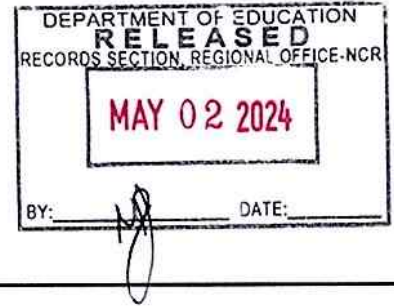




Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION



H12-00

April 26, 2024


REGIONAL MEMORANDUM

No. 425 s. 2024

To: GAD Focal Point System
 Schools Division Superintendents
 All Others Concerned

REGIONAL TRAINING OF TRAINERS IN THE IMPLEMENTATION OF GAD PROGRAMS AND UTILIZATION OF GAD TOOLS

1. In adherence to RA No. 9710 of the Magna Carta of the Women (MCW) of 2009, DepEd Order No. 32, s. 2017, or the Gender-Responsive Basic Education Policy, and in the issuance of DepEd Order No. 002, s. 2024 or the Immediate Removal of Administrative Tasks of Public School Teachers, the Human Resource and Development Division-National Educators Academy of the Philippines will conduct the above-captioned activity on **June 19-21, 2024** in a venue that will be announced through an advisory.
2. This activity aims to provide technical assistance to the GAD Focal Point System (GFPS) of SDOs and form regional GAD pool of trainers who will be asked to train school heads in the implementation of GAD programs, projects, and activities (PPAs) and provide guidance in the use of various GAD Tools.
3. Participants to this activity are expected to submit Accomplished GPB and GAR, Sample Proposal with accomplished HGDG Tool, Accomplished GMEF, and Training Implementation Plan as outputs to merit certificate of completion.
4. Please refer to the following enclosures for details:
 - a. List of Participants
 - b. Indicative Program of Activities
5. For queries, please contact Dr. Rhea B. Eden through 09177358913 or by email at rhea.eden@deped.gov.ph.
6. Immediate dissemination of this Memorandum is directed.


JOCELYN DR ANDAYA
 Director IV





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Enclosure 1. **Indicative Program of Activity**

**REGIONAL TRAINING OF TRAINERS IN THE IMPLEMENTATION OF GAD
 PROGRAMS AND UTILIZATION OF GAD TOOLS**
June 19-21, 2024

Theme: DepEd NCR strengthening commitment on Gender Main streaming
 through Capacity Building

Start	End	Duration	Activity	In-Charge/ Recourse Person
DAY 1: June 19, 2024				
8:00 AM	8:30 AM		Call Time and Arrival	
8:30 AM	9:00 AM		REGISTRATION	ASSIST/HRDD
9:30 AM	10:00 AM	30	PRELIMINARIES Nationalistic Song Prayer NQMS Acknowledgment of Participants Statement of Purpose Inspirational Message Introduction of Subject Matter Experts & Learning Facilitators	PAMAMAZON Cluster HAJJI R. PALMERO CES, HRDD-NEAP JOCELYN DR ANDAYA Director IV LEAH AILAH C. VICENCIO EPS II, HRDD-NEAP
10:00 AM	10:15 AM	15	SNACKS	
10:15 AM	10:30 AM	15	Session 1. Presentation of the Agency GAD Agenda	RALPH LOUIS D. QUEJADA BHROD-EWD
10:30 AM	12:00 NN	90	Session 2. Gender Sensitivity Training Workshop	DR. ROWENA S. NAVERA National GAD Resource Pool and Vice President for Academic Affairs, Philippines State College of Aeronautics
12:00 NN	1:30 PM	90	LUNCH	
1:30 PM	2:00 PM	30	Session 3. TNA Survey Gender Needs and Issue Survey	LEAH AILAH C. VICENCIO EPS II, HRDD-NEAP
2:00 PM	3:00 PM	60	Session 4. Mechanisms to harvest GAD Data	JAN VINCENT M. MONTECILLO BHROD-EWD
3:00 PM	3:15 PM	15	SNACKS	



