



Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION

**REGIONAL MEMORANDUM**  
ORD No. 210, s. 2024

**TO :** **SCHOOLS DIVISION SUPERINTENDENTS**  
SDO Las Pinas City  
SDO Pasig City

**FROM :** *for: [Signature]*  
**JOCELYN DR ANDAYA**  
Director IV

**SUBJECT :** **WORKSHOP ON THE DEVELOPMENT OF FUNCTIONAL  
EDUCATION AND LITERACY PROGRAM (FELP) – FINANCIAL  
EDUCATION COURSE KITS – PHASE II**

**DATE :** March 12, 2024

1. This is in reference to the attached Memorandum No. DM-CT-2023-065 dated March 5, 2024, from Gina O. Gonong, Undersecretary for Curriculum and Teaching, relative to the above-captioned activity.
2. In connection with this, the enclosed participants are enjoined to:
  - bring their own laptop and extension cord for the workshop
  - related reading materials as references
  - travel authority
  - observe the time-on task policy based on DepEd Order No. 9, s. 2005
3. Board and lodging, other expenses for supplies and materials, travel and other incidental expenses of the participants will be charged to USAID Opportunity 2.0 funds.
4. Immediate dissemination of this Memorandum is desired.



Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION

**LIST OF PARTICIPANTS**

<b>NAME</b>	<b>DESIGNATION</b>	<b>DIVISION</b>	<b>WRITESHOP ACTIVITY</b>	<b>DATE/VENUE</b>
John Carl P. Cabarles	Education Program Specialist II - ALS	Las Pinas City	Workshop on the Development of Functional Education and Literacy Program (FELP) – Financial Education Course Kits – Phase II	March 25-27, 2024 (NCR – specific venue - TBA)
Bernadeth C. Lugtu	Education Program Specialist II-ALS	Pasig City		



Republic of the Philippines  
**Department of Education**  
OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

**MEMORANDUM**  
**DM-CT-2024-065**

**TO :** **MAY B. ECLAR**  
Regional Director, Region III

**ATTY. ALBERTO T. ESCOBARTE**  
Regional Director, Region IV-A-CALABARZON


**NICOLAS T. CAPULONG, CESO III**  
Regional Director, Region IV-B-MIMAROPA

**GILBERT T. SADSAD**  
Regional Director, Region V

**SALUSTIANO T. JIMENEZ**  
Regional Director, Region VII

**ALLAN G. FARNAZO**  
Regional Director, Region XI

**JOCELYN DR. ANDAYA**  
Regional Director, National Capital Region

**FROM :**   
**GINA O. GONONG**  
Undersecretary for Curriculum and Teaching *JTO*

**SUBJECT :** **WORKSHOP ON THE DEVELOPMENT OF FUNCTIONAL EDUCATION AND LITERACY PROGRAM (FELP) – FINANCIAL EDUCATION COURSE KITS - PHASE II**

**DATE :** March 5, 2024

The Bureau of Alternative Education (BAE), in partnership with the Education Development Center (EDC), through its USAID Opportunity 2.0 (O2) Program, will conduct a **Workshop on the Development of Functional Education and Literacy Program (FELP) – Financial Education Course Kits - Phase II** on **March 25-27, 2024** in National Capital Region (*specific venue will be issued on a separate notice*).

The activity specifically aims to *continue the Development of Financial Education (FinEd) Course Kits for Functional Education and Literacy Program (FELP) Pilot Implementation* based on the comments, suggestions, and recommendations of the content experts

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content experts from the representatives of Bangko Sentral ng Pilipinas (BSP) and EDC that were provided during the Phase I of the development workshop held on February 19-22, 2024.

Please see *Attachment No. 1* for the List of Participants, and *Attachment No. 2* for the Workshop Design.

Board and lodging, other expenses for supplies and materials, travel and other incidental expenses of the participants will be charged to USAID Opportunity 2.0 funds.

Participants are reminded to:

1. Bring their own laptops and other related reading materials as references for this workshop.
2. Observe the time-on-task policy based on DepEd Order (DO) No. 9, s. 2005, "*Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance therewith.*"

For queries or clarifications, please contact **Michael Angelo V. Infante**, Senior Education Program Specialist, BAE - Program Management and System Development Division (PMSDD) through email at [bae.pmsdd@deped.gov.ph](mailto:bae.pmsdd@deped.gov.ph).

Immediate dissemination of and strict compliance with this Memorandum are directed.

*Copy furnished:*

**ATTY. REVSEE A. ESCOBEDO**  
Undersecretary for Operations



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**Workshop on the Development of Functional Education and Literacy Program (FELP) –  
Financial Education Course Kits - Phase II**

**List of Participants**

	<b>Name of Participants</b>	<b>Workshop Tasks</b>	<b>Position/ Designation</b>	<b>Region</b>	<b>Division/Office/School</b>
1	<b>Vilma A. Marquez</b>	<b>Writer</b>	Education Program Specialist II	Region III	SDO City of San Jose del Monte
2	<b>Ma. Wendyrica G. Bañares</b>	<b>Writer</b>	SHS Assistant Principal II	Region IV-A	SDO Rizal - Kasiglahan Village Senior High School
3	<b>Jomar S. Guray</b>	<b>Writer</b>	School Head/ School-In-Charge	Region IV-B	SDO Oriental Mindoro-Cabugao NHS
4	<b>John Carl P. Cabarles</b>	<b>Writer</b>	Education Program Specialist II	NCR	SDO Las Pinas City
5	<b>Catherine P. Alarzar</b>	<b>Writer</b>	Education Program Specialist II	Region V	SDO Camarines Sur
6	<b>Elizabeth R. Escolano</b>	<b>Writer</b>	Education Program Specialist II	Region VII	SDO Tagbilaran
7	<b>Rhod Paulo Rey</b>	<b>Writer</b>	Head Teacher II	Region IV-B	SDO Oriental Mindoro
8	<b>Braian B. Mahinay</b>	<b>Writer</b>	Education Program Specialist II	Region XI	SDO Davao City
9	<b>April Claire P. Manlangit-Banaag</b>	<b>Writer</b>	Education Program Specialist II - ALS	Region IV-A	SDO San Pedro City
10	<b>Edgardo A. San Andres Jr.</b>	<b>Writer</b>	Education Program Specialist II	Region III	SDO Science City of Munoz
11	<b>Bernadeth C. Lugtu</b>	<b>Writer</b>	Education Program Specialist II	NCR	SDO Pasig City



