

Republic of the Philippines  
**Department of Education**  
 NATIONAL CAPITAL REGION

February 12, 2024

**REGIONAL MEMORANDUM**

No. 103, s. 2024

**To:** Schools Division Superintendents  
 Schools Governance and Operations Division Chiefs  
 Learner Rights and Protection Focal Persons  
 School Heads  
 All Others Concerned

**ESTABLISHMENT OF THE LEARNER RIGHTS AND PROTECTION DESK  
 AND IMPLEMENTATION OF LEARNER RIGHTS AND PROTECTION  
 GUIDELINES IN THE CONDUCT OF SPORTS EVENTS**

1. This is relative to the attached Memorandum No. OUOPS-2024-05-00946 from **ATTY. REVSEE A. ESCOBEDO**, Undersecretary for Operations, dated February 5, 2024, contents of which are self-explanatory.
2. The Division Learner Rights and Protection Focal Persons are respectfully requested to monitor the establishment of the Division and School Learner Rights and Protection Desk (LRPD), through the Child Protection/Learner Rights and Protection Unit/Committees. Attached in the Memorandum are the **Learner Athletes Safeguarding Guidelines**, which may serve as guidance in the protocols for handling reported learner-athlete concerns, especially in the aspect of enforcing preventive and protective mechanisms.
3. Enclosed in the Memorandum is the Regional Learner Rights and Protection Committee (*Enclosure 1*) to manage reported learner-athlete concerns within their jurisdiction.
4. Immediate dissemination of and compliance with this Memorandum is desired.

**JOCELYN DR. ANDAYA**  
 Regional Director

**Copy furnished:**

**Atty. Revsee A. Escobedo**  
 Undersecretary for Operations



Misamis St., Bago Bantay, Quezon City  
 Email Address: ncr@deped.gov.ph  
 Website: <http://www.depedncr.com.ph>

Doc. Ref. Code	RO-GEPM007	Rev	00
Effectivity	01-20-23	Page	1 of 1



Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION

*Enclosure 1*

<b>REGIONAL LEARNER RIGHTS AND PROTECTION COMMITTEE</b>		
<b>Leonila C. Mustapha</b>	Chairperson Regional LRP Focal Person	DepEd-NCR
<b>Alberto D. Villamor</b>	Co-Chairperson Division LRP Focal Person	Marikina City
<b>Members</b>		
<b>Leandro C. Balcon</b>	Division LRP Focal Person	Caloocan City
<b>Mary Stephanie R. Magdamit</b>	Division LRP Focal Person	Las Pinas City
<b>Salome R. Ingua</b>	Division LRP Focal Person	Makati City
<b>Elvira T. Villanueva</b>	Division LRP Focal Person	Malabon City
<b>Laraine S. Quibuyen</b>	Division LRP Focal Person	Mandaluyong City
<b>Elizabeth G. Nunez</b>	Division LRP Focal Person	Manila City
<b>Ma. Regaele Olarte</b>	Division LRP Focal Person	Muntinlupa City
<b>Lucia G. Angel</b>	Division LRP Focal Person	Navotas City
<b>Leah Eborada-Sudsakorn</b>	Division LRP Focal Person	Paranaque City
<b>Bernardita A. Perez</b>	Division LRP Focal Person	Pasay City
<b>Rose Ann B. Pamintuan</b>	Division LRP Focal Person	Pasig City
<b>Marietta Caballero</b>	Division LRP Focal Person	Quezon City
<b>Edward F. Banay</b>	Division LRP Focal Person	San Juan City
<b>Lorilyn M. Lea</b>	Division LRP Focal Person	Taguig-Pateros
<b>Elias Adrian K. Santos II</b>	Division LRP Focal Person	Valenzuela City





Republic of the Philippines  
**Department of Education**  
OPERATIONS

**MEMORANDUM**  
OUOPS 2024 - 05-00946

**TO** : **Regional Directors**  
**Minister of Basic, Higher, and Technical Education,**  
**BARMM**  
**Schools Division Superintendents**  
**ESSD Chiefs**  
**Learner Rights and Protection Focal Persons**  
**School Heads**  
**All Other Concerned**

