

# Department of Education

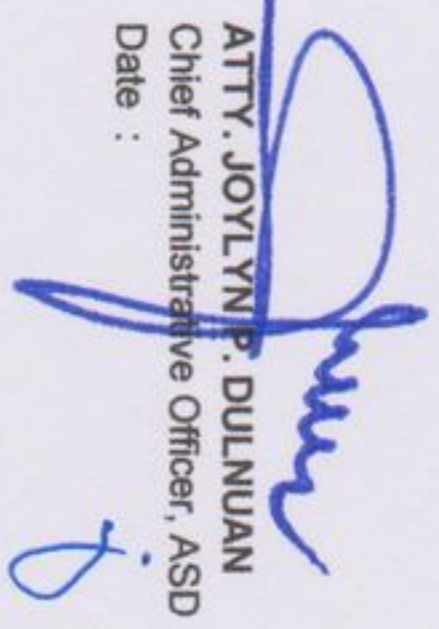
Office Code : 5818  
 Office Name : Administrative Division (NCR)  
 Fiscal Year : 2022

## FY 2022 PHYSICAL PLAN / FINANCIAL OBLIGATION / MONTHLY DISBURSEMENT PROGRAM

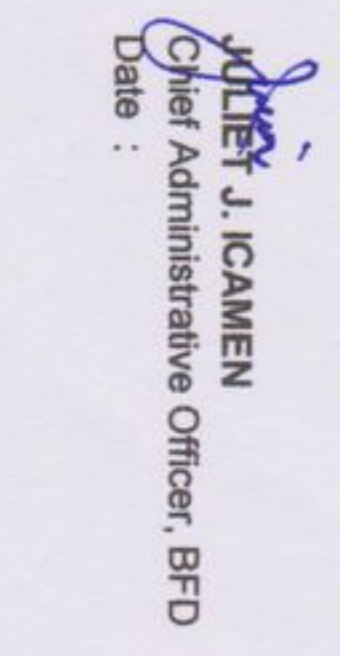
Output Code (OC)	Programs/ Projects	Output	Activity Code (AC) Milestone	Activities	Performance Indicator (Activity, Output & Milestone)	FY 2022	FY 2022
						Total Physical	Total Obligation
103001000100000 - General Management and Supervision							
CORE- FAST ACCURATE and INTEGRATED RESPONSE							
OC-22-5818-GASS-001		Compliance and Status Reports Consolidated	AC-22-5818-GASS-001	Coordination Meeting with SDO HRMO/HRMPCB	No. of SDOs compliant with DBM /CSC/DepEd personnel related guidelines	16	
OC-22-5818-GASS-002		Learning Materials Procured	AC-22-5818-GASS-002	Coordination Meeting with SOD Supply Officers	No. of SDOs compliant with submission of learning resource delivery reports	4	44,400.00
OC-22-5818-GASS-003		Coordination Meeting for Good Governance & Performance Conducted	AC-22-5818-GASS-003	Coordination Meeting for Good Governance & Performance	No. of SDOs compliant to the PBB requirements	16	
OC-22-5818-GASS-004		Reclassified positions/applications processed within the year	AC-22-5818-GASS-004	Orientation on ERF Processing	No. of AOII capacitated on ERF processing	4	31,500.00
OC-22-5818-GASS-005		Fellowship for Life	AC-22-5818-GASS-005	1. Fellowship 2. Procurement of birthday memento	No. of birthday celebrators recognized	1	10,000.00
OC-22-5818-GASS-006		Sports Activity conducted	AC-22-5818-GASS-006	1.Cultural /Sports Activity 2.Procurement	No. of participating employees	182	75,700.00
OC-22-5818-GASS-007		Results of Physical Examination	AC-22-5818-GASS-007	1. Annual Physical Examination for Regional Employees (APERE) 2. Procurement	No. of employees undergone physical examination	1	270,000.00
OC-22-5818-GASS-008		Salamat Paalam Program	AC-22-5818-GASS-008	1. Conduct of Salamat Paalam program for retiring employees 2. Procurement	No. of retiring employees recognized	2	150,000.00
OC-22-5818-GASS-009		Recognition Program cum Christmas Program	AC-22-5818-GASS-009	1. Conduct of Recognition Program cum Christmas Program for employees 2. Procurement	No. of participating employees	182	600,000.00
Capacity Building for Efficiency							
OC-22-5818-GASS-010		Seminar on RA 11032 compliant	AC-22-5818-GASS-010	Conduct of Seminar on RA 11032	No. of actions compliant to timeliness	154	
OC-22-5818-GASS-011		Resolutions on appeal issued	AC-22-5818-GASS-011	Seminar on Grievance procedure	No. of employees/Frontliners capacitated on RA 11032	1	30,000.00
OC-22-5818-GASS-012		Employees Handbook	AC-22-5818-GASS-012	1. Focus group discussion and Workshop 2. Procurement of venue for workshop 3. Procurement of Printing service	No. of Resolutions on appeal issued	10	5,000.00
National Quality Management System							
OC-22-5818-GASS-012		Handbook	AC-22-5818-GASS-012	1. Focus group discussion and Workshop 2. Procurement of venue for workshop 3. Procurement of Printing service	No. of Regional Grievance Committee capacitated	1	
National Quality Management System						170	
National Quality Management System						6	250,000.00

