



Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION



26 April 2024

**REGIONAL MEMORANDUM**

No. 423 s. 2024

**To: Schools Division Superintendents  
All Others Concerned**

**MONITORING AND EVALUATION PLAN OF THE TRAINING ON THE MATATAG CURRICULUM FOR TEACHERS AND SCHOOL LEADERS**

1. In reference to **DM-OUHROD-2024-0409** dated 07 March 2024 from the Office of the Officer-in-Charge, Wilfredo E. Cabral, Undersecretary for Human Resource and Organizational Development, the field is hereby informed regarding the above-captured subject matter.
2. To ensure that the major objectives of the trainings on the MATATAG Curriculum are met, the Human Resources Development Division (HRDD) NEAP-R, Quality Assurance Division, and Curriculum and Learning Management Division shall conduct monitoring and evaluation (M&E) activities during the Division Training of School Trainers (DTOT) and School-Based Training (SBT).
3. The M&E plan has the following objectives:
  - a. Measure the performance of DepEd through NEAP in providing training on the MATATAG Curriculum for teachers and school leaders against established targets and standards;
  - b. Ensure the proper cascading of the quality-assured training resource package for the MATATAG Curriculum Training across governance levels;
  - c. Gather data on the profiles and actual number of teachers and school leaders trained;
  - d. Monitor the Human Resource Development (HRD) fund utilization for the MATATAG Curriculum Training; and
  - e. Identify issues, concerns, and gaps to guide the program owners and implementers toward evidence-informed decisions on the various aspects of the training.



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4. Division and School Management Teams for the MATATAG Curriculum Training shall follow the M&E Plan on their respective governance levels. The M&E Plan and its reporting process shall be based on the results framework for the MATATAG Curriculum Training for Teachers and School Leaders.
5. During the series of DTOT and SBT, a team composed of concerned personnel from the Central Office (CO) and Regional Office (RO) monitoring teams shall conduct technical assistance and monitoring to ensure that the DTOT and SBT comply PD Program design.
6. The SDOs shall identify and submit the list of schools to be monitored during the SBT once the schedule has been finalized. **The list of the SDOs and schools to be monitored shall be submitted to the NEAP Quality Assurance Division through email [neap.qad@deped.gov.ph](mailto:neap.qad@deped.gov.ph) at least two weeks before the conduct of the training.**
7. Please refer to the following enclosures relative to the conduct of the program:
  - Enclosure 1: Regional MATATAG Curriculum Training Monitoring and Evaluation Plan*
  - Enclosure 2: DTOT Final Schedule, Assignment of Regional Office Monitors, and Technical Support Providers*
  - Enclosure 3: General Reminders on the Conduct of DTOT*
8. Transportation allowance, board and lodging of the Regional Office Monitoring Team, and other incidental expenses shall be charged against the 2024 HRD Funds, subject to the usual accounting and auditing rules and regulations.
9. For questions and concerns, please contact Hajji R. Palmero, Chief, HRDD-NEAP-R at [hajji.palmero@deped.gov.ph](mailto:hajji.palmero@deped.gov.ph).
10. Immediate dissemination and compliance of this memorandum is desired.

**JOCELYN DR ANDAYA**  
Director IV

**Regional M&E Plan Template**

- I. Title of the Program: Regional Training of Trainers of the MATATAG Curriculum
- II. Brief Description of the Program: Roll-out of the NEAP-CO Learning Resource Package on the MATATAG Curriculum
- III. Target Participants (based on RTIP): Male: 366 Female: 365 Total: 731 Total Fund Allocation: Php 8,455,300.00
- IV. M&E plan