**FROM** : **Atty. Reysee A. Escobedo**  
*Undersecretary for Operations*

**SUBJECT** : **Establishment of the Learner Rights and Protection Desk and Implementation of Learner Rights and Protection Guidelines in the Conduct of Sports Events**

**DATE** : February 5, 2024

This has reference to the conduct of preliminary competitions leading to the 64<sup>th</sup> *Palarong Pamabansa*, such as intramurals, division, and regional meets, in compliance with OASOPS Memorandum dated January 16, 2024, titled "General Information on the Conduct of the 2024 *Palarong Pambansa Lower Meets*," this Office through the Learner Rights and Protection Office (LRPO) issues this Guidelines for the strict implementation of the DepEd Child Protection Policy in all sports events and playing venues, guaranteeing special protection to our learner-athletes and establishment of the Learner Rights and Protection Desk.

During the 63<sup>rd</sup> *Palarong Pambansa*, this Office has issued OUOPS Memorandum No. 2023-07-3976 dated April 13, 2023, establishing the Learner Rights and Protection (LRP) National and Regional Steering Committee, aimed at addressing the issues and concerns of our learner-athletes reported before, during, and after the 2023 *Palarong Pambansa*. Relatedly, this Office commends the Regional LRP Desks who have conducted numerous activities for our learner-athletes, including the conduct of psychological first-aid, recreational activities, and counseling sessions for our learners.

For this year, this Office once again reiterates DepEd's zero-tolerance policy for any act of learner abuse, exploitation, violence, discrimination, bullying, and other forms of abuse, and emphasizes the importance of operationalizing the **Learner Rights and Protection Desk (LRPD)**, specifically in the schools through the Child



Republic of the Philippines  
**Department of Education**  
OPERATIONS

---

Protection Committees (CPC) or the Learner Rights and Protection Committees (LRPC) where playing venues and billeting quarters will be situated.

The Learner Rights and Protection Desk shall cover all grade levels, and be composed of the *Chairperson*, preferably the school head, *Co-Chairperson*, preferably the Guidance Counselor, and *Members* to be composed of teachers and members of the CPC/LRPC. The LRPD is expected to have close coordination with the local government unit in their locality, including like-minded agencies for easy referral. The LRPD must have a dedicated *helpline number* or post the Learners Contact Center Helpline Number in a conspicuous place in all playing venues and billeting quarters.

Moreover, the LRPO with the assistance of the Schools Division Office of Marikina City has crafted the **Learner Athletes Safeguarding Guidelines**, which may serve as guidance in the protocols for handling reported learner-athlete concerns, especially in the aspect of enforcing preventive and protective mechanisms. The *Safeguarding Guidelines* also include the different duties and responsibilities of the coaches, trainers, chaperones/guardians, and the learner-athletes themselves. Faithful compliance with these *Safeguarding Guidelines* shall ensure a safe space and positive experience for all delegates, especially for all our learner-athletes. Enclosed is a copy of the *Safeguarding Guidelines* and reporting template, for reference and dissemination.

The Regional and Division Learner Rights and Protection focal personnel shall monitor the strict implementation and creation of the LRP Desks within their locality. All reported learner-athlete concerns and the actions immediately taken thereafter shall be reported immediately to the Learners Contact Center Helpline.

For queries and clarifications, kindly contact the Learner Rights and Protection Office at (02) 8638-1872 or [lrpo@deped.gov.ph](mailto:lrpo@deped.gov.ph)

For immediate dissemination and compliance.

Thank you.





# ARROJO

MARIKINA 2023  
PALARONG PAMBANSA



## LEARNER-ATHLETES SAFEGUARDING GUIDELINES

DepEd  
**MATATAG**  
Baitang Matatag, Saalang Matatag

### CLEAN SPORT

A GUIDE TO ENJOY A CLEAN AND FUN SPORTING ENVIRONMENT

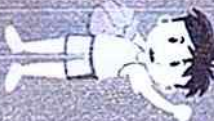
Succeeding through hardwork, talent, determination, skills, and trust in oneself



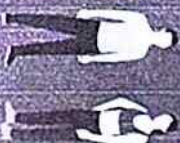
Competing on a fair and level playing field



Giving value to the spirit of sport



Respecting and looking after one's body, mind, health and spirit



Playing true, playing clean, and playing fair at all times



Source: Philippine National Anti-Doping Organization



## ★ SIMPLE WAYS TO MAKE SPORT MORE FUN FOR ALL ✨



Trust in yourself.



