



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

March 22, 2024

MS. LARRY P. FRANCO

Assistant Sales Manager
MARAWI LEISURE PARK INC. (TANZA OASIS HOTEL AND RESORT)
Km. 41, A. Soriano Hi-way, Barangay Capipisa East, Tanza, Cavite

NOTICE OF AWARD

Dear **Ms. Franco**:

We are pleased to inform you that the Contract for the PROVISION OF BOARD & LODGING FOR THE PSYCHOLOGICAL FIRST AID (PFA) SELF-CARE TRAINING WORKSHOP FOR RO & SDO PERSONNEL of DepEd NCR on March 24-27, 2024 is hereby awarded to you as the Bidder with the Lowest Calculated and Responsive Bid in the total contract amount of **One Million Eighty-Three Thousand Pesos (Php1,083,000.00)**.

You are therefore required, from receipt of this Notice of Award, to formally enter into contract with us, and submit the Performance Security within ten (10) days from receipt hereof. Failure to enter into contract or provide Performance Security shall constitute a sufficient ground for cancellation of this award and forfeiture of your Bid Security.

Very truly yours,

JOCELYN DR ANDAYA
Director IV

CONFORME:

Name & Signature: Larry P. Franco

Date: March 22, 2024





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MS. LARRY P. FRANCO

Assistant Sales Manager

MARAWI LEISURE PARK INC. (TANZA OASIS HOTEL AND RESORT)

Km. 41, A. Soriano Hi-way, Barangay Capipisa East, Tanza, Cavite

NOTICE TO PROCEED

Dear **Ms. Franco**:

With the executed Contract on the PROVISION OF BOARD & LODGING FOR THE PSYCHOLOGICAL FIRST AID (PFA) SELF-CARE TRAINING WORKSHOP FOR RO & SDO PERSONNEL of DepEd NCR on March 24-27, 2024, you are advised to proceed upon receipt of this Notice, in accordance with the terms and conditions thereof.

You are also advised to send details as to the bank's name, address & account number, TIN number and the date of incorporation/birthday. Then, upon receipt of payment, you shall submit the Official Receipt (OR) to the Cashier's Office within five (5) days.

Very truly yours,


JOCELYN DR ANDAYA

Director IV

CONFORME:

Name & Signature:  Larry P. Franco

Date: March 22, 2024





Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

Contract No. PB 2024-005

CONTRACT

*PROVISION OF BOARD & LODGING FOR THE PROVISION OF BOARD & LODGING
FOR THE PSYCHOLOGICAL FIRST AID (PFA) SELF-CARE TRAINING WORKSHOP
FOR RO & SDO PERSONNEL*

KNOW ALL MEN BY THESE PRESENTS:

This Contract entered by:

The DEPARTMENT OF EDUCATION – NATIONAL CAPITAL REGION as an executive department of the Republic of the Philippines created under its laws with office address at Misamis St., Bago Bantay, Quezon City, represented by JOCELYN DR ANDAYA, Director IV, herein referred to as the “**First Party**”;

and

MARAWI LEISURE PARK INC. (TANZA OASIS HOTEL AND RESORT), a private entity organized in accordance with the laws of the Philippines with business address at Km. 41, A. Soriano Highway, Barangay Capipisa East, Tanza, Cavite represented by LARRY P. FRANCO, Assistant Sales Manager, herein referred to as the “**Second Party**”;

Collectively referred to as the parties.

-Witnesseth-

WHEREAS, the First Party conducted a bidding for the provision of board & lodging for the PFA Self-Care Training Workshop for RO & SDO Personnel of DepEd NCR with an ABC of Php1,140,000.00 on March 20, 2024;

WHEREAS, the **Second Party** was declared the lowest calculated and responsive bidder;

WHEREAS, after post-qualification, the **Second Party** was declared the lowest calculated and responsive bidder in the bid amount of Php1,083,000.00;



Address: 6 Misamis St., Bago Bantay, Quezon City 1105
Email address: ncr@deped.gov.ph
Website: depedncr.com.ph

