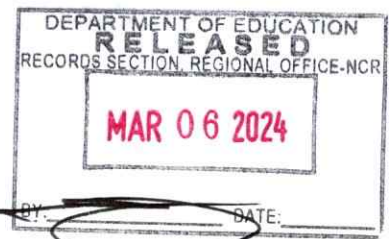




Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION



Advisory No. 061 s. 2024  
March 4, 2024

**Conduct of Reskilling of Regional Office Personnel on the use of  
Performance Management System (PMS) and Learning  
and Development Information System (LDIS)**

Please be informed that the schedule of the above-captioned subject will be pushed through on March 26, 2024. The details are stipulated in the attached Office Memorandum ORD-2024-007. Similarly, Functional Division Chiefs and Unit and Section Heads are advised to arrange the office duty time of their training attendees to ensure continuity of the services.

**JOCELYN DR. ANDAYA**  
Director IV

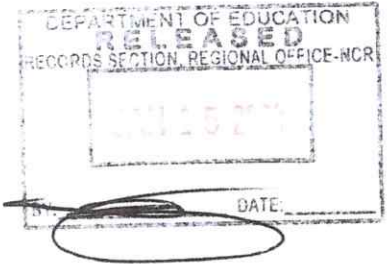


# 6 Misamis St., Bago Bantay, Quezon City  
Email Address: [ncr@deped.gov.ph](mailto:ncr@deped.gov.ph)  
Website: <http://www.depedncr.com.ph>

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Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION



January 12, 2024

**OFFICE MEMORANDUM**  
ORD-2024-007

**To:** All Regional Office Personnel

**RESKILLING OF REGIONAL OFFICE PERSONNEL ON THE USE OF  
PERFORMANCE MANAGEMENT SYSTEM (PMS) AND LEARNING  
AND DEVELOPMENT INFORMATION SYSTEM (LDIS)**

1. In adherence to HRDD's commitment to effectively utilize the PMS and LDIS in the Regional Office, the above-mentioned subject shall be conducted on **February 6, 2024**, 8:30 A.M. – 5:00 P.M. at DepEd NCR Varela Hall.
2. All regional office personnel (ROP) shall attend to this activity.
3. Specifically, the undertaking aims to:
  - a. provide assistance in accessing and operating the PMS and LDIS;
  - b. address encountered issues and concerns relative to the use of both systems; and
  - c. explain the process of accomplishing the RPMS and L&D Tools using the systems.
4. Participants shall bring their laptop for the hands-on activity.
5. Immediate dissemination and compliance of this Memorandum is desired.

**JOCELYN DR. ANDAYA**  
Director IV



Misamis St., Bago Bantay, Quezon City  
Email Address: [ncr@deped.gov.ph](mailto:ncr@deped.gov.ph)  
Website: <http://www.depedncr.com.ph>

Doc. Ref. Code	RO-ORD-F008	Rev	00
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