<b>PROJECT DEVELOPMENT OBJECTIVE/INTERMEDIATE OUTCOME: IMPROVED COMPETENCE OF TEACHERS THROUGH THE CONSISTENT APPLICATION OF LEARNED COMPETENCIES ON THE MATATAG CURRICULUM IN THEIR TEACHING AND LEARNING PRACTICE.</b>									
<b>3.5. Evaluation of the MATATAG Curriculum Training (Level 4)</b>	<b>To determine the percentage of teachers who demonstrated improved competence on a set of knowledge and skills in implementing the MATATAG Curriculum back at their workplace.</b>	<b>Percentage of trained teachers who demonstrated improved competence on a set of knowledge and skills in implementing the MATATAG Curriculum back at their workplace through classroom observation.</b>	<b>Outcome</b>	<b>Source: Classroom observation tool IPCRF FGD, Interviews</b>	<b>Collection: 4<sup>th</sup> quarter of the School Year, 2024-2025</b>	<b>Collection: Principal, Master Teacher</b>	<b>Attribution: The improved competence of teachers cannot solely be attributed to the MATATAG Curriculum Training in the absence of experimental and control groups.</b>	<b>0.00</b>	<b>At least 80%</b>
<b>3.6. Evaluation of the MATATAG Curriculum Training (Level 3)</b>	<b>To measure the percentage of teachers who consistently apply learned competencies about the MATATAG Curriculum in their teaching-learning practices</b>	<b>Percentage of sampled training participants who consistently apply learned competencies about the MATATAG Curriculum in their teaching-learning practices based on their WAP.</b>	<b>Outcome</b>	<b>Source: WAP Monitoring Tool</b> <b>Disaggregation:</b> 1. Gender 2. Geography (Region, SDO, School) 3. Position 4. Subject area taught	<b>Collection: 2<sup>nd</sup> and 4<sup>th</sup> quarter of the School Year, 2024-2025</b>	<b>Collection: Principal, Master Teacher</b> <b>Consolidation &amp; Analysis: SGOD-SMME, HRDD/NEAP-R</b>	<b>The elements of the WAP monitoring tool should capture the elements of behavioral change that resulted in consistent application of learned competencies.</b>	<b>0.00</b>	<b>At least 80%</b>

	based on their WAP.	Unit: Individuals (Percentage of the sampled teachers)				HRDD/NEAP-R			
<b>Output 1: Quality training resource packages developed and provided to intended participants</b>									
<b>1.3. Monitoring of the quality- assured training resource package.</b>	To determine the number of sessions that used the quality- assured training resource package	Number of sessions during the training that used the quality- assured training resource package.  Unit: Sessions	Output	<b>Source:</b> PD Compliance Monitoring Tool  Standards Checklist for PD Compliance  <b>Disaggregation:</b> 1. Grade Level 2. Learning Area 3. Session titles	<b>Collection:</b> Pre-conduct and Actual Conduct  <b>Consolidation &amp; Analysis:</b> Every end of the 5-day training	<b>Collection:</b> Program Manager  <b>Consolidation &amp; Analysis:</b> Program Manager/ Over-all Program Manager	Availability of quality- assured training resource package to the monitoring team	<b>0</b>	<b>100 %</b>
	To determine the number of resource speakers that attended the NTOT	Number of resource speakers during the training that attended the NTOT. To be counted, the resource speaker delivering the session should be the one who attended the 5-day NTOT.  Unit: (Resource speakers)	Output	<b>Source:</b> Regional Memo on the List of NTOT Participants  NTOT Pre and Post Test Results  <b>Disaggregation:</b> 1. Grade Level 2. Learning Area	<b>Collection:</b> Pre-conduct and Actual Conduct  <b>Consolidation &amp; Analysis:</b> Every end of the 5-day training  <b>Reporting:</b> End-of-the training	<b>Collection:</b> Learning Manager  <b>Consolidation &amp; Analysis:</b> Learning Manager/ Over-all Learning Manager  <b>Reporting:</b> CLMD	Unavailability of trained resource speakers (with complete pre and posttest and passed the posttest)	<b>0</b>	<b>100 %</b>
<b>2.2.1. Administer end-of-day</b>	To evaluate the level of participants'	Average ratings in the following	Output	<b>Source:</b> Enclosure No.	<b>Collection:</b> Daily	<b>Collection:</b> M&E Monitors	Delayed accomplishment	<b>0</b>	At least 80%



