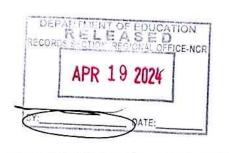


## Republic of the Philippines

# Department of Education

NATIONAL CAPITAL REGION



REGIONAL MEMORANDUM ORD-2024-366

TO : REGIONAL OFFICE CHIEFS

Education Support Services Division

Curriculum and Learning Management Division

Policy, Planning and Research Division

Administrative Services Division

Human Resources Development Division

ALL OTHERS CONCERNED

FROM : OFFICE OF THE REGIONAL DIRECTOR

SUBJECT: INVITATION TO ATTEND THE NATIONAL ORIENTATION ON

THE NATIONAL TRAINING OF TRAINERS AND REGIONAL

MANAGEMENT TEAM PLANNING

DATE : April 15, 2024

- 1. Pursuant to the attached Memorandum No. DM-OUOPS-2024-11-02604 dated April 1, 2024 of Atty. Revsee A. Escobedo, Undersecretary for Operations, regarding the National Orientation on the National Training of Trainers and Regional Management Team Planning, the conduct of the said event is on May 14-17, 2024 in the National Capital Region.
- 2. In this connection, the following personnel of the concerned Division are requested to attend the said event:

NAME	DESIGNATION			
Dr. Gina Lopez Cruz	Regional Youth Formation Coordinator			
Dr. Roland Montes	Regional Edukasyon sa Pagpapakatao Supervisor			
Mr. Marco B. Realista	Regional Planning Officer			
Ms. Juliet J. Icamen	Chief Administrative Officer			
Dr. Arren V. Aduan	Regional NEAP-HRTD Supervisor			

Participants are requested to register through this link: https://tinyurl.com/CGP-RMTPlanning-Registration.

3. Attention is hereby invited to paragraph five (5) on the data needed for the orientation.







Address: 6 Misamis St., Bago Bantay, Quezon City

Email address: ncr@deped.gov.ph

Website: depedncr.com.ph

Doc. Ref. Code	RO-ORD-F005	Rev	00	
Effectivity	01.26.23	Page	1 of 2	



### Republic of the Philippines

# Department of Education

NATIONAL CAPITAL REGION

- For further concerns, please coordinate with Mr. Rovin James F. Canja of BLSS-YFD through email at blss.lfd@deped.gov.ph.
- For immediate dissemination. 5.

JOCELYN DR AN Director IV

Enclosed: as stated

ESSD/lfd/glc







Address: 6 Misamis St., Bago Bantay, Quezon City

Email address: ncr@deped.gov.ph Website: depedncr.com.ph

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### Republika ng Pilipinas

# Department of Education

#### DEFICE OF THE LINDERSECRETARY FOR OPERATIONS

### MEMORANDUM DM-OUOPS-2024- ||- 02604

TO

Regional Directors

Regional Youth Formation Coordinators

Regional Edukasyon sa Pagpapakatao Supervisors

Regional Planning Officers Regional Budget Officers

Regional National Educators Academy of the Philippines

(NEAP)-HRTD Supervisors All Others Concerned

FROM

ATTY. REVSEE A. ESCOBEDO

Under secretary for Operations

DR DEXTER A. GALBAN

Assistant Secretary for Operations

SUBJECT

INVITATION TO ATTEND THE NATIONAL ORIENTATION ON

THE NATIONAL TRAINING OF TRAINERS AND REGIONAL

MANAGEMENT TEAM PLANNING

DATE

April 01, 2024

The Operations Strand, through the Bureau of Learner Support Services-Youth Formation Division (BLSS-YFD), in cooperation with Curriculum and Teaching Strand, through the Bureau of Curriculum Development (BCD), and the National Educators Academy of the Philippines (NEAP), will conduct the Orientation on the National Training of Trainers and Regional Management Team Planning on May 14-17, 2024, in the National Capital Region (NCR).

This activity aims to employ knowledge and skills to regional implementers and focal persons of CGP; provide a structure that classifies focal units, defining authorities, responsibilities, and accountabilities; and provide a foundation for the creation, revision, and finalization of CGP plans, programs, projects, and activities.

Specifically, it aims to:

- orient participants on CGP activities particularly on the Career Advocates Certification and roll out of trainings in the field;
- 2 capacitate program focal persons and implementers of CGP; and

BLSS-/ED-2024-03-060









3. develop and finalize CGP comprehensive implementation plan of the regional training and certification roll out.

In light of this, the BLSS-YFD would like to respectfully request all the regional offices to allow the following to participate in this event, to wit:

- One (1) Regional Youth Formation Coordinator
- One (1) Regional Edukasyon sa Pagpapakatao Supervisor
- One (1) Regional Planning Officer
- · One (1) Regional Budget Officer
- One (1) Regional NEAP-HRTD Supervisor

Furthermore, all regional representatives are requested to prepare and bring the following data during the activity proper:

- 1. Number of Secondary Schools per Division
- 2. Approved Work and Financial Plan (WFP)
- 3. Approved Regional and Division Calendar of Activities

To confirm attendance, the participants may register through this link <a href="https://tinyurl.com/CGP-RMTPlanning-Registration">https://tinyurl.com/CGP-RMTPlanning-Registration</a> or before April 12, 2024, <a href="Friday">Friday</a>. For reference, the Indicative Program of Activities is attached in Annex B.

All travel and other related expenses incurred shall be charged to local funds, subject to the usual accounting and auditing rules and regulations.

For more information, questions, or concerns on the above-mentioned subject, kindly contact Mr. Rovin James F. Canja, of BLSS-YFD through cmail at blss.lfd@deped.gov.ph.

For your favorable response and appropriate action.







Annex B.

### Indicative Program of Activities

## ORIENTATION ON THE NATIONAL TRAINING OF TRAINERS AND REGIONAL MANAGEMENT TEAM PLANNING

May 14-17, 2024 | National Capital Region (NCR)

TIME	April 16, 2024	April 17, 2024	April 18, 2024	April 19, 2024	April 20, 2024	April 21, 2024	
8:00 a.m 8:30 a.m.	MOL	MOL	MOL	MOL	MOL	MOL	
8:30 a.m. – 9:30 a.m.		Orientation on the Career Guidance Program Career Advocates Certification	Workshop Creation of CGP Comprehensive Implementation Plan of the Regional Training and Career Advocates Certification roll out	Comprehensive Critiqu	Presentation/ Critiquing of Outputs	Submission of Outputs Closing	
9:30 a.m. – 10:30 a.m.		Focus Group Discussion					
10:30a.m 10:45 p.m.	HEALTH BREAK						
10:45a.m 12:00nn	Arrival of Participants	Focus Group Discussion					
12:00nn - 1:00 p.m.	LUNCH BREAK						
1:00 p.m - 2:30 p.m.		Workshop:		Workshop:			
2:30 p.m 3:30 p.m.	Preliminaries	Creation of CGP	Workshop:	Creation of CGP	Presentation/		
3;30 p.m, – 5:00 p.m.	Overview of the Career Guidance Program	Comprehensive Implementation Plan of the Regional Training and Career Advocates Certification roll out	Creation of CGP Comprehensive Implementation Plan of the Regional Training and Career Advocates Certification roll out	Comprehensive implementation Plan of the Regional Training and Career Advocates Certification roll out	Critiquing of Outputs		

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