



Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION



Advisory No. 129 s. 2024  
May 22, 2024

**VENUE OF THE REGIONAL TRAINING OF TRAINERS IN THE  
IMPLEMENTATION OF GAD PROGRAMS AND THE UTILIZATION  
OF GAD TOOLS**

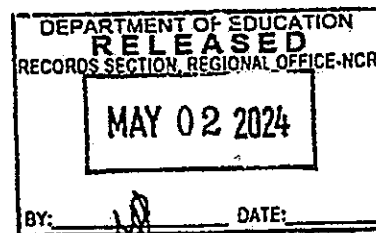
1. This is in reference to Regional Memorandum No. 425 s. 2024, dated April 26, 2024, relative to the conduct of the above-captioned training on **June 19-21, 2024**.
2. Please be informed that the venue shall be at **Swiss-Belhotel Blulane, 609 Tomas Mapua St. Santa Cruz, Manila**.
3. The board and lodging and other incidental expenses incurred in this activity shall be charged against the RO MOEE GAD budget while transportation expenses of SDO participants shall be charged against the MOOE GAD budget or other local fund subject to usual accounting and auditing rules and regulations.
4. For more information and immediate dissemination.

  
**JOCELYN DR ANDAYA**  
Director IV





Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION



April 26, 2024

**REGIONAL MEMORANDUM**

No. 425 s. 2024

**To:** GAD Focal Point System  
Schools Division Superintendents  
All Others Concerned

**REGIONAL TRAINING OF TRAINERS IN THE IMPLEMENTATION OF GAD  
PROGRAMS AND UTILIZATION OF GAD TOOLS**

1. In adherence to RA No. 9710 of the Magna Carta of the Women (MCW) of 2009, DepEd Order No. 32, s. 2017, or the Gender-Responsive Basic Education Policy, and in the issuance of DepEd Order No. 002, s. 2024 or the Immediate Removal of Administrative Tasks of Public School Teachers, the Human Resource and Development Division-National Educators Academy of the Philippines will conduct the above-captioned activity on **June 19-21, 2024** in a venue that will be announced through an advisory.
2. This activity aims to provide technical assistance to the GAD Focal Point System (GFPS) of SDOs and form regional GAD pool of trainers who will be asked to train school heads in the implementation of GAD programs, projects, and activities (PPAs) and provide guidance in the use of various GAD Tools.
3. Participants to this activity are expected to submit Accomplished GPB and GAR, Sample Proposal with accomplished HGDG Tool, Accomplished GMEF, and Training Implementation Plan as outputs to merit certificate of completion.
4. Please refer to the following enclosures for details:
  - a. List of Participants
  - b. Indicative Program of Activities
5. For queries, please contact Dr. Rhea B. Eden through 09177358913 or by email at [rhea.eden@deped.gov.ph](mailto:rhea.eden@deped.gov.ph).
6. Immediate dissemination of this Memorandum is directed.

  
**JOCELYN DR ANDAYA**  
Director IV



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Enclosure 1. Indicative Program of Activity

**REGIONAL TRAINING OF TRAINERS IN THE IMPLEMENTATION OF GAD  
 PROGRAMS AND UTILIZATION OF GAD TOOLS**  
 June 19-21, 2024