Output Code (OC)	Programs/ Projects	Output	Activity Code (AC) Milestone	Activities	Performance Indicator (Activity, Output & Milestone)	FY 2022	
						Total Physical	Total Obligation
OC-22-5818-GASS-013		National QMS / ISO 9001: 2015 aligned Manual and SOPs	AC-22-5818-GASS-013	1. Orientation on DO 9 s. 2021 2. QMS meetings/seminars 3. Conduct of IQA	No. of Conducted Orientation/ Meetings/Seminars	6	
	Quality Work Place						
OC-22-5818-GASS-014		Renovated and Improved Facilities	AC-22-5818-GASS-014	1. Procurement of materials for improvement and repairs 2. Implementation and monitoring	No. of Monitoring and Inspection prepared No. of procurement document prepared (Program of works/Detailed Estimated)	15 12	2,000,000.00
	Overhead						
OC-22-5818-GASS-015		Administrative Cost	AC-22-5818-GASS-015	Payment of Salaries of Contract of Service (COS)	No. of Payments made	252	
			AC-22-5818-GASS-016	ICT Office Supplies	No. of Payments made	12	3,000,000.00
			AC-22-5818-GASS-017	Traveling Expenses - Local	No. of Payments made	12	893,000.00
			AC-22-5818-GASS-018	Fuel, Oil and Lubricants Expenses	No. of Payments made	12	965,000.00
			AC-22-5818-GASS-019	Other Supplies and Materials Expense	No. of Payments made	12	1,025,000.00
			AC-22-5818-GASS-020	Water Expenses	No. of Payments made	12	1,240,000.00
			AC-22-5818-GASS-021	Electricity Expenses	No. of Payments made	12	1,500,000.00
			AC-22-5818-GASS-022	Postage & Courier	No. of Payments made	12	5,000,000.00
			AC-22-5818-GASS-023	Mobile	No. of Payments made	12	385,000.00
			AC-22-5818-GASS-024	Landline	No. of Payments made	12	500,000.00
			AC-22-5818-GASS-025	Internet Subscription Expenses	No. of Payments made	12	540,000.00
			AC-22-5818-GASS-027	Janitorial Services	No. of Payments made	12	800,000.00
			AC-22-5818-GASS-028	Security Services	No. of Payments made	12	2,812,000.00
			AC-22-5818-GASS-029	Petty Cash Fund	No. of Payments made	12	3,000,000.00
			AC-22-5818-GASS-030	Vehicles Repair and Maintenance	No. of Payments made	12	360,000.00
			AC-22-5818-GASS-031	Equipment Repair and Maintenance	No. of Payments made	12	704,000.00
			AC-22-5818-GASS-032	Fidelity Bond Premiums	No. of Payments made	12	234,000.00
			AC-22-5818-GASS-033	Insurance Expenses	No. of Payments made	12	275,000.00
			AC-22-5818-GASS-034	Office Supplies Expenses	No. of Payments made	12	600,000.00
			AC-22-5818-GASS-035	Representation Expenses	No. of Payments made	12	2,000,000.00
							822,000.00
<b>TOTAL</b>							<b>30,663,200.00</b>

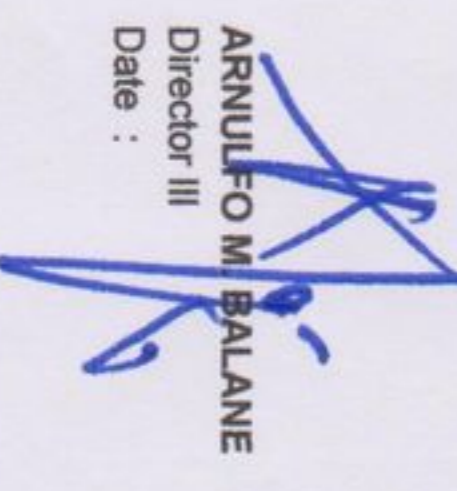
Prepared by:

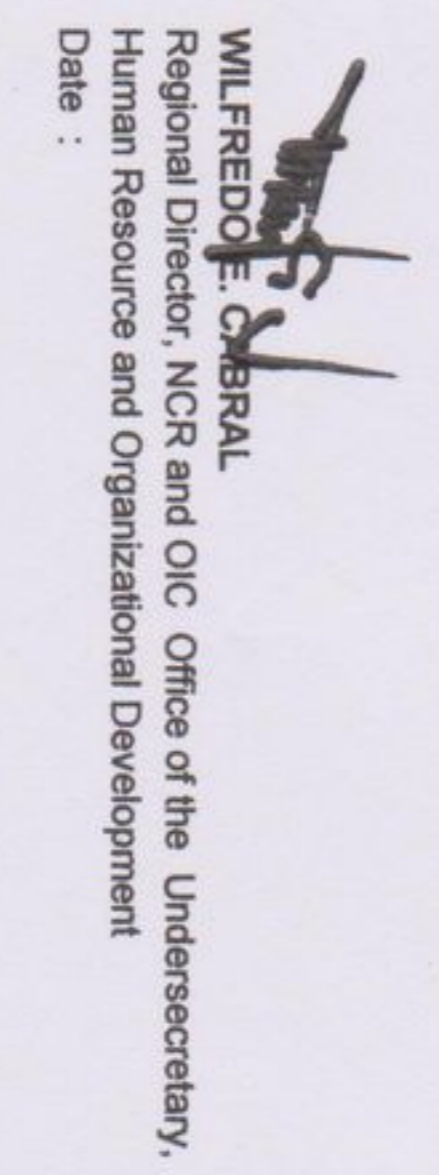
  
**ATTY. JOVLYN P. DULNUAN**  
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 Chief Administrative Officer, BFD  
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Approved by:

  
**ARNULFO M. BALANE**  
 Director III  
 Date :

  
**WILFREDO E. Cobaral**  
 Regional Director, NCR and OIC Office of the Undersecretary,  
 Human Resource and Organizational Development  
 Date :