<b>evaluation (Level 1)</b>	satisfaction regarding the learning environment, management, delivery, and engagement with learning activities (Level 1: Reaction)	domains of end-of-day evaluation: 1. Program Management 2. Training venue 3. Accommodation 4. Learning Management Unit: Average of ratings		12 DM 44, s. 2023 <b>Disaggregation:</b> 1. Gender 2. Grade Level 3. Learning Area	<b>Consolidation &amp; Analysis:</b> Every end of the 5-day training <b>Reporting:</b> End-of-the training	<b>Consolidation &amp; Analysis:</b> M&E Manager/ Over-all M&E Manager <b>Reporting:</b> QAD	of the end-of-day- evaluation		
<b>2.2.2. Administer pre-test and post-test and other workshop activities. (Level 2)</b>	To measure the number of participants with improved post-test results as compared to their pre-test (Level 2: Learning)	Number of individuals with improved post-test results as compared to their pre-test. Unit: Individuals	Output	<b>Source:</b> Pre and Post Test Results <b>Disaggregation:</b> 1. Gender 2. Geography (SDO) 3. Grade Level 4. Learning Area 5. Test scores (greater than or equal to 50 %)	<b>Collection:</b> First and last day of the training <b>Consolidation &amp; Analysis:</b> Every end of the 5-day training <b>Reporting:</b> End-of-the training	<b>Collection:</b> Learning Managers & M&E Monitors <b>Consolidation &amp; Analysis:</b> Learning Manager & M&E Manager <b>Reporting:</b> CLMD & QAD	Missed pre or post test	<b>0</b>	100 %
	To measure the number of participants that submitted workshop outputs after the sessions.	Number of individuals that submitted workshop outputs after the sessions. To be counted, the participants must ensure the submission of their workshop outputs to the learning manager. Unit: Individuals	Output	<b>Source:</b> Activity outputs <b>Disaggregation:</b> 1. Gender 2. Geography (SDO) 3. Learning Area 4. Grade Level	<b>Collection:</b> Daily <b>Consolidation &amp; Analysis:</b> Every end of the 5-day training <b>Reporting:</b> End-of-the training	<b>Collection:</b> Learning Manager <b>Consolidation &amp; Analysis:</b> Learning Manager/ Over-all Learning Manager <b>Reporting:</b> CLMD	Late submission of outputs	<b>0</b>	100 %

**Output 3: Improved data collection and analysis**

<p><b>3.2.1. Monitoring of the actual number of participants</b></p>	<p>Number of trainers trained on the MATATAG Curriculum Training</p>	<p>Number of individuals that participated in the five-day training. To be counted, the individuals should have attended the full five-day training.</p>	<p>Unit: Individuals</p>	<p><b>Source:</b> Accomplished Daily Attendance/ Actual Participants Profile Sheet</p>	<p><b>Collection:</b> Daily <b>Consolidation &amp; Analysis:</b> Every end of the 5-day training</p>	<p><b>Collection:</b> Program Manager <b>Consolidation &amp; Analysis:</b> Program Manager/ Over-all Program Manager</p>	<p>Failure to accomplish the attendance sheets</p>	<p>0</p>	<p>100 %</p>
<p><b>3.2.2. Budget utilization monitoring</b></p>	<p>To determine the percentage of budget utilization after the training.</p>	<p>The percentage of budget utilization pertains to the financial report of the utilized budget after the training.</p>	<p>Output</p>	<p><b>Source:</b> Sub-ARO Disbursement Vouchers Program Completion Report</p>	<p><b>Collection:</b> End-of-the training <b>Consolidation &amp; Analysis:</b> Every end of the 5-day training</p>	<p><b>Collection:</b> Over-all Program Manager/ Finance Officer <b>Consolidation &amp; Analysis:</b> Over-all Program Manager/ Finance Officer</p>	<p>Data of Program Manager and Budget Officer should be the same</p>	<p>Php 8,326,300.00</p>	<p>100 %</p>

<p><b>3.4. Writing of Program Completion Reports with analysis of end-of-day evaluation (Level 1) and pre-test and post-test results (Level 2)</b></p>	<p>To accomplish the program completion reports with the following attachments:  1. Analysis of end-of-day evaluation results (Level 1)  2. Analysis of pre-test and post-test results (Level 2)  3. Report on the submitted outputs by workshop participants.</p>	<p><b>Number of program completion reports developed and submitted</b>  Unit: Program completion reports</p>	<p>Output</p>	<p><b>3. Resources</b></p> <p>Source: Enclosure No. 13 of DM 44, s. 2023-Program Completion Report Form  Pretest and Post Test Results  End-of-day evaluation Results  Accomplished Checklist of Outputs Submitted  <b>Disaggregation:</b>  1. Analysis of end-of-day evaluation results (Level 1)  2. Analysis of pre-test and post-test results (Level 2)  3. Report on the submitted outputs by workshop participants.</p>	<p>Collection: End-of-the training  <b>Consolidation &amp; Analysis:</b>  Every end of the 5-day training  <b>Reporting:</b>  End-of-the training</p>	<p><b>Reporting:</b>  HRDD  Collection: Over-all Program Manager  <b>Consolidation &amp; Analysis:</b>  Over-all Program Manager  <b>Reporting:</b>  HRDD</p>	<p>Delayed submission of reports</p>	<p><b>0</b></p>	<p><b>100 %</b></p>
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V. Action Plan

