



Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION

REGIONAL MEMORANDUM
 ORD-2024- 123

TO : SCHOOLS DIVISION SUPERINTENDENTS

FROM : *[Signature]*
JOCELYN DR ANDAYA
 Director IV

SUBJECT : PULLOUT OF ALS MODULES AND TEACHERS GUIDEBOOKS FROM UNESCO DELIVERED AT SDO MANILA

DATE : February 14, 2024

1. This is in reference to the attached letter from Dr. Rita E. Riddle, CESO V, Schools Division Superintendent, Division of Manila, on the above-stated subject, for information and appropriate action.
2. In view of this, SDOs are requested to pull-out these materials as soon as possible. The allocation list per SDO is likewise attached.
3. The SDO ALS focal person is requested to assist the supply officers in facilitating the pullout.
4. Expenses relative to this activity may be charged against available ALS Program Support Fund or local funds, subject to the existing government accounting and auditing rules and regulations.
5. Immediate and wide dissemination of this Memorandum is desired.



Misamis St., Bago Bantay, Quezon City
 Tel. Nos.: 920-58-24; 926-2213 local 801
 Email Address: ncr@deped.gov.ph
 Website: <http://www.deped.gov.ph/regions/ncr/>

	RO-ORD-F003	Rev	00
Effectivity	01.26.23	Page	1 of 1



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



February 14, 2024

DR. RITA E. RIDDLE, CESO V
Schools Division Superintendent
Division of Manila
Manila Education Center
Arroceros Forest Park
Manila

Dear **Dr. Riddle**:

This is to acknowledge receipt of your letter dated February 8, 2024, re: Reiteration on the allocation and distribution of ALS Modules and Teachers Guidebooks donated by UNESCO Jakarta.

In view thereof, the Regional ALS focal person in coordination with the Unit Head, Regional Supervisor of LRMS will prepare the Memorandum for Pull out and the Allocation List per SDO. Expenses relative to the activity may be charged against available ALS Program Support Fund or local funds, subject to the existing government accounting and auditing rules and regulations.

Thank you.

Very truly yours,

JOCELYN DR ANDAYA
Director IV

