



Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION

**REGIONAL MEMORANDUM**  
**ORD-2024- 348**

**TO :** **SCHOOLS DIVISION SUPERINTENDENTS**  
SDO Las Pinas City  
SDO Makati City  
SDO Pasig City

**FROM :** **JOCELYN DR ANDAYA** *JMA*  
Director IV

**SUBJECT :** **WORKSHOP ON THE DEVELOPMENT OF ADDITIONAL COURSE DESIGN FOR FUNCTIONAL EDUCATION AND LITERACY PROGRAM (FELP)**

**DATE :** **April 15, 2024**

1. This has reference to the attached letter dated April 4, 2024, from Gilbert T. Sadsad, Regional Director, DepEd - Region 5 relative to the above-captioned activity.

2. In connection with this, the following participants are requested to attend the said activity. They are expected to bring their own laptop for the workshop and travel authority.

| Division    | Name               | Designation                         |
|-------------|--------------------|-------------------------------------|
| Las Pinas   | John Carl Cabarles | Education Program Specialist II-ALS |
| Makati City | Romulous Guino     | Education Program Specialist II-ALS |
| Pasig City  | Diana Marie Dagli  | Public Schools District Supervisor  |

3. Meals, board and lodging expenses of the participants shall be charged against DepEd Region V's Program Support Fund (PSF) for ALS while travel expenses shall be charged to the funds comprehensively downloaded to the Regional Office per DM-CT-2024-046 entitled "Fiscal Year 2024 Alternative Learning System Funds Directly Released to the Regional Offices". Participants are advised to take the most economical means of transportation. The Division ALS Focal Person will submit to the Regional ALS Focal Person a summary of expenses incurred as basis for the downloading of expenses to the Schools Division Offices. In addition, they are expected to attach the highlights of the activity. Participants will submit pertinent travel documents upon completion of the activity for the reimbursement, subject to the usual government accounting and auditing rules and regulations.

4. Immediate dissemination of this Memorandum is desired.

CLMD/CAVillanueva2024



Address: 6 Misamis St. Bago Bantay, Quezon City  
Email Address: ncr@deped.gov.ph  
Website: <https://www.depedncr.com.ph>

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| Effectivity    | 01.26.23    | Page | 1 of 1 |

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**REGIONAL MEMORANDUM**  
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Republic of the Philippines  
Department of Education  
REGION V - BICOL



Office of the Regional Director

April 4, 2024

THE REGIONAL DIRECTORS  
DepEd Regional Offices of NCR, CAR,  
Regions III, IV-A, IV-B, VI, VIII, IX, X and XI

Dear Directors,

Greetings of peace!

The Bureau of Alternative Education (BAE) developed the Course Design for Financial Education (FinEd) which will be the first Course Offering of Functional Education and Literacy Program (FELP). The said Financial Education course design underwent a rigorous process of development led by the BAE Specialists.

In this connection, this Office, through the Curriculum and Learning Management Division (CLMD) is interested in working on additional course designs that could be part of the course offerings of FELP through a **Workshop on the Development of Additional Course Design for Functional Education and Literacy Program (FELP)** on April 22-26, 2024 in Masbate City. Exact venue will be announced later.

In view of this, we would like to seek help and support from those Regions through the expertise of the Supervisors and Specialists as invited course developers for the said workshop. Names are found hereto attached.

Meals, board and lodging expenses of said participants shall be charged against DepEd Region V's Program Support Fund (PSF) for ALS while travel expenses shall be charged to Direct Release Funds.

May we receive the confirmation of attendance and participation of the invitees on or before April 12, 2024 through email at [region5@deped.gov.ph](mailto:region5@deped.gov.ph).

For queries and related concerns, please contact Ricardo M. Tejeresas, Regional ALS Focal Person through this email: [ricardo.tejeresas@deped.gov.ph](mailto:ricardo.tejeresas@deped.gov.ph).

We anticipate your positive response to this invitation. Thank you.

Truly yours,

  
GILBERT A. SADSAD  
Regional Director

CLMD/rmt  
04-08-2024

### List of Participants

**Activity Title:** Workshop on the Development of the Course Design for New Functional Education and Literacy Program (FELP) Courses  
**Date:** April 22-26, 2024  
**Venue:** Masbate City (Region V)

| Names                            | Designation        | Division              | Region |
|----------------------------------|--------------------|-----------------------|--------|
| 1. Diana Marie Dagli             | PSDS               | Pasig City            | NCR    |
| 2. John Carl Cabarles            | EPS II-ALS         | Las Pinas City        | NCR    |
| 3. Romulous P. Guino             | EPS II-ALS         | Makati City           | NCR    |
| 4. Zaldy P. Fernandez            | OIC, EPS II-ALS    | Apayao                | CAR    |
| 5. Edgardo San Andres            | EPS II-ALS         | City Science of Munos | III    |
| 6. Sherly M. Cruz                | EPS II-ALS         | Rizal                 | IV-A   |
| 7. Maria Francesca C. Fadri      | EPS II-ALS         | Dasmaringas           | IV-A   |
| 8. Marben Macatangay             | EPS II-ALS         | Oriental Mindoro      | IV-B   |
| 9. Chona S. Recto                | EPS II-ALS         | Marinduque            | IV-B   |
| 10. Nestor Paul Pingil           | CID Chief          | Iloilo City           | VI     |
| 11. Maria Kristina Tabernero     | EPS II-ALS         | Leyte                 | VIII   |
| 12. Rosemarie T. Rubia           | EPS II-ALS         | Dipolog City          | IX     |
| 13. Pedrito Galleros Jr.         | EPS II-ALS         | Gingoog City          | X      |
| 14. John Franklin Dresser        | Regional ALS Focal | DepEd Region X Office | X      |
| 15. Christen Greece C. Ochavillo | ALS Teacher        | Panabo City           | XI     |
| 16. Braian B. Mahinay            | EPS II-ALS         | Davao City            | XI     |
| 17. Andrew A. Villarba           | Chief, PMSDD       | DepEd CO- BAE         | NCR    |
| 18. Ernie M. Pamor               | SvEPS, PMSDD       | DepEd CO- BAE         | NCR    |
| 19. Iza A. Rubiales              | SrEPS, PMSDD       | DepEd CO- BAE         | NCR    |
| 20. Michael Angelo V. Infante    | SrEPS, PMSDD       | DepEd CO- BAE         | NCR    |
| 21. Jeffrey F. Florendo          | SrEPS, PMSDD       | DepEd CO- BAE         | NCR    |
| 22. Philip Purnell               | Consultant         | EDC-O2/USAID          | NCR    |