ACTIVITY	OBJECTIVE	STRATEGY	FUNDS REQUIRED	OUTPUT
<b>Pre-Implementation</b>				
1. Attend National Training of Regional Trainers on the MATATAG Curriculum (NTOT)	Ensure improved student learning through effective implementation of the Curriculum by teachers, master teachers, and school leaders (school heads, SEPPS, PSDSS, Chiefs)	Face to face meeting with the persons involve	Actual Travel Expenses and Per Diem 27 x 500 13, 500	Developed Training Plan for school heads on the implementation of the MATATAG Curriculum RTOT
<ul style="list-style-type: none"> <li>Continuous Learning Engagement of HRDD NEAP with CLMD</li> </ul>	Ensure that smooth implementation of the program through continuous discussion of the Terms of Reference (TOR) for Content and Program Delivery	Face to Face	None	Terms of Reference
<ul style="list-style-type: none"> <li>Presentation of the comprehensive Regional Implementation Training Plan for MATATAG Curriculum</li> </ul>	<ul style="list-style-type: none"> <li>Present the content of Regional Implementation Training Plan for MATATAG Curriculum</li> <li>Include comments and suggestions based the output of presentation</li> </ul>	Face to Face	None	Approved Regional Training Implementation Plan
2. Conduct Pre-implementation Activity workshop training to RTOT Trainers, CID Chiefs, HRD SEPS and EPS II, M&E SEPS and EPS II, Nurses, and HRDD PMT	Discuss matters concerning the regional roll out of MATATAG Curriculum. Finalize the Terms of Reference.	Face to face meeting with the persons involve	127 x 2000 x 3 day 762,0000 Supplies 127 x 150 19,050	<ul style="list-style-type: none"> <li>Updated PD Program Design</li> <li>Details of regional/ SDO participants' profile</li> <li>Date/ s of implementation</li> <li>Assigned resource persons/ subject-matter-experts in each session</li> </ul>



<p>1. Coordinate with Finance and BAC on the following:</p> <ul style="list-style-type: none"> <li>• Procurement Process</li> <li>• Downloading of Funds to SDO for the DTOT, and School-Based Training</li> </ul>	<p>Walkthrough the Session Package to be used.</p> <p>Communicated the training resources, budget requirements, funding source and procurement.</p>	<p>Face to face meeting with the persons involve</p>	<p>None</p>	<ul style="list-style-type: none"> <li>• Official list of resources persons/ subject-matter experts</li> <li>• Target participants profile sheet</li> <li>• Official list of regional PMT members (per classroom)</li> <li>• PPMIP</li> <li>• Complete Tech Specs/ TOR of Materials needed</li> <li>• Fund Source (AC/ ATC/ SARO/ Sub-ARO)</li> </ul>
<b>Implementation</b>				
<p>1. Conduct of Regional Training of Division Trainers and School Leaders on the MATATAG Curriculum (RTOT)</p>	<p>Ensure improved student learning through effective implementation of the Curriculum by teachers, master teachers, and school leaders (school heads, SEPSs, PSDSS, Chiefs)</p>	<p>Face to face meeting with the persons involve</p>	<p>Batch 1 366 x 2,000 x 5 = P3,650,000.00</p> <p>Batch 2 365 x 2,000 x 5 = P3,650,000.00</p> <p>Materials 565 x 300 169,500.00</p>	<ul style="list-style-type: none"> <li>• Develop an instructional supervisory plan for school heads on the implementation of the MATATAG Curriculum</li> <li>• Develop an instructional supervisory plan for supervisors on the implementation of the MATATAG Curriculum</li> <li>• Develop a school based MATATAG curriculum training implementation plan and develop an instructional supervisory plan for teachers on the implementation of the MATATAG Curriculum</li> </ul>
<b>Post-Implementation</b>				
<p>1. Conduct Post-Regional Training of Division Trainers and School Leaders on the MATATAG Curriculum (RTOT)</p>	<ul style="list-style-type: none"> <li>• Understand the effectiveness of the training content</li> </ul>			<ul style="list-style-type: none"> <li>• Program Completion Report</li> <li>• Workplace Application Plan.</li> </ul>

