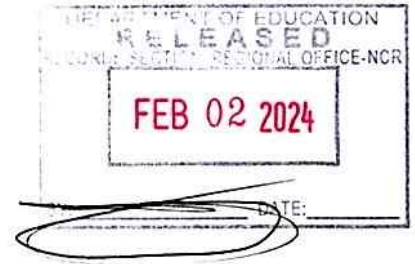




Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION



31 January 2024

REGIONAL MEMORANDUM
 ORD No. 073, s. 2024

To: Schools Division Superintendents
 Division Planning Officers
 Public School District Supervisors
 School Heads
 All others concerned

**PARTICIPATION OF SCHOOL HEADS IN THE ONLINE SURVEY
 ON SCHOOL HARDSHIP FACTORS FOR THE
 SPECIAL HARDSHIP ALLOWANCE (SHA)**

1. This is in reference to the attached Memorandum No. DM-OUHROD-2024-016 dated January 24, 2024 signed by Nolasco A. Mempin, Undersecretary for Administration and Wilfredo E. Cabral, Officer-in-Charge, Office of the Undersecretary for Human Resource and Organizational Development, relative to the above-captioned subject, contents of which are self-explanatory, for information and appropriate action.
2. In view thereof, this Office reiterates the provisions of the said issuance highlighting that **“School Heads with official SCHOOL ID shall participate in the survey through this link: bit.ly/2024SHASurvey on or before February 29, 2024”**.
3. Division Planning Officers in coordination with the Public School District Supervisors (PSDS) shall ensure the dissemination and accomplishment of the online survey. Below are confirmation links of the Google Form to be filled out by School Heads to track the progress of accomplishment in your division. Division Planning Officers will be given access to the responses gathered from this confirmation link.

Schools Division Office	Accomplishment Link
Caloocan City	bit.ly/SHAConfirmationCAL
Las Piñas City	bit.ly/SHAConfirmationLP



Address: Misamis St., Bago Bantay, Quezon City
 Email address: ncr@deped.gov.ph
 Website: depedncr.com.ph


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Makati City	bit.ly/SHAConfirmationMAK
Malabon City	bit.ly/SHAConfirmationMAL
Mandaluyong City	bit.ly/SHAConfirmationMAND
Manila City	bit.ly/SHAConfirmationMLA
Marikina City	bit.ly/SHAConfirmationMRK
Muntinlupa City	bit.ly/SHAConfirmationMUN
Navotas City	bit.ly/SHAConfirmationNAV
Parañaque City	bit.ly/SHAConfirmationPQE
Pasay City	bit.ly/SHAConfirmationPSY
Pasig City	bit.ly/SHAConfirmationPSG
Quezon City	bit.ly/SHAConfirmationQC
San Juan City	bit.ly/SHAConfirmationSJC
Taguig City and Pateros	bit.ly/SHAConfirmationTPT
Valenzuela City	bit.ly/SHAConfirmationVAL

4. For queries and other concerns, you may communicate with pprd.ncr@deped.gov.ph.
5. Immediate dissemination and compliance with this Memorandum is desired.


JOCELYN DR ANDAYA
Director IV

Encl.: As stated



Address: Misamis St., Bago Bantay, Quezon City
Email address: ncr@deped.gov.ph
Website: depedncr.com.ph

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Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM
DM-OUHROD-2024-0106

TO : **REGIONAL DIRECTORS**
SCHOOLS DIVISION SUPERINTENDENTS
REGIONAL PLANNING OFFICERS
DIVISION PLANNING OFFICERS
PUBLIC SCHOOL DISTRICT SUPERVISORS
SCHOOL HEADS
ALL OTHERS CONCERNED

FROM : **NOLASCO A. MEMPIN**
Undersecretary
Office of the Undersecretary for Administration

WILFREDO E. CABRAL
Regional Director
Officer-in-Charge, Office of the Undersecretary for Human Resource and Organizational Development

SUBJECT : **REQUEST FOR THE ACCOMPLISHMENT OF THE ONLINE SURVEY ON SCHOOL HARDSHIP FACTORS FOR THE SPECIAL HARDSHIP ALLOWANCE (SHA)**

DATE : 24 January 2024

The Department of Education (DepEd), through the Bureau of Human Resource and Organizational Development-School Effectiveness Division (BHROD-SED), has partnered with UNICEF to conduct a joint study that will review and evaluate the implementation of the Special Hardship Allowance (SHA) Policy through Department Order 039, s. 2021 and Department Order 017 s. 2023. Among the goals of the joint study are to review the SHA inclusion and exclusion criteria and identify the school hardship factors that will comprise the Hardship Index (HI). The HI is the targeting system used for identifying hardship posts. The result of the study shall be the basis for the development of new guidelines for the provision of SHA to eligible teachers starting in FY 2024.

In this regard, BHROD-SED together with the Planning Service - Education Management Information System Division (PS-EMISD), developed a data collection tool that aims to gather relevant data on the geographical characteristics of all public schools. This data shall augment the current DepEd

data in the Basic Education Information System (BEIS) on school characteristics and Philippine Statistics Authority data to provide a more holistic account of the situation of all public schools. Kindly note that the data to be collected in this survey will be used for SHA policy revision and is not part of the annual BEIS school data collection.

All School Heads are requested to complete the survey through this link: bit.ly/2024SHASurvey

Only School Heads in schools with official *SCHOOL ID* shall answer the survey. If a school head is assigned to a cluster of schools, there should be one (1) data entry per school. Kindly ensure the correctness of the data as this will serve as the school's final data for analysis and finalization of the hardship index. Thus, no further validation is to be conducted.

Further, we request the assistance of Division Planning Officers and Public-School District Supervisors (PSDS) to ensure the dissemination and accomplishment of the online survey by the school heads **on or before February 29, 2024**. A regular monitoring session with the Division Planning Officers to check the school submission rate shall be undertaken.

For further concerns and clarifications, you may contact BHROD-SED through email at bhrod.scd@deped.gov.ph, copy furnished support.sha@deped.gov.ph, or telephone number (02) 8633-5397.