



Republic of the Philippines  
**Department of Education**  
 NATIONAL CAPITAL REGION

**MEMORANDUM 164**

**TO :** **SCHOOLS DIVISION SUPERINTENDENTS**  
 Las Piñas City  
 Valenzuela City  
**FUNCTIONAL DIVISION CHIEF**  
 Educational Support Services Division

**FROM :** **OFFICE OF THE REGIONAL DIRECTOR**

**SUBJECT :** **CONDUCT OF DEPED PARTNERSHIP ASSISTANCE PORTAL (DPAP) 2<sup>nd</sup> END-USER ACCEPTANCE TEST**

**DATE :** March 1, 2024

- Pursuant to Unnumbered DepEd Memorandum dated February 23, 2024, of Rolly V. Soriano, Project Development Officer IV, External Partnerships Service, relative to the conduct of the above-captioned activity on **March 5, 2024, 9:00 a.m.** at the **BCD Conference Room, Bonifacio Building, DepEd Complex, Pasig City.**
- In connection with this, the following personnel are requested to participate in the said activity :

Name	Designation	
Raygeinald P. Villacorta	SEPS/Division Partnership Focal Person	SDO Las Piñas City
Eleanor Honrales	School Head	SDO Las Piñas City
Jan Lemer Lindayag	SEPS/Division Partnership Focal Person	SDO Valenzuela City
Odelon Penaflorida	School Head	SDO Valenzuela City
Roderic Gerrie Padilla	Information Technology Officer	Regional Office
Gina L. Cruz	SEPS/Regional Partnership Focal Person	Regional Office

- Participants are requested to bring laptop and extension cord.



Address: Misamis St., Bago Bantay, Quezon City  
 Email address: ncr@deped.gov.ph  
 Website: depedncr.com.ph

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4. Travel and other related expenses to be incurred in the said activity shall be charged to local funds, subject to the usual accounting and auditing rules and regulations.
  
5. For immediate dissemination and compliance.

**JOCELYN DR. ANDAYA**  
Director IV

Enclosed : as stated

/essd/glc



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Republic of the Philippines  
**Department of Education**  
**EXTERNAL PARTNERSHIPS SERVICE**

CO-EPS No. 02-\_\_\_\_, s. 2024

**MEMORANDUM**

**FOR :** JOCELYN DR. ANDAYA  
 Director IV  
 DepEd National Capital Region

**ATTENTION :** GINA L. CRUZ  
 Regional Partnership Focal Person  
 DepEd National Capital Region

**FROM :** *Soriano*  
 ROLLY F. SORIANO  
 Project Development Officer IV

**SUBJECT :** CONDUCT OF DEPED PARTNERSHIP ASSISTANCE PORTAL (DPAP) 2<sup>ND</sup>  
 END-USER ACCEPTANCE TEST

**DATE :** February 23, 2024

With reference to CO-EPS No. 01-227, s. 2024, the External Partnerships Service (EPS) conducted the DepEd Partnership Assistance Portal (DPAP) End-User Acceptance Test Kick-Off last January 31, 2024. Following the results of this UAT Kick-Off and subsequent enhancements, the 2<sup>nd</sup> DPAP User Acceptance Test is scheduled to proceed.

In line with this, we kindly request the participation of the following personnel from the National Capital Region (NCR) who were involved in the initial UAT, to participate in the DPAP 2<sup>nd</sup> User Acceptance Test on Tuesday, March 05, 2024, from 9:00 a.m. to 3:00 p.m.:

	END USER	NAME
1.	Regional Office	Gina Cruz Gerrie Padilla
2.	Schools Division Office of Las Piñas City	Raygeinald P. Villacorta Eleanor Honrales
3.	Schools Division Office of Valenzuela City	Jan Lemer Lindayag Odelon Penaflores

The said testing will take place at the BCD Conference Room, Bonifacio Building, DepEd Complex, Pasig City.

For additional information and clarification, your staff may coordinate with Ms. Sabina C. De Castro of the External Partnerships Service (EPS) at (+632)8638-8639 or email address [external.partnerships@deped.gov.ph](mailto:external.partnerships@deped.gov.ph) copy furnish [sabina.decastro@deped.gov.ph](mailto:sabina.decastro@deped.gov.ph).

Thank you very much.



G/F Mabini Bldg. DepEd Complex, Meralco Avenue, Pasig City  
 Telephone Nos.: (02) 83688637; (02) 83688639  
 Email Address: [external.partnerships@deped.gov.ph](mailto:external.partnerships@deped.gov.ph)