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Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

REGIONAL MEMORANDUM
ORD-2024- 310

TO : **SCHOOLS DIVISION SUPERINTENDENTS**
SDO Caloocan
SDO Manila
SDO Valenzuela City

FROM : **OFFICE OF THE REGIONAL DIRECTOR**

SUBJECT : **WORKSHOP ON THE PROFESSIONAL DEVELOPMENT FRAMEWORK AND CURRICULUM FOR SCHOOL LEADERS**

DATE : April 2, 2024

1. This is in reference to the Memorandum DM-OUHROD-2024-0582 dated March 26, 2024 from Wilfredo E. Cabral, Regional Director, Officer-in-Charge, Office of the Undersecretary for Human Resource and Organizational Development, informing the concerned Schools Division Office about the above-captioned subject.

2. The schedule of the activities are as follows:

Proposed Dates	Activity	Venue
April 8-12, 2024	Workshop on the Professional Development Framework and Curriculum for School Leaders (Phase 1)	Baguio Teachers Camp
May 6-10, 2024	Workshop on the Career Progression Professional Development Curriculum (CPPDC) for School Leaders (Phase 2)	TBA

3. The following personnel are advised to attend the said activities:


Name	Office
Archie J. Azucenas	SDO Caloocan
Alvin Patrick Penaflorida	SDO Valenzuela
Eugene De Vega	
Ebenezer Beloy	SDO Manila
Ronald Vincent Salva	
George Borromeo	
Manolo Pena	
Uldarico Fundal Jr.	





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4. Participants are entitled to service credit or Compensatory Time-Off (CTO) in accordance with DepEd Order 53, s. 2003 titled *Updated Guidelines on Grant of Vacation Service Credits to Teachers*, in case activities will fall on weekends or holidays.
5. The participants' board and lodging will be charge against the NEAP HRD Fund while transportation, per diem, and other incidental expenses will be charged to their local funds subject to the usual accounting and auditing rules and regulations.
6. For other questions and concerns, kindly coordinate Ms Jhoanna Javier through email neap.pdd@deped.gov.ph or landline (02) 8715-9919.
7. Immediate dissemination and strict compliance with this Memorandum is desired.


JOCELYN DR ANDAYA
Director IV



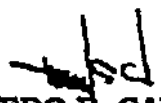
Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM
DM-OUHROD-2024-0581

TO : Regional Directors
Schools Division Superintendents
Human Resource Development Division Chiefs
NEAP-R Focal Persons
All Others Concerned

FROM : 
WILFREDO B. CABRAL
Regional Director
Officer-in-Charge, Office of the Undersecretary for Human Resource
and Organizational Development

SUBJECT : **WORKSHOP ON THE PROFESSIONAL DEVELOPMENT
FRAMEWORK AND CURRICULUM FOR SCHOOL LEADERS**

DATE : 26 March 2024

- In line with the *MATATAG* Agenda and the DepEd Order No. 11, s. 2019 titled *Implementation of the NEAP Transformation*, the Department through the National Educators Academy of the Philippines (NEAP) ensures that professional development programs for teachers and school leaders are systematic, programmatic, and congruent with the ecosystem approach.
- Relative to this, NEAP will conduct the *Workshop on the Professional Development (PD) Framework and Curriculum for School Leaders (Phases 1 and 2)* in collaboration with curriculum development experts in the academe.
- The schedule of the activities are as follows:

Proposed Dates	Activity	Venue
08-12 April 2024	Workshop on the Professional Development Framework and Curriculum for School Leaders (Phase 1)	Baguio Teachers Camp
06-10 May 2024	Workshop on the Career Progression Professional Development Curriculum (CPPDC) for School Leaders (Phase 2)	TBA

4. The intended output of these activities is a curriculum that will support the quality of school leaders that significantly impacts the quality of learning, recognizing the importance of providing school leaders with a programmatic professional development system that equips them with the necessary competencies and supports their career progression.
5. Attached are the *List of NEAP Program Management Team (PMT) Members (Enclosure 1)* and the *List of Expected Participants (Enclosure 2)*.
6. The participants are requested to confirm their participation through the registration link <https://bit.ly/CPFDforSL> on or before 03 April 2024. In case the identified participants will not be able to attend, we request for alternate representatives whose names and details must be communicated to the NEAP through the contact details provided below.
7. For Phase 1, participants are advised to check in on 07 April 2024, 3:00p.m. and check out on 12 April 2024, 5:00p.m. The first meal to be served is dinner and the last meal is afternoon snack. Please see the details below.

