



Republic of the Philippines  
**Department of Education**  
 NATIONAL CAPITAL REGION



February 14, 2024

**REGIONAL MEMORANDUM**

No. 116, s. 2024

**To: SCHOOLS DIVISION SUPERINTENDENTS**

**SUBMISSION OF OWNERSHIP STATUS OF PUBLIC SCHOOL SITES**

1. Attached is the Memorandum OULLA-2024-139 dated February 5, 2024, from the Office of the Undersecretary for Legal and Legislative Affairs, directing Regional and School Division Offices to submit an update of ownership status of lands occupied by public schools within their respective areas of jurisdiction, for immediate compliance and appropriate action **on or before February 15, 2024**.
2. Immediate dissemination of this Memorandum is desired.

**JOCELYN DR. ANDAYA**  
 Director IV



Address: Misamis St., Bago Bantay, Quezon City  
 Email address: ncr@deped.gov.ph  
 Website: depedncr.com.ph

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Republic of the Philippines  
**Department of Education**  
OFFICE OF THE UNDERSECRETARY FOR LEGAL AND LEGISLATIVE AFFAIRS

**MEMORANDUM**

OULLA-2024- 179

**TO** : ALL REGIONAL DIRECTORS  
**ATTENTION** : SCHOOLS DIVISION SUPERINTENDENTS

**FROM** :   
ATTY. OMAR V. ROMERO  
Undersecretary for Legal and Legislative Affairs

  
ATTY. REVSEE A. ESCOBEDO  
Undersecretary for Operations

  
ATTY. CHRISTIAN E. RIVERO  
Director IV  
Office of the Undersecretary for Legal and Legislative Affairs

**SUBJECT** : SUBMISSION OF OWNERSHIP STATUS OF PUBLIC SCHOOL SITES

**DATE** : 05 FEB 2024

The Department of Education (DepEd), through the Legal and Legislative Affairs, will undertake a data mapping of public school sites ownership nationwide to generate updated and accurate data for policy, planning, and programming purposes and in preparation for its possible inclusion in the ongoing development of Pillar 1 Manual on Safe Learning and Environment Facilities and as one of the components of PlanSmart for Safer Schools. This is an initiative of DepEd in partnership with the Department of Science and Technology-Philippine Institute of Volcanology and Seismology (DOST-PHILVOCS), to develop a tool designed to generate school hazard exposure and provide evidence-based and science-based analysis.

In view hereof, the regional and schools division offices are hereby directed to submit an update on the ownership status of lands occupied by public schools within your respective areas of jurisdiction, using this link: <http://tinyurl.com/ssownershipdata> on or before February 15, 2024.

For clarifications, kindly contact Ms. Ma. Corazon Silfavan of the Sites Titling Office at telephone number: (02) 8637-3743 or by email address: [sto@deped.gov.ph](mailto:sto@deped.gov.ph)

For information and compliance. *DK*