	<ul style="list-style-type: none"> <li>• Provides feedback to help you identify if your training achieved your intended outcomes, and</li> <li>• Helps make decisions about future trainings.</li> </ul>			
<p>2. Interface meeting with the Top Management (RD, ARD, SDS, SDO SGOD, CID and SDO Finance Official</p>	<ul style="list-style-type: none"> <li>• Harmonize the processes to be done in the utilization, downloading of Funds to SDO for DTOT and School Based Training</li> <li>• Discuss the content of Professional Development Program and the content of DM 44, 2023</li> </ul>	Face to Face	96 x 2 days x 2000 384,000.00	<ul style="list-style-type: none"> <li>• Regional Memorandum</li> <li>• Final Agreement</li> <li>• Regional Implementation Training Plan</li> </ul>
<p>3. Continuous Monitoring and provision of technical assistance to SDO and School Level the implementation of MATATG Curriculum Training</p>	<ul style="list-style-type: none"> <li>• Ensure that the following will be implemented smoothly and with quality. <ul style="list-style-type: none"> <li>✓ Downloading of Funds</li> <li>✓ PD Program Implementation</li> <li>✓ Learning and Development Outputs</li> <li>✓ Career Progression of Teachers and School Leaders</li> </ul> </li> </ul>			<ul style="list-style-type: none"> <li>• Regional Memorandum</li> <li>• M and E Guidelines</li> <li>• Terms of Reference (TOR)</li> <li>• Approved PD Program from Professional Regulation Commission (PRC)</li> </ul>

**VI. Risk Management**

Potential risks and appropriate contingency strategies for each

- a. Failure of bidding – Alternative Mode of Procurement (RA 9184)
- b. Information dissemination – Proper coordination (within Regional Office, SIDOS)

**VII. Sustainability Measures**

Conduct Post-Regional Training of Division Trainers and School Leaders on the MATATAG Curriculum (PTOT)

**Prepared by:**



**MARINA C. ESPINO**

OIC, QAD

DepEd NCR

Over-all M&E Manager

Approved by:



**JOCELYN DR ANDAYA**

Director IV

DepEd NCR



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Enclosure 2

**DTOT FINAL SCHEDULE, ASSIGNMENT OF REGIONAL OFFICE MONITORS, AND TECHNICAL SUPPORT PROVIDERS**

SDO	Inclusive Dates	HRDD NEAP-R	MONITORS			CO Representative
			QAD	CLMD		
Caloocan	May 6-10	Arren V. Aduan	Lydia L. Martin	Roland D. Montes	2-3 representatives	
Las Pinas	April 29-May 3		Marina C. Espino/ Louie C. Duterte		2-3 representatives	
Makati	July 1-5	Hajji R. Palmnero	Marina C. Espino/ Louie C. Duterte	Marita D. Aquino/ Micah G. Pacheco	2-3 representatives	
Malabon	May 6-10	Rhea B. Eden	Andres P. Bonifacio	Maricar A. Bangit	2-3 representatives	
Mandaluyong	May 6-10	Rhea B. Eden	Marina C. Espino/ Louie C. Duterte	Arnold C. Gatus/ Micah G. Pacheco	2-3 representatives	
Manila	April 29-May 3 & May 13-17	Hajji R. Palmnero	Marina C. Espino/ Louie C. Duterte		2-3 representatives	
Marikina	May 6-10	Rhea B. Eden	Marina C. Espino/ Louie C. Duterte	Andrew E. Tan	2-3 representatives	
Muntinlupa	May 18-22		Marina C. Espino/ Louie C. Duterte		2-3 representatives	
Navotas	April 29-May 3	Hajji R. Palmnero	Marina C. Espino/ Louie C. Duterte		2-3 representatives	
Pasay	May 20-24	Rodolfo J. Colocar	Andres P. Bonifacio	Charito A. Villanueva	2-3 representatives	
Pasig	May 13-17		Alfredo G. Desamparo Jr.	Micah G. Pacheco	2-3 representatives	
Paranaque	May 6-10	Rodolfo J. Colocar	Richard T. Catain	Maricar A. Bangit	2-3 representatives	
Quezon City	May 13-17 & May 20-24	Arren V. Aduan	Marina C. Espino/ Louie C. Duterte	Arnold C. Gatus	2-3 representatives	
San Juan	May 6-10	Rhea B. Eden	Rowena S. Ontangco	Andrew E. Tan	2-3 representatives	
TAPAT	May 14-18	Arren V. Aduan	Richard T. Catain	Charito A. Villanueva	2-3 representatives	
Valenzuela	May 7-11	Rhea B. Eden	Marina C. Espino/ Louie C. Duterte	Roland D. Montes	2-3 representatives	

