



Republic of the Philippines  
**Department of Education**  
 NATIONAL CAPITAL REGION

**REGIONAL MEMORANDUM**  
**ORD-2024- 331**

**TO :** **SHERYLL T. GAYOLA**  
 Schools Division Superintendent  
 SDO Pasig City  
**ALL OTHERS CONCERNED**

**FROM :** **JOCELYN DR. ANDAYA**   
 Director IV

**SUBJECT :** **REQUEST TO UTILIZE THE TANGHALANG RIZAL AS VENUE FOR THE SPECIAL PROGRAM FOR EMPLOYMENT OF STUDENTS (SPES) 2024 ACTIVITIES**

**DATE :** March 5, 2024

- Attached is DepEd Memorandum No. OM-OUOPS-2024-11-01629 dated February 26, 2024 of Asec. Francis Cesar B. Bringas, Assistant Secretary for Operations, Officer-in-Charge, Office of the Undersecretary for Operations regarding Request to Utilize the Tanghalang Rizal as Venue for the Special Program for Employment of Students (SPES) 2024 Activities.
- In this connection, the concerned Schools Division is requested to provide necessary support and assistance in hosting the said event, details to be discussed on a collaborative meeting with the BLSS-LFD.
- For concerns, kindly contact the BLSS-LFD at blss.lfd@deped.gov.ph.
- For immediate dissemination and compliance.

Enclosed : as stated  
 /essd/specialevents/lfd-glc



Address: 6 Misamis St., Bago Bantay, Quezon City  
 Email address: ncr@deped.gov.ph  
 Website: depedncr.com.ph

Doc. Ref. Code	RO-ORD-F005	Rev	00
Effectivity	01.26.23	Page	1 of 1



Republika ng Pilipinas  
Department of Education

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

MEMORANDUM

OM-OUOPS-2024-11 - 0/629

TO : **JOCELYN DR. ANDAYA**  
Director IV  
Department of Education - National Capital Region

ATTENTION : **SHERYLL T. GAYOLA**  
Schools Division Superintendent  
Schools Division Office of Pasig City

**RICHARD T. SANTOS**  
Principal IV  
Rizal High School - Pasig City

FROM : **FRANCIS CESAR B. BRINGAS** *FCB*  
Assistant Secretary for Operations  
Officer-in-Charge, Office of the Undersecretary for Operations

SUBJECT : **REQUEST TO UTILIZE THE TANGHALANG RIZAL AS VENUE FOR THE SPECIAL PROGRAM FOR EMPLOYMENT OF STUDENTS (SPES) 2024 ACTIVITIES**

DATE : February 26, 2024

The Department of Education (DepEd), through the Bureau of Learner Support Services-Youth Formation Division (BLSS-YFD), *transitioning to BLSS-Learner Formation Division (BLSS-LFD)*, in partnership with the Department of Labor and Employment (DOLE), will spearhead the implementation of the **Special Program for Employment of Students (SPES)** for this fiscal year 2024.

As part of this endeavor, the BLSS-LFD will conduct the following activities, to wit:

Activity	Scheduled Date	Time
Orientation	May 25, 2024 Saturday	7:30 a.m. to 5:00 p.m.
Capacity Building	July 26, 2024 Friday	7:30 a.m. to 5:00 p.m.
Completion Ceremony	July 27, 2024 Saturday	7:30 a.m. to 5:00 p.m.

BLSS-YFD-2024-02-113



Room 101, Rizal Building, DepEd Complex, Meralco Avenue, Pasig City 1600  
Telephone Nos.: (02) 8633-5313, (02) 8631-8492  
Email Address: [cure@deped.gov.ph](mailto:cure@deped.gov.ph) | Website: [www.deped.gov.ph](http://www.deped.gov.ph)

Doc. Ref. Code	OM-OUOPS	Rev	01
Effectivity	03.23.23	Page	1 of 2



The said activities aim to:

- a. equip the SPES 2024 beneficiaries with essential skills and knowledge to empower them in their future endeavors;
- b. foster personal and professional growth to overcome challenges and reach their full potential;
- c. promote a sense of community through meaningful exchanges of unique experiences and learnings among their peers, cultivating a collaborative and supportive learning environment; and
- d. recognize the hard work, dedication, efforts and success of all SPES beneficiaries.

