



Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION

March 20, 2024

**REGIONAL MEMORANDUM**

No. 253, s. 2024

**To:** Schools Division Superintendents  
Chiefs of Functional Divisions  
All Others Concerned

**SUBMISSION OF LIST OF EARLY ENROLMENT INITIATIVES**

1. This is in reference to DepEd Order No. 03, s. 2018 titled Basic Education Enrolment Policy and DepEd Orders Nos. 22, s. 2023 and 03, s. 2024 on Implementing Guidelines on the School Calendar and Activities for the SY 2023-2024 stipulating our specific roles and responsibilities in the region and division level in preparation for the opening of classes.
2. Our initiatives on early enrolment will certainly contribute support our priority in the region to ***“keep school age children in school”***.
3. Relative to this, this Office hereby request for the submission of the above-captioned subject on or before March 22, 2024, 12NN through this link: **<https://shorturl.at/wzBPV>**.
3. Immediate dissemination of and strict compliance with this Memorandum is directed.

  
**JOCELYN DR ANDAYA**  
Director IV



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