

Republic of the Philippines  
**Department of Education**  
 NATIONAL CAPITAL REGION

March 5, 2024

**REGIONAL MEMORANDUM**

No. 244, s. 2024

**To:** Schools Division Superintendents  
 All Others Concerned

**CALL FOR NOMINATION OF THE JICA KCCP-GRF FOR THE SCHOLARSHIP  
 COURSE ON EDUCATION ADMINISTRATION FOR REDUCING  
 DISPARITIES IN BASIC EDUCATION**

1. This is in reference to the Memorandum from Wilfredo E. Cabral, Regional Director, Officer-in-Charge, Office of the Undersecretary for Human Resource and Organizational Development, dated February 29, 2024, informing the field about the above-captioned subject.
2. The following are the details of the course and its scheduled implementation:

Course Title	Course Date	Target Participants
KCCP-GRF Number 202311494J00: Education Administration for Reducing Disparities in Basic Education	June 5-July 6, 2024	Personnel responsible for planning and management of basic education services in central and local governments, which aims to reduce domestic disparities for those in the socially vulnerable sector and in rural areas

3. All SDOs are advised to nominate one (1) qualified applicant **subject for Regional Evaluation**. SEPS-HRD shall upload the **complete documentary requirements** of their nominees in this link <https://bit.ly/2024JICAREDDISPA> on or before March 15, 2024. **Only the nominees endorsed by this Office** shall upload their documents in <https://tinyurl.com/4hcdpp2p>.



6 Misamis St., Bago Bantay, Quezon City  
 Email Address: [ncr@deped.gov.ph](mailto:ncr@deped.gov.ph)  
 Website: <http://www.depedncr.com.ph>

Doc. Ref. Code	RO-ORD-F004	Rev	00
Effectivity	01.26.23	Page	1 of 5



Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION

---

4. For the full details, please see enclosed Memorandum.
5. Immediate dissemination of this Memorandum is desired.

**JOCELYN DR. ANDAYA**  
Director IV

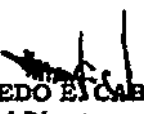


Republica ng Pilipinas  
**Department of Education**

OFFICE OF THE UNDERSECRETARY  
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

**MEMORANDUM**  
DM-OUHROD-2024-0342

**FOR :** Undersecretaries  
Assistant Secretaries  
Bureau and Service Directors  
Regional Directors  
Schools Division Superintendents  
School Heads  
All Others Concerned

**FROM :**   
**WILFREDO E. CABRAL**  
Regional Director  
Officer-in-Charge, Office of the Undersecretary for Human Resource  
and Organizational Development

**SUBJECT :** CALL FOR NOMINATION OF THE JICA KCCP-GRF FOR THE  
SCHOLARSHIP COURSE ON EDUCATION ADMINISTRATION  
FOR REDUCING DISPARITIES IN BASIC EDUCATION

**DATE :** 29 February 2024

1. The Japan International Cooperation Agency (JICA) Knowledge Co-Creation Program -- Group and Region Focus (KCCP-GRF) announces its Call for Nomination for the training scholarship offering titled *Education Administration for Reducing Disparities in Basic Education*, with course details as follows:

<b>Course Code and Title</b>	KCCP-GRF Number 202311494J00: Education Administration for Reducing Disparities in Basic Education
<b>Course Schedule</b>	05 June – 06 July 2024
<b>No. of Slots</b>	1
<b>Modality</b>	Face-to-Face
<b>Target Participants</b>	Personnel responsible for planning and management of basic education services in central and local governments, which aim to reduce domestic disparities for those in the socially vulnerable sector and in rural areas
<b>Deadline of Submission</b>	22 March 2024





2. For selection purposes, the National Educators Academy of the Philippines (NEAP) encourages each Central Office Bureau/Service/Office and Regional Office to **nominate at least one (1) qualified participant**. All nominees must meet the qualifications and submit the documentary requirements listed in **Enclosures 1 and 2**. The **Scholarship Clearance (Enclosure 3)** should also be submitted.
3. The **Participant Nomination Form and required documents must be accomplished and uploaded (in PDF form) on or before 22 March 2024**, through the Microsoft Office Form which can be accessed through the link <http://tinyurl.com/4hcdpp2p>. Kindly use official DepEd email accounts in submitting the requirements.
4. Please note that applications may be disqualified due to various reasons, such as but not limited to, incomplete requirements, lack of official endorsement/s, sending of application directly to the Secretariat's email, discrepancies in documents, etc.
5. For further information or any concerns, please contact the **NEAP Scholarship Secretariat** through email [scholarships@deped.gov.ph](mailto:scholarships@deped.gov.ph) and or landline (02) 8715-9919.
6. Immediate dissemination of and appropriate action on this Memorandum are requested.

**Enclosures:**

*Enclosure 1 - Checklist of General Eligibility Requirements*

*Enclosure 2 - Qualifications and Other Required Documents by JICA*

*Enclosure 3 - Scholarship Clearance*

*[NEAPScholarshipSecretariat/Bedana]*





Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION

---



6 Misamis St., Bago Bantay, Quezon City  
Email Address: [ncr@deped.gov.ph](mailto:ncr@deped.gov.ph)  
Website: <http://www.depedncr.com.ph>

Doc. Ref. Code	RO-ORD-F004	Rev	00
Effectivity	01.26.23	Page	5 of 5