

Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION

Advisory No. 073, s. 2024
 February 4, 2024

TRAINING NEEDS ASSESSMENT SURVEY FOR DEPED GUIDANCE DESIGNATES

1. In reference to the attached Memorandum DM-OUHROD-2024-0322 from Dir. Wilfredo E. Cabral, Officer-In-Charge, Office of the Undersecretary for Human Resource and Organizational Development, the field is hereby informed of the above-captioned subject which shall be accomplished by all Guidance Designates.
2. The link of the Training Needs Assessment Survey to be accomplished by Guidance Designates can be accessed though <https://bit.ly/GuidanceDesignates> or by scanning the QR code:



3. Deadline of accomplishing the survey shall be on or before March 15, 2024.
4. Further details and inquiries could be sought from Ms. Millie Jane Fudolig, NEAP-PDD Senior Education Program Specialist, through email millie.fudolig@deped.gov.ph / neap.pdd@deped.gov.ph and or landline (02) 8633-9455.
5. For information and compliance of all concerned.

Chyff
JOCELYN DR. ANDAYA
 Director IV

Encl.: As stated



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Republika ng Pilipinas

Department of Education

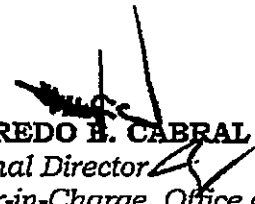
OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM

DM-OUHROD-2024-0322

TO : Regional Directors
Schools Division Superintendents
Public Elementary and Secondary School Principals
All Others Concerned

FROM : 
WILFREDO B. CABRAL
Regional Director
Officer-in-Charge, Office of the Undersecretary for Human Resource
and Organizational Development

SUBJECT : PARTICIPATION IN THE TRAINING NEEDS ASSESSMENT
SURVEY FOR DEPED GUIDANCE DESIGNATES

DATE : 26 February 2024

1. In line with the *MATATAG* Agenda, particularly on taking good care of learners, fostering inclusive education, and creating a positive learning environment, the National Educators Academy of the Philippines (NEAP) recognizes that guidance designates are tasked with a significant role of providing enhanced support in contribution to the overall well-being of learners. In this regard, a targeted training program will be developed to empower guidance designates to successfully perform their crucial duties and responsibilities.
2. To prepare for this, the NEAP Professional Development Division (NEAP-PDD) is requesting your participation in the *Training Needs Assessment (TNA) Survey for Guidance Designates* which aims to determine specific areas of professional development that will allow guidance designates to do the following:
 - Fortify their capacities and align their efforts with the *MATATAG* Agenda;
 - Strengthen their ability to support learners effectively; and
 - Contribute to the broader goal of cultivating a positive and inclusive educational landscape.
3. The data and insights that will be gathered from this survey will serve as the baseline for the development of a targeted training program for guidance designates.

4. NEAP-PDD hereby requests ALL GUIDANCE DESIGNATES to accomplish the TNA Survey through the link or QR Code below on or before 15 March 2024 (Friday).

<https://bit.ly/GuidanceDesignates>



5. For further information or any concerns, please contact **Ms. Millie Jane Fudolig**, NEAP-PDD Senior Education Program Specialist, through email millie.fudolig@deped.gov.ph / neap.pdd@deped.gov.ph and or landline (02) 8633-9455.
6. Immediate dissemination of and appropriate action on this Memorandum are instructed.

Copy furnished:
ATTY. REVSEE A. ESCOBEDO
Undersecretary for Operations

[NEAP-PDD/Lorenzo]