



HRDD



Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION

22 April 2024

**REGIONAL MEMORANDUM**

No. 396 s. 2024

**To:** Schools Division Superintendents  
All Others Concerned

**TRAINING RESOURCE PACKAGE FOR THE MATATAG CURRICULUM FOR  
KINDERGARTEN, GRADE 1, GRADE 4, AND GRADE 7 (K147) TEACHERS  
AND SCHOOL LEADERS**

1. In reference to the Regional Memorandum No. 160 s. 2024, titled "Regional Training of Division Trainers and School Leaders on the MATATAG Curriculum (RTOT)", and the recent completion of the Regional Training of Regional Trainers, the Schools Division Offices (SDOs) shall conduct the Division Training of Division Trainers (DTOT) as scheduled and detailed in their respective Division Training Implementation Plans.
2. To ensure the effective delivery of the training program across governance levels, the Human Resource Development Division-National Educators Academy of the Philippines in the Region (HRDD-NEAP R) provides the SDOs with the following MATATAG Curriculum Training Resource Package for each Learning Area in Kindergarten and Grades 1, 4, and 7:
  - a. Professional Development (PD) Program/Training Design;
  - b. PD Program Monitoring and Evaluation Plan;
  - c. Session Guides;
  - d. Slide Decks;
  - e. Worksheets; and
  - f. Assessment Tools.
  - g. Advocacy Materials
3. The MATATAG Curriculum Training Resource Package will be made accessible only to SGOD and CID Chiefs to be used solely during the conduct of the DTOT. **Sharing the training resource package with unauthorized individuals or entities without proper authorization is strictly prohibited. Any potential problems arising from such unauthorized sharing will be the sole responsibility of the Chiefs and DPMT.**
4. SGOD and CID Chiefs are requested to provide the official details of the members of the RPMT through the link <https://tinyurl.com/NCR2024MATATAGDTOTPMT> on or before 24 April 2024.
5. Pursuant to DepEd Memorandum No. 044, s. 2023 titled "Interim Guidelines for Quality Assurance and Monitoring and Evaluation of NEAP Core Programs", ROs and





Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION

---

Schools Division Offices (SDOs) shall implement and deliver the training program consistent with the quality-assured design and training resource materials.

6. Moreover, SDOs shall conduct the monitoring and evaluation (M&E) of the training program implementation and delivery consistent with the quality-assured M&E plan and submit the Program Completion Report and the End-of-Program Evaluation Report to HRDD NEAP-R.

7. For queries, please contact Hajji R. Palmero, Chief Education Supervisor HRDD-NEAP-R at [hajji.palmero@deped.gov.ph](mailto:hajji.palmero@deped.gov.ph).

8. Immediate dissemination of and appropriate action on this Memorandum are instructed.

**JOCELYN DR ANDAYA**  
Director IV



Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION

Schools Division Offices (SDOs) shall implement and deliver the training program consistent with the quality-assured design and training resource materials.

6. Moreover, SDOs shall conduct the monitoring and evaluation (M&E) of the training program implementation and delivery consistent with the quality-assured M&E plan and submit the Program Completion Report and the End-of-Program Evaluation Report to HRDD NEAP-R.

7. For queries, please contact Hajji R. Palmero, Chief Education Supervisor HRDD-NEAP-R at [hajji.palmero@deped.gov.ph](mailto:hajji.palmero@deped.gov.ph).

8. Immediate dissemination of and appropriate action on this Memorandum are instructed.

  
**JOCELYN DR ANDAYA**  
Director IV