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Contract No. PB 2024-005

WHEREAS, the BAC recommended award of contract to the **Second Party** per BAC Resolution No. 30, s. 2024 and a Notice of Award was issued on March 22, 2024;

NOW, THEREFORE, in consideration of the foregoing premises and of the mutual covenants and undertaking set forth, the parties have agreed, as follows:

1. That, the **Second Party** shall provide unto the **First Party** the following packages, to wit:

a. Board and Lodging for the PFA Self-Care Training Workshop for RO & SDO Personnel of DepEd NCR on March 24-27, 2024 for four (4) days with 190 participants and guaranteed 80% participants.

b. The following are the approved specifications:

- Preferably Cavite City
- Provision of stage
- With WIFI
- Single bed per participant
- With Sound System, Projector & Screen
- With White Board & Marker
- Free flowing coffee and bottled water
- Pencil & Ballpen
- Use of Function Hall up to 5:00 PM of Day 3
- With big open space outside for outside activity

For Green Procurement Specifications

- The service supplier shall have its own environmental policy. The environmental policy shall cover environmental procurement, the reduction of waste and energy consumption, and water saving.



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Contract No. PB 2024-005

- The service supplier shall provide local or regional products or products which are produced in a sustainable way (e.g. produced according to good agriculture practices, organic, avoiding overfishing, no products from threatened species) when offering food and beverages.
 - The service supplier shall provide a vegetarian offer.
 - The service supplier shall eliminate the use of non-essential disposable products like plastic bags, single-use utensils, etc. When disposable products are used, the supplier shall use recycled materials where possible.
 - The service supplier shall ensure that indoor lighting is energy efficient.
 - The service supplier shall reduce packaging and usage of disposable containers for food, drink and condiments.
 - The service supplier shall post its environmental policies or targets in places where guests and employees can easily notice them.
2. The **First Party** shall pay the **Second Party** in consideration for the full and faithful performance of its obligations the total amount of **One Million Eighty-Three Thousand Pesos (Php1,083,000.00)**.
 3. That for and in consideration of the services rendered by the **Second Party**, the **First Party** shall pay the full payment of the contract price after the event, upon submission of billing statement and other necessary documents, subject to the usual accounting and auditing rules and regulations;
 4. Notwithstanding the foregoing payment shall be based on actual attendance of participants.
 5. Taxes shall be for the account of the **Second Party** and deemed to have been included in the bid proposal. No request for revision of prices and claims by the **Second Party** that such taxes or duties were not included in the bid price for any reason whatsoever shall be entertained.
 6. This Contract shall take effect upon signing thereof by the parties.



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NATIONAL CAPITAL REGION

Contract No. PB 2024-005

IN WITNESS WHEREOF, the parties hereto signed this Contract on March 22, 2024 at Quezon City, Philippines.


DEPARTMENT OF EDUCATION
NATIONAL CAPITAL REGION


MARAWI LEISURE PARK INC.
(TANZA OASIS HOTEL AND RESORT)


JOCELYN DR ANDAYA
Director IV


LARRY P. FRANCO
Assistant Sales Manager

Signed in the presence of:


CRISTITO A. ECO
Assistant Regional Director
BAC Chairperson


CAMILLE ALVAREZ
Witness of the Second Party



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Department of Education
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Contract No. PB 2024-005

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)
 Quezon City, Metro Manila) s.c.

Trece Martires Cavite

Trece Martires Cavite

BEFORE ME, a Notary Public for and in _____ this
22 MAR 2024, personally appeared the following:

JOCELYN DR ANDAYA and LARRY P. FRANCO

known to me to be the same persons who executed the foregoing instrument consisting of five pages including this page, and acknowledged to me that the same is their free and voluntary act and deed.

WITNESS MY HAND AND SEAL on the date and the place first above written.

Doc No.: 466
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 Book No.: Trece
 Series of: 2024

Seal
 ATTORNEY AT LAW
 Notary Public for the National Capital Region
 For the Cities of Trece Martires, Alabang, Marikina, and Muntinlupa, Province of Cavite
 PTA No. 00000000000000000000
 Exp. Date: 01/01/2025
 7th Floor, ...
 ...
 ...



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