6 Misamis St., Bago Bantay, Quezon City

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Enclosure 3

**GENERAL REMINDERS ON THE CONDUCT OF DTOT**

**I. Program Management Team**

- a. Strictly adhere to NEAP standards following the DM 44, s. 2023 *"Interim Guidelines for the Quality Assurance and Monitoring and Evaluation of NEAP Core Programs."*
- b. Follow the Terms of Reference of the Program Management Team from DM 44, s. 2023.
- c. RTOT examination results will serve as the basis for the Division Trainers' specific assignment during the DTOT to ensure the effective delivery of the training on the MATATAG Curriculum for teachers and school leaders.
- d. The MATATAG Curriculum TRPs will be made accessible only to SGOD and CID Chiefs and **will be used solely during the conduct of the DTOT. Sharing the training resource package with unauthorized individuals or entities without proper authorization is strictly prohibited. Any potential problems arising from such unauthorized sharing will be the sole responsibility of the Chiefs and DPMT.**
- e. The pre/post-test will be sent to the SDO SMME SEPS/M&E Manager, and will be administered to assess learning. NEAP puts premium importance on the evaluation results. NEAP also informs the Schools Division Offices about the crucial role that school trainers play in effectively delivering training across all governance levels. **It is strictly prohibited to share the test with unauthorized individuals or entities without proper authorization. Any potential problems arising from such unauthorized sharing will be the sole accountability of the SDO SMME SEPS/M&E Manager and SGOD Chief/ Overall Program Manager.**
- f. Debriefing should be done daily – breakout or general, depending on the training design.
- g. DTIP should not be the same as the SBTT. The contents should address the teachers' needs and the school's context.
- h. The SGOD M&E Team shall collect data and provide overall technical assistance and guidance to the School M&E Teams.
- i. DPMT should work hand in hand to ensure the success of the DTOT. Collaborate all the time and coordinate the needed materials to the LMT.
- j. Submit the signed DTIP and accomplishment report using the format from DM. 44, s.2023, Enclosure No. 13 PD Program Completion Report Form after 15 days from the conduct date.



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**II. Learning Management Team**

- a. Strictly adhere to NEAP standards following the DM 44, s. 2023 *"Interim Guidelines for the Quality Assurance and Monitoring and Evaluation of NEAP Core Programs."*
- b. Follow the Terms of Reference of the Learning Management Team from DM 44, s. 2023.
- c. Resource Persons (RPs) should ask for assistance from our Subject Matter Experts from CID and CLMD on the content of the quality-assured TRPs to ensure that the content to be delivered is precisely the one specified in the SGs and SDs.
- d. Please refrain from using the lecture method during the presentation. Instead, follow the adult learning process (principle of andragogy) in delivering the sessions.
- e. Ensure that no activity is deleted from TRPs, and that processing parts are not skipped.
- f. Do not shorten the time allocation; always refer to the training matrix. We require strict compliance with the delivery of quality-assured TRPs.
- g. It is of utmost importance that the Training Resource Packages (TRPs) remain unaltered. Any attempt to modify them will significantly impact the quality of delivery and undermine the intended learning outcomes for the participants. Such modifications would defeat the purpose of our training programs, which are designed to provide comprehensive and effective training to our participants. We must adhere to this rule to ensure that our training programs are successful in achieving their intended goals.
- h. During plenary sessions, all the breakout Learning Managers must collaborate and serve as co-facilitators to ensure that all the participants are well attended to.
- i. Reiterate the significance of the Collaborative Expertise. Their group outputs during the Walkthrough of the Lesson Exemplar shall be the inputs to the CE session, and the CE outputs shall be the input to Classroom Observation. Their final outputs shall be used for lesson demo-teaching. Everyone has to undergo the process, considering that the CE is our mechanism to sustain LAC at the school level.