**Theme: DepEd NCR strengthening commitment on Gender Main streaming  
 through Capacity Building**

Start	End	Duration	Activity	In-Charge/ Recourse Person
<b>DAY 1: June 19, 2024</b>				
8:00 AM	8:30 AM		Call Time and Arrival	
8:30 AM	9:00 AM		REGISTRATION	ASSIST/HRDD
9:30 AM	10:00 AM	30	<b>PRELIMINARIES</b> Nationalistic Song Prayer NQMS Acknowledgment of Participants Statement of Purpose  Inspirational Message  Introduction of Subject Matter Experts & Learning Facilitators	<b>PAMAMAZON Cluster</b>         <b>HAJJI R. PALMERO</b> CES, HRDD-NEAP <b>JOCELYN DR ANDAYA</b> Director IV <b>LEAH AILAH C.</b> <b>VICENCIO</b> EPS II, HRDD-NEAP
10:00 AM	10:15 AM	15	<b>SNACKS</b>	
10:15 AM	10:30 AM	15	<b>Session 1.</b> <b>Presentation of the</b> <b>Agency GAD Agenda</b>	<b>RALPH LOUIS D.</b> <b>QUEJADA</b> BHROD-EWD
10:30 AM	12:00 NN	90	<b>Session 2. Gender</b> <b>Sensitivity Training</b>  <b>Workshop</b>	<b>DR. ROWENA S.</b> <b>NAVERA</b> National GAD Resource Pool and Vice President for Academic Affairs, Philippines State College of Aeronautics
12:00 NN	1:30 PM	90	<b>LUNCH</b>	
1:30 PM	2:00 PM	30	<b>Session 3. TNA Survey</b> Gender Needs and Issue Survey	<b>LEAH AILAH C.</b> <b>VICENCIO</b> EPS II, HRDD-NEAP
2:00 PM	3:00 PM	60	<b>Session 4.</b> Mechanisms to harvest GAD Data	<b>JAN VINCENT M.</b> <b>MONTECILLO</b> BHROD-EWD
3:00 PM	3:15 PM	15	<b>SNACKS</b>	



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3:15 PM	4:30 PM	75	Session 5. Gender Analysis through Quantitative Research  <b>Workshop</b>	<b>Martin Wilfredo B. Roque</b> Master Teacher I Malabon National High School
4:30 PM	5:00 PM	30	<b>Reminders and accomplishment of Professional Reflection</b>	
6:30 PM	7:30 PM	<b>DINNER</b>		
<b>DAY 2: June 20, 2024</b>				
6:30 AM	7:30 AM	<b>BREAKFAST</b>		
7:30 AM	8:00 AM	<b>DAILY ATTENDANCE</b>		
8:00 AM	8:30 AM	30	Nationalistic Song Prayer Energizer Recap Attendance Check	<b>CAMANAVA Cluster</b>
8:30 AM	10:00 AM	90	Session 6 Gender Analysis through Qualitative Research  <b>Workshop</b>	<b>NEOFIDEL IGNCIO RAMIREZ</b> Master Teacher II Manila Science High School
10:00 AM	10:15	15	<b>SNACKS</b>	
10:15 AM	11:15 AM	60	Session 7. Importance of SDD and Gender Analysis in the Preparation of GPB	<b>RHEA B. EDEN EPS, HRDD</b>
11:15 AM	12:00 NN	45	Session 8: Preparation of GAD Plans and Budget	<b>DR. ROWENA S. NAVERA</b> National GAD Resource Pool and Vice President for Academic Affairs, Philippines State College of Aeronautics
12:00 NN	1:30 PM	90	<b>LUNCH</b>	
1:30 PM	2:15 PM	45	Cont' GAD Plans and Budget Preparation  <b>Workshop</b>	<b>DR. ROWENA S. NAVERA</b> National GAD Resource Pool and Vice President for Academic Affairs, Philippines State College of Aeronautics
2:15 PM	2:30 PM	15	Presentation of Output	Facilitators: <b>LEAH AILAH VICENCIO</b> <b>JAN VINCENT M. MONTECILLO</b> <b>RALPH LOUIS D. QUEJADA</b>



