



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



REGIONAL MEMORANDUM
ORD-2024-155

TO : Schools Division Superintendents
Chiefs, School Governance and Operations Division (SGOD)
Division Gulayan sa Paaralan Program Focal Persons
All Others Concerned

FROM : **JOCELYN DR. ANDAYA** 
Director IV

SUBJECT : **MONITORING OF THE GULAYAN SA PAARALAN PROGRAM**

DATE : February 28, 2024

1. In adherence to OUOPS Memorandum No. 2023-03-1109 entitled “MANAGEMENT AND SUPERVISION OF THE GULAYAN SA PAARALAN PROGRAM (GPP)”, this office **reiterates that the Gulayan sa Paaralan Program (GPP) shall be handled by the School Health Division.**
2. To ensure the effective implementation of the program, GPP monitoring shall be done using the prescribed Monitoring Tool (Attachment No.1). Frequency of monitoring shall be quarterly for division level and semi-annually for regional level. Schedule of the regional monitoring visits shall be announced in a separate memorandum.
3. For recording and reporting, the Division GPP Focal Person shall prepare the consolidated school profiles in their respective divisions using the GPP Form 1 (Attachment No.2). Consolidated forms shall be uploaded to <https://bit.ly/GPPForm1> on or before March 22, 2024.
4. Further, a Program Terminal Report using GPP Form 2 (Attachment No.3). The consolidated report shall be submitted to the Regional Office on or before June 14, 2024 for consolidation and forwarding to DepEd-BLSS.
5. Immediate dissemination of and compliance with this memorandum is desired.



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(Attachment No.1 to Regional Memorandum No. ____ s.2024)

GULAYAN SA PAARALAN PROGRAM (GPP) MONITORING TOOL
 SY _____

Name of School:
 Principal:
 Name of School GPP Coordinator:
 Date of Monitoring:

CRITERIA	WEIGHT	ACTUAL POINTS
PROJECT IMPLEMENTATION		
1. Most varied (Varieties of vegetables planted)	(10)	
1.a. 1-10 varieties	2	
1.b. 11-20	4	
1.c. 21-30	6	
1.d. more than 30 varieties	10	
2. Most productive	(10)	
2.1 using organic inputs or bio-intensive gardening	(3)	
2.1.a. for soil fertility		
-0-2 methods	1	
-3 or more methods	3	
2.1.b. for pest management	(3)	
-0-2 methods	1	
-3 or more methods	3	
2.2. Vegetable products	(4)	
2.2.a. 50% of vegetables have products	1	
2.2.b. 70% of vegetables have products	2	
2.2.c. 80% and above have products	4	
3. Most wide (School area planted with vegetables, estimated area if with hanging plants)	(5)	
3.1. Below 200sqm	1	
3.2. 251-300sqm	2	
3.3. 301-350sqm	3	
3.4. 351 sqm and above	5	
4. Most sustained	(10)	
Sustainability based on:		
-calendar of planting vegetables	2	
-reports of harvest	2	
-eco-friendly considering the 3R's principle of reduce, reuse and recycle	2	
-school narrative report	2	
-all year round productive	2	



5. Most shared		(10)
Sharing of garden yields/proceeds based on records for:		
5.1 Supplementary Feeding		(4)
5.1.a. less than 40%	2	
5.1.b. more than 40%	4	
5.2 Pupils'/Volunteers' Share		(3)
5.2.a. less than 20%	1	
5.2.b. more than 20%	3	
5.3 Maintenance of Food Production Project		(3)
5.3.a. less than 40%	1	
5.3.b. more than 40%	3	
<u>PROJECT MANAGEMENT</u>		
1. Functional School/District-Municipal Technical Working Committee on Gulayan sa Paaralan as to:		(5)
-School Memo for the creation of members		
-Frequency of TWG meetings as seen in logbook		
-Action Plan for GPP SY 2022-2023		
2. Community Involvement		(5)
# of household garden replicated (random sampling)		
1-2	1	
3-4	2	
5-6	3	
7-9	4	
10 and above	5	
3. Activities/Plans of GPP Included in SIP		(5)
4. Advocacy Campaign		(10)
4.1. Availability of nutritional dimensions of food production and related messages in posters, bulletin boards, etc.	4	
4.2. Integration in the lessons (based on the lesson plan of teachers)	6	
5. Seed banks		(5)
5.1. Establishment of seedbanks	2	
5.2. Variety of seedlings		(3)
5.2.a. below 5	1	
5.2.b. 6-10	2	
5.2.c. 11-15	3	
6. Nursery		(5)
6.1. Presence of nursery	3	
6.2. Area with seed production		(2)
6.2.a. below 10sqm	1	
6.2.b. more than 10sqm	2	
7. Garden Tools		(5)
7.a. less than 7 kinds of garden tools	3	



7.b. more than 7 kinds of garden tools	5	
8. Garden fence & signages/placards		(5)
8.a. All areas with fence and signages	5	
9. Educational relevance		(10)
9.1 Use of garden to enhance learning experience		(5)
9.1.a. Students involvement	3	
9.1.b. Adoption of technology by students	2	
9.2 Use as laboratory to teach basic concepts		(5)
9.2.a Number of visitors who visited the garden	2	
9.2.b Use of school garden by teachers for learning opportunities	3	
TOTAL POINTS		(100)

A. Issues and concerns

B. Suggestions and recommendations

C. Best Practices

Accomplished by:

Concurred:

 (Full name and signature)
 Division GPP Coordinator/SH Personnel

 (Full name and signature)
 Principal or representative



GPP Form 2

GULAYAN SA PARALAN PROGRAM (GPP)
CONSOLIDATED TERMINAL REPORT
SY 2023-2024



Division _____

I. SCHOOL GARDEN

Name of Schools	Total No. of Fruits and Vegetables Harvested (kg)	Total No. of Fish Harvested (kg)	Total No. of Poultry Harvested (kg/pcs/trays)	Grand total amount of produce sold	Total Amount Contributed to Feeding
TOTAL:					

II. SCHOOL NURSERY

Name of Schools	Types of seedlings	Number of seedlings propagated	Number of seedlings distributed
TOTAL:			

III. FEEDING PROGRAM
A. SBFP beneficiaries (primary level) _____

Nutritional Status Before Feeding		Nutritional Status After Feeding		Total
Severely Wasted	Severely Wasted	Wasted	Normal	
Wasted				
TOTAL:				

B. Feeding program beneficiaries (secondary level) _____

Nutritional Status Before Feeding		Nutritional Status After Feeding		Total
Severely Wasted	Severely Wasted	Wasted	Normal	
Wasted				
TOTAL:				

IV. FUND UTILIZATION (ISNM)
 Funds downloaded: _____

Name of Lighthouse School	Items Procured	Amount

Accomplished by: _____

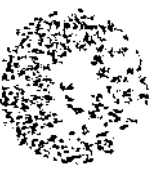
Noted by: _____

 (Full name and signature)
 Division GPP Coordinator/SI Personnel

 (Full name and signature)
 Schools Division Superintendent



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**GULAYAN SA PAARALAN PROGRAM (GPP)
SCHOOL PROFILE**

Region _____
Division _____

School ID	School Name	School Address	Name of School Head	Contact Details (Telephone or Mobile Number)	Measurement of School Garden	Number of Varieties of Vegetables and Fruits	

Prepared by: _____

Approved by: _____

Division GPP Coordinator

Schools Division Superintendent