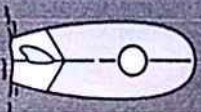
Follow the rules and policies of the sport.



Enjoy the wins and learn from the losses.



Celebrate small wins.



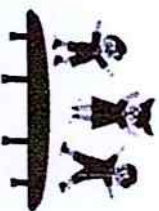
Make every game and training a learning opportunity for you to grow better.



Respect your fellow learner—athletes, coaches, officials and sport personnel.



Most importantly, have fun!



Source: Philippine National Anti-Doping Organization

## ★ DUTIES AND RESPONSIBILITIES OF COACHES, TRAINERS, & CHAPERONS/GUARDIANS ✨

### ONE

Exercise parental authority over the learner-athletes during supervision, instruction, and custody.



### TWO

Keep them in their company and support, educate and instruct them by right conduct and good example.

### THREE

Give them support, advice and counsel, companionship and understanding.

### FOUR

Report abuse, preserve their physical and mental health, at all times.

### SIX

Represent them in all matters affecting their interests.

### FIVE

Keep them away from bad company and keep them from developing habits that are harmful to their health, studies, and morals.

### SEVEN

Inculcate the value of respect and obedience.

### EIGHT

Practice positive and non-violent discipline as required, without resorting to corporal punishment under any circumstances.

### NINE

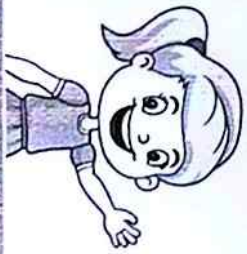
Report learner abuse incidents to the designated Regional Learner Rights and Protection (LRP) Steering Help Desk.

### TEN

Perform other duties as required by law, acting as substitute parents or guardians.








## DUTIES AND RESPONSIBILITIES OF LEARNER-ATHLETES

### ONE

Treat coaches, trainers, and chaperons as their guardians during the conduct of Palarong Pamabansa. Seek permission and ensure that activities outside billeting areas are with adult supervision.

### TWO




Heed the guidance and counsel given by guardians, as this is for your best interest and welfare.

### FOUR

Avoid friends and activities that may pose risk to your health and safety. Be mindful of the curfew and the ban on smoking and liquor for minors.

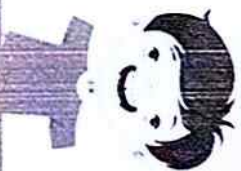
### FIVE



Observe respect, courtesy and sportsmanship towards fellow learner-athletes as well as to other adult delegates.

### SDX

Report any form of abuse or learner-athlete protection concern IMMEDIATELY to the Learner Rights and Protection Help Desk.




## DUTIES AND RESPONSIBILITIES OF LEARNER-ATHLETES

Participants are expected to comply with the regulations of Palarong Pamabansa, prioritizing their best interests, and refraining from:

### ONE

Discriminating against other learner-athletes on the basis of their appearance, weaknesses, or status.

### TWO



Doing any act that is inappropriate, unsafe, or sexually provocative.

### FOUR

Using vulgar language, inciting malicious acts, or catcalling towards other learner-athletes and adult participants.

### FIVE

Engaging in fights or any aggressive behavior.

### SDX

Bringing prohibited items like weapons, drugs, alcohol, toxic substances, cigarettes, and pornographic materials onto Palarong Pamabansa premises.

### SEVEN

Performing other similar acts that cause damage or injury to another.





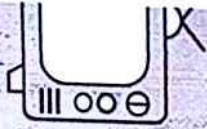


## SAFE INTERACTION DURING THE PALARONG PAMBANSA 2023 EVENT

### ONE

Respectful, non-violent, and non-sexual interactions are expected from all participants, including adult delegates and learner-athletes to foster a safe and inclusive environment.

Adult must not share rooms with learner-athletes (except authorized chaperons).



