



Republic of the Philippines  
**Department of Education**  
 NATIONAL CAPITAL REGION

19 February 2024

**REGIONAL MEMORANDUM**

Memorandum No. 135, s. 2024

**To: Assistant Regional Director  
 Schools Division Superintendents  
 Public Elementary and Secondary School Heads  
 All Others Concerned**

**2024 SEARCH FOR OUTSTANDING GOVERNMENT WORKERS BY THE  
 CIVIL SERVICE COMMISSION HONOR AWARD PROGRAM (HAP)**

- In reference to CSC Memorandum Circular MC No. 11, s. 2023, dated December 22, 2023, titled "2024 Search for Outstanding Government Workers" from the Office of Atty. Karlo A.B. Nograles, CSC Chairperson, and CSC NCR Memo No. 31, s. 2024, dated January 10, 2024, with the same subject from the Office of Victoria F. Esber, Director IV, the field is hereby informed of the above-captioned subject.
- The HAP covers the following award categories and its corresponding awards and incentives:

<b>Award Category</b>	<b>Awards and Incentives</b>
<i>Presidential Lingkod Bayan Award</i>	<ul style="list-style-type: none"> <li>• Gold-gilded medallion</li> <li>• Presidential Plaque with citation</li> <li>• Cash reward worth Php 200,000.00</li> <li>• Automatic promotion to the next higher position or grant of equivalent salary grade</li> </ul>
<i>CSC Pagasa Award</i>	<ul style="list-style-type: none"> <li>• Gold-gilded medallion</li> <li>• Plaque with a citation signed by the Chairman of CSC</li> <li>• Cash reward worth Php 150,000.00</li> </ul>
<i>Outstanding Public Officials and Employees or Dangal ng Bayan Award</i>	<ul style="list-style-type: none"> <li>• Gold-gilded medallion</li> <li>• Trophy designed by Napoleon V. Abueva (National Artist for the Sculpture)</li> <li>• Cash reward worth Php 200,000.00</li> <li>• Automatic promotion to the next higher position suitable to qualification with a commensurate salary increase</li> </ul>



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3. The CSC Honor Awards Program (HAP) aims to:
  - a. recognize and reward exemplary accomplishments and behavior of government workers and honor qualified public servants who died in the line of duty;
  - b. grant honorary awards to public servants for their suggestions, inventions, and extraordinary feats that result in the economy and efficiency of government operations; and
  - c. award government employees who perform extraordinary acts or services beyond public expectations.
4. Guidelines, lists of requirements, and nomination forms relative to this Search are available through <https://csc.gov.ph/programs/honor-awards-program/category/370-search-for-outstanding-government-workers>
5. Submission of the nomination, together with the documentary requirements, shall not be later than **March 31, 2024**, to the clustered CSC Field Offices assigned.
6. For questions and clarification, please contact Christian T. Español, Education Program Supervisor-HRDD, through [christian.espanol@deped.gov.ph](mailto:christian.espanol@deped.gov.ph) or 09171148130 or visit the nearest CSC NCR Field Office or contact CSC NCR Regional HAP Secretariat through email at [roncr@csc.gov.ph](mailto:roncr@csc.gov.ph).
7. For information and guidance.

**JOCELYN DR. ANDAYA**  
Director IV

CTE/HRDD



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**National Capital Region**

Civil Service Commission Field Office – National Irrigation Administration  
4th Floor IEC Building, NIA Compound, Edsa, Diliman, Quezon City  
9296071 to 79 local 304 / 9261727

10 January 2024

**DR. JOCELYN DR. ANDAYA**  
Regional Director  
Department of Education – National Capital Region  
Misamis Street, Bago Bantay, Quezon City

Dear Director Andaya:

The 2024 Honor Awards Program (HAP) through the Search for Outstanding Government Workers officially commenced with the issuance of the Civil Service Commission (CSC) Memorandum Circular No. 11, s. 2023.

All officials and employees in the career and non-career service of the government are qualified to join the Search. In addition, posthumous nominations may be made for a public servant who died in the line of duty or in the pursuit of his/her official duties and responsibilities as a civil servant. Said nomination should be formalized within 12 months from the time of death of the government official or employee.

The guidelines, list of requirements, and nomination forms to be used for the 2024 Search are available on the CSC website through this link: <https://csc.gov.ph/programs/honor-awards-program/category/370-search-for-outstanding-government-workers>.

The HAP covers the following award categories and its corresponding awards and incentives:

Award Categories	Awards and Incentives
<b>Presidential <i>Lingkod Bayan</i> Award</b> is conferred to an individual or group <b>comprised of five members</b> for exceptional and extraordinary contributions resulting from an idea or performance that had nationwide impact on public interest, security and patrimony	<ul style="list-style-type: none"> <li>• Gold-gilded medallion</li> <li>• Presidential Plaque with citation</li> <li>• Cash reward worth P200,000.00</li> <li>• Automatic promotion to the next higher position or grant of equivalent salary grade</li> </ul>

**Bawat Kawani, Lingkod Bayani**