Meals	07 April 2024 Sun	08 April 2024 Mon	09 April 2024 Tue	10 April 2024 Wed	11 April 2024 Thu	12 April 2024 Fri
Breakfast		✓	✓	✓	✓	✓
AM Snack		✓	✓	✓	✓	✓
Lunch		✓	✓	✓	✓	✓
PM Snack		✓	✓	✓	✓	✓
Dinner	✓	✓	✓	✓	✓	

8. For Phase 2, participants are advised to check in on 05 May 2024, 3:00p.m. and check out on 10 May 2024, 5:00p.m. The first meal to be served is dinner and the last meal is afternoon snack. Please see the details below.

Meals	05 May 2024 Sun	06 May 2024 Mon	07 May 2024 Tue	08 May 2024 Wed	09 May 2024 Thu	10 May 2024 Fri
Breakfast		✓	✓	✓	✓	✓
AM Snack		✓	✓	✓	✓	✓
Lunch		✓	✓	✓	✓	✓
PM Snack		✓	✓	✓	✓	✓
Dinner	✓	✓	✓	✓	✓	

9. Participants are entitled to service credit or Compensatory Time-Off (CTO) in accordance with DepEd Order 53, s. 2003 titled *Updated Guidelines on Grant of Vacation Service Credits to Teachers*, in case activities will fall on weekends or holidays.
10. The participants' board and lodging will be charged against the NEAP Human Resource Development (HRD) Funds while transportation, per diem, and other incidental expenses will be charged against local funds, subject to the usual accounting and auditing rules and regulations.

11. For clarifications and concerns, please coordinate with Ms. Jhoanna Javier through email neap.pdd@deped.gov.ph or landline (02) 8715-9919.

12. Immediate dissemination of and appropriate action on this Memorandum are instructed.

Enclosures:

Enclosure 1 – List of NEAP Program Management Team Members

Enclosure 2 – List of Expected Participants

Annex A. NEAP Program Management Team (PMT)

NAME OF PERSONNEL	OFFICE / UNIT	POSITION
Jennifer E. Lopez	NEAP	Director IV
Leah B. Apao	NEAP	Director III
Marife T. Morcilla	NEAP - PDD	Project Development Officer V
Alexander Simagala	NEAP - PDD	Project Development Officer IV
John Carlo S. Astilla	NEAP - PDD	Senior Education Program Specialist
Joy Salem-Magalona	NEAP - PDD	Senior Education Program Specialist
Jhoanna C. Javier	NEAP - PDD	Education Program Specialist II
Cristina Monsanto	NEAP - PDD	Education Program Specialist II
Jojet T. Gabriel	NEAP - PDD	Administrative Assistant II
Annabelle Laqui	NEAP - QAMED	Education Program Specialist II

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Annex B. List of PD Curriculum Experts (School Heads and Supervisors)

SCHOOL HEADS		
Number	NAME OF EXPECTED PARTICIPANTS	REGION
1	Alvin Patrick Peñaflorida	NCR
2	Archie Azucenas	NCR
3	Eugene De Vega	NCR
4	George Borromeo	NCR
5	Manolo Pena	NCR
6	Uldarico Fundal Jr	NCR
7	Carina Untalasco	1
8	Jeaz Campano	3
9	Evelyn Navia	CALABARZON
10	Rowena Cambel	CALABARZON
11	Liezel Villanueva	CALABARZON
12	Ericson Gutierrez	CALABARZON
13	Mary Jane Gonzales	CALABARZON
14	Bernadette Sumagui	CALABARZON
15	Elisa Suruela	CALABARZON
16	Joe-Bren Consuelo	5
17	Ireneo Dicen	5

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18	Cristy Jabonillo	7
19	Aura Aguilar	8
20	Atty. Diana Flor Eco	8
21	Jeryl Casilao	9
22	Dennis Caballes	10
23	Beth Tabaniag	10
24	Arlen Jumamoy	11

SUPERVISORS		
Number	NAME OF EXPECTED PARTICIPANTS	REGION
1	Ronald Vincent Salva	NCR
2	Ebenezer Beloy	NCR
3	Rolando Sotelo	3
4	Jhay Tayao	3
5	Noel Anciano	CALABARZON
6	Leila Seco	CALABARZON
7	Ma. Corazon Aler	5
8	Lany Abainza	5
9	Marilyn Gamboa	6
10	Alma Mirasol	6
11	Morena Berdulo	8

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12	Sylvia Villanueva	9
13	Omar Hussein	10
14	Eva Edon	10
15	Nancy Sumagaysay	11
16	Hazel Luna	11

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