Considering this, may we kindly request authority to utilize the **Tanghalang Rizal** to be the venue for the said activities. Upon approval, may we also request the following facilities and amenities to be used during the conduct of the events:

- Tables and chairs
- Projector and screen for presentations
- Microphone and sound system
- Adequate lighting and ventilation
- Internet access for online resources

Rest assured that the BLSS-LFD will adhere to all the rules and regulations governing the use of the venue and exercise with utmost care and responsibility the maintenance of the premises in the same conditions as we receive them.

For more information, questions, or concerns, your staff may contact our Office through email address [blss.lfd@deped.gov.ph](mailto:blss.lfd@deped.gov.ph).

Your positive response to this request will be highly appreciated.

blss-lfd/SMM/02022024



Republika ng Pilipinas  
**Department of Education**

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

**MEMORANDUM**

**OM-OUOPS-2024-11 - 01629**

TO : **JOCELYN DR. ANDAYA**  
*Regional Director*  
Department of Education – National Capital Region

ATTENTION : **SHERYLL T. GAYOLA**  
*Schools Division Superintendent*  
Schools Division Office of Pasig City

**VICTOR M. JAVEÑA**  
*Chief, Education Supervisor*  
Schools Division Office of Pasig City  
School Governance and Operations Division

FROM : **FRANCIS CESAR B. BRINGAS**  
*Assistant Secretary for Operations*  
Officer-in-Charge, Office of the Undersecretary for Operations

SUBJECT : **LETTER FOR COLLABORATION AND PARTNERSHIP AND  
REQUEST FOR ACCEPTANCE LETTER FOR THE  
IMPLEMENTATION OF SPES 2024**

DATE : February 26, 2024

Relative to the Republic Act No. 7323, known as the "**Special Program for Employment of Students,**" as amended by Republic Act Nos. 9547 and 10917. The **Special Program for the Employment of Students (SPES)** has been a cornerstone initiative in supporting financially challenged students and out-of-school youth (OSY) by providing them with temporary employment opportunities during their school breaks. Since its inception, SPES has consistently proven to be a valuable avenue for youth to earn extra income, gain practical work experience, and contribute to their education expenses.

Building on the remarkable success of our previous collaborations, particularly the SPES 2023 implementation, where 150 young learners benefitted from invaluable learning experiences, we are excited to announce our plans for SPES 2024. This year, the Department of Education, through the Bureau of Learner Support Services–Learner Formation Division (BLSS–LFD), *transitioning for BLSS–Youth Formation Division*, in partnership with the Department of Labor and Employment (DoLE) aim to extend our reach by providing employment opportunities to **250 beneficiaries** over a forty (40) working day period from June 03, 2024, to July 26, 2024.

BLSS-YFD-2024-02-112

In line with this, the BLSS-LFD humbly request partnership and collaboration with the **School Division Office of Pasig City** to co-host the SPES activities to be conducted this Fiscal Year 2024.

As part of this collaboration, this Office has allocated an amount of **One Million and Two Hundred Thousand Pesos (P1,200,000.00)** as Program Support Fund (PSF) intended for the conduct of this activity. Please note that the utilization shall have its corresponding guidelines, subject to the usual accounting and auditing rules and regulations of the Department.

Consequently, the BLSS-LFD respectfully requests for the issuance of the Acceptance Letter parallel to the amount to be downloaded to facilitate the issuance of the Sub-Allotment Release Order (Sub-ARO). We kindly request your prompt action on this matter to secure the necessary approvals and documentation on or before **March 08, 2024**.

Your cooperation and support in this program are highly valued, and we are confident that together, we can make the SPES 2024 a success.

For more information, questions, or concerns on the above-mentioned subject, kindly contact **Mr. Rovin James F. Canja**, of BLSS-LFD through email at [blss.lfd@deped.gov.ph](mailto:blss.lfd@deped.gov.ph).

For your favorable response and appropriate action.

blss-yfd/SMM/02062024