Avoid inappropriate touching or suggestive comments, addressing allegations made by learner-athletes, as well as obtain written consent for transporting learner-athletes.



## SAFE INTERACTION DURING THE PALARONG PAMBANSA 2023 EVENT

### FOUR

All delegates must wear their Palarong Pambansa identification cards, use proper language when communicating, and avoid private conversations in secluded areas.

### FIVE

Officials and delegations must follow guidelines for safe physical interactions, limiting touches to non-private areas like handshakes and pats on the back. All unsafe and confusing touches must be avoided.

### SIX

Learner-athletes should prioritize safety by not accepting or responding to friend requests or messages from adult delegates.



### SEVEN

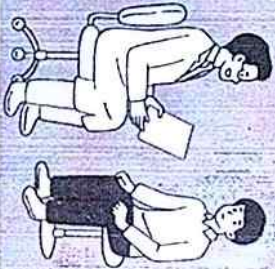
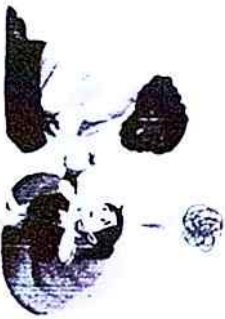
Learner-athletes should report any form of abuse or learner protection concern IMMEDIATELY to the Learner Rights and Protection Help Desk.



## REPORTING SAFEGUARDING CONCERNS



Learner-athletes with protection concerns during the Palarong Pambansa can approach a designated Learner Rights and Protection Help Desk or Host RO and SDO personnel for assistance.



Learner-athletes experiencing distress or protection concerns during the Palarong Pambansa can approach designated guidance counselors in their billeting quarters for immediate intervention.

## PROCEDURES IN BULLYING CASE

**1**

All incidents of bullying must be reported to the respective Regional Learner Rights and Protection Steering Committee for appropriate action, and immediate referral, and/or intervention.

**2**

The Learner Rights and Protection Committee shall inform the head of the regional delegation or the concerned parents and a meeting shall be held for that purpose.

**3**

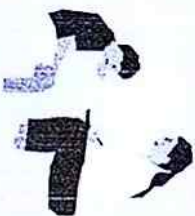
The learners shall be referred to the Learner Rights and Protection Committee for counselling and other interventions.

**4**

The RO/DO/School may impose non-punitive measures in accordance with the principles of **Positive Discipline**.

**5**

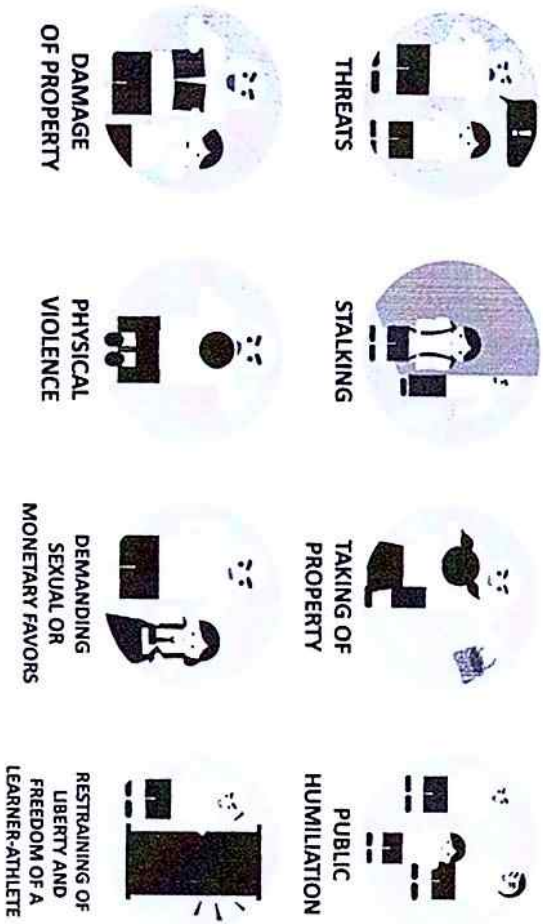
Punitive measures will be the **last** resort.