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2:30 PM	3:00 PM	30	<b>Session 9: Proposal Writing and HG DG Tool</b>	<b>RHEA B. EDEN</b> EPS, HRDD
3:00 PM	3:15 PM	15	<b>SNACKS</b>	
3:15 PM	4:30 PM	90	<b>Session 10: The Harmonized Gender and Development Guidelines (HG DG) for Project Development, Implementation, Monitoring and Evaluation</b>	<b>DR. ROWENA S. NAVERA</b> National GAD Resource Pool and Vice President for Academic Affairs, Philippines State College of Aeronautics
4:30 PM	5:00 PM	30	<b>Proposal Writing</b>	
4:15 PM	5:00 PM	45	<b>Workshop 3</b>	
6:30 PM	7:30 PM	<b>DINNER</b>		
<b>DAY 3: June 21, 2024</b>				
6:30 AM	7:30 AM	<b>BREAKFAST</b>		
7:30 AM	8:00 AM	<b>DAILY ATTENDANCE</b>		
8:00 AM	8:30 AM	30	Nationalistic Song Prayer Energizer Recap Attendance Check	<b>PAMAMARISAN Cluster</b>
8:30 AM	9:30 AM	60	<b>Session 11: HG DG Assessment and process of attribution</b>  <b>Workshop</b>	<b>RHEA B. EDEN</b> EPS, HRDD  <b>DR. ROWENA S. NAVERA</b> National GAD Resource Pool and Vice President for Academic Affairs, Philippines State College of Aeronautics
9:30 AM	9:45 AM	15	<b>SNACKS</b>	
9:45 AM	10:45 AM	60	<b>Session 12: GAD Accomplishment Report (GAR)</b>	<b>RALPH LOUIS D. QUEJADA</b> BHROD-EWD
10:45 AM	12:00 NN	75	<b>Workshop Preparation of GAR</b>	Facilitators: LEAH AILAH VICENCIO JAN VINCENT M. MONTECILLO RALPH LOUIS D. QUEJADA
12:00 NN	1:30 PM	90	<b>LUNCH</b>	



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1:30 PM	1:45 PM	15	<b>Cont' Preparation of GAR</b>	Facilitators: LEAH AILAH VICENCIO JAN VINCENT M. MONTECILLO RALPH LOUIS D. QUEJADA
1:45 PM	3:15 PM	90	<b>Session 7: Gender Mainstreaming Evaluation Framework (GMEF)</b>	<b>DR. ROWENA S. NAVERA</b> National GAD Resource Pool and Vice President for Academic Affairs, Philippines State College of Aeronautics
3:15 PM	3:30 PM	15	<b>SNACKS</b>	
3:30 PM	4:15 PM	75	<b>Workshop 5</b> GMEF Assessment and presentation	<b>RHEA B. EDEN</b> EPS, HRDD  Facilitators: LEAH AILAH VICENCIO JAN VINCENT M. MONTECILLO RALPH LOUIS D. QUEJADA
4:15 PM	5:00 PM	45	<b>Closing Program</b>	<b>MUNTAPARLAS CLUSTER</b>
5:00 PM	<b>HOMEBOUND</b>			



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Enclosure 2. LIST OF PARTICIPANTS

Participants	Name/SDO
16 SDO GAD Focals	All SDOs
4 SEPS-SMME	SDO Caloocan SDO Makati SDO Parañaque SDO Pasig
4 SEPS-Planning and Research	SDO Las Piñas SDO Malabon SDO Manila SDO Marikina
8 Regional Office Functional Division Chiefs	Atty. Joylyn P. Dulnuan, CAO Ms. Juliet J. Icamen, CAO Dr. Roger R. Morillos, CES Dr. Hajji R. Palmero, CES Dr. Micah G. Pacheco, OIC Dr. Marina C. Espino, OIC Ms. Joan R. Pedroche, OIC Dr. Lilia A. Ricero, OIC
9 Potential GAD Pool of Trainers	Archie J. Azucenas, PSDS, SDO Caloocan Mariel Eugene L. Luna, EPS, SDO Muntinlupa Alberto D. Villamor, EPS, SDO Marikina Jonas Feliciano C. Domingo, EPS, SDO San Juan George B. Borromeo, PSDS, SDO Manila Melvin Willy II B. Roque, PSDS, SDO Valenzuela Maria Patricia S. De Vera, Principal III, SDO Valenzuela Jennifer T. Erispe, Principal II, SDO Las Piñas Mary Jane Fernando, Principal II, SDO TaPat
5 Resource Speakers	Ralph Louis D. Quejada BHROD-EWD  Dr. Rowena S. Navera National Gad Resource Pool And Vice President For Academic Affairs, Philippines State College of Aeronautics  Jan Vincent M. Montecillo BHROD-EWD  Martin Wilfredo B. Roque Master Teacher I, Malabon National High School  Neofidel Ignacio Ramirez Master Teacher II, Manila Science High School



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4 Program Management Team	Rhea B. Eden, ESP, GAD Focal Leah Ailah C. Vicencio, EPS II, Alternate GAD Focal Don Ray V. Salvador, EPS II Nika A. Diza, ADA VI
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