# BULLYING AND CYBERBULLYING

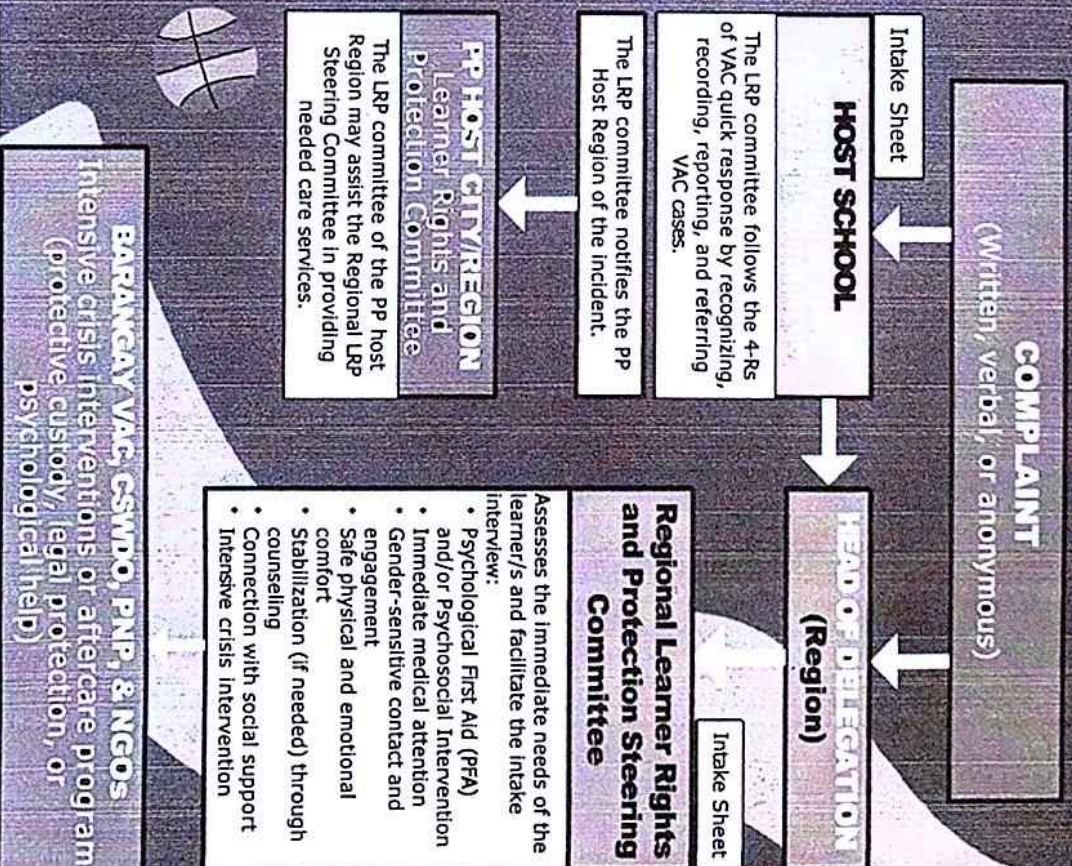
**BULLYING** is willful aggressive behavior that is directed toward a particular victim who may be outnumbered, younger, weak, with a disability, less confident, or otherwise vulnerable.



**CYBERBULLYING** is any conduct of bullying, resulting in harassment, intimidation, or humiliation through electronic means or other technology, such as, but not limited to texting, email, instant messaging, chatting, internet, social networking websites, or other platforms or formats.

**PALARONG PAMIBANSA 2023 IS NO BULLYING ZONE**

# ABUSE, EXPLOITATION, AND DISCRIMINATION COMMITTED BY A LEARNER-ATHLETE







Know your rights.  
Speak Up,  
Speak to Us.

## CONTACT US

### LEARNER RIGHTS AND PROTECTION OFFICE

E: [lrpo@deped.gov.ph](mailto:lrpo@deped.gov.ph)

T: (02) 8632-1782

### LEARNERS TELESAFE CONTACT CENTER HELPLINE

E: [weprotectlearners@deped.gov.ph](mailto:weprotectlearners@deped.gov.ph)

T: (02) 8632-1372

M: +63 945-175-9777

Fb: [/deped.lrpo](https://www.facebook.com/deped.lrpo)