6 Misamis St., Bago Bantay, Quezon City
 Email Address: ncr@deped.gov.ph
 Website: <http://www.depedncr.com.ph>

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3:15 PM	4:30 PM	75	Session 5. Gender Analysis through Quantitative Research Workshop	Martin Wilfredo B. Roque Master Teacher I Malabon National High School
4:30 PM	5:00 PM	30	Reminders and accomplishment of Professional Reflection	
6:30 PM	7:30 PM	DINNER		
DAY 2: June 20, 2024				
6:30 AM	7:30 AM	BREAKFAST		
7:30 AM	8:00 AM	DAILY ATTENDANCE		
8:00 AM	8:30 AM	30	Nationalistic Song Prayer Energizer Recap Attendance Check	CAMANAVA Cluster
8:30 AM	10:00 AM	90	Session 6 Gender Analysis through Qualitative Research Workshop	NEOFIDEL IGNCIO RAMIREZ Master Teacher II Manila Science High School
10:00 AM	10:15	15	SNACKS	
10:15 AM	11:15 AM	60	Session 7. Importance of SDD and Gender Analysis in the Preparation of GPB	RHEA B. EDEN EPS, HRDD
11:15 AM	12:00 NN	45	Session 8: Preparation of GAD Plans and Budget	DR. ROWENA S. NAVERA National GAD Resource Pool and Vice President for Academic Affairs, Philippines State College of Aeronautics
12:00 NN	1:30 PM	90	LUNCH	
1:30 PM	2:15 PM	45	Cont' GAD Plans and Budget Preparation Workshop	DR. ROWENA S. NAVERA National GAD Resource Pool and Vice President for Academic Affairs, Philippines State College of Aeronautics
2:15 PM	2:30 PM	15	Presentation of Output	Facilitators: LEAH AILAH VICENCIO JAN VINCENT M. MONTECILLO RALPH LOUIS D. QUEJADA



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2:30 PM	3:00 PM	30	Session 9: Proposal Writing and HGDDG Tool	RHEA B. EDEN EPS, HRDD
3:00 PM	3:15 PM	15	SNACKS	
3:15 PM	4:30 PM	90	Session 10: The Harmonized Gender and Development Guidelines (HGDDG) for. Project Development, Implementation, Monitoring and Evaluation	DR. ROWENA S. NAVERA National GAD Resource Pool and Vice President for Academic Affairs, Philippines State College of Aeronautics
4:30 PM	5:00 PM	30	Proposal Writing	
4:15 PM	5:00 PM	45	Workshop 3	
6:30 PM	7:30 PM	DINNER		
DAY 3: June 21, 2024				
6:30 AM	7:30 AM	BREAKFAST		
7:30 AM	8:00 AM	DAILY ATTENDANCE		
8:00 AM	8:30 AM	30	Nationalistic Song Prayer Energizer Recap Attendance Check	PAMAMARISAN Cluster
8:30 AM	9:30 AM	60	Session 11: HGDDG Assessment and process of attribution Workshop	RHEA B. EDEN EPS, HRDD DR. ROWENA S. NAVERA National GAD Resource Pool and Vice President for Academic Affairs, Philippines State College of Aeronautics
9:30 AM	9:45 AM	15	SNACKS	
9:45 AM	10:45 AM	60	Session 12: GAD Accomplishment Report (GAR)	RALPH LOUIS D. QUEJADA BHROD-EWD
10:45 AM	12:00 NN	75	Workshop Preparation of GAR	Facilitators: LEAH AILAH VICENCIO JAN VINCENT M. MONTECILLO RALPH LOUIS D. QUEJADA
12:00 NN	1:30 PM	90	LUNCH	



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1:30 PM	1:45 PM	15	Cont' Preparation of GAR	Facilitators: LEAH AILAH VICENCIO JAN VINCENT M. MONTECILLO RALPH LOUIS D. QUEJADA
1:45 PM	3:15 PM	90	Session 7: Gender Mainstreaming Evaluation Framework (GMEF)	DR. ROWENA S. NAVERA National GAD Resource Pool and Vice President for Academic Affairs, Philippines State College of Aeronautics
3:15 PM	3:30 PM	15	SNACKS	
3:30 PM	4:15 PM	75	Workshop 5 GMEF Assessment and presentation	RHEA B. EDEN EPS, HRDD Facilitators: LEAH AILAH VICENCIO JAN VINCENT M. MONTECILLO RALPH LOUIS D. QUEJADA
4:15 PM	5:00 PM	45	Closing Program	MUNTAPARLAS CLUSTER
5:00 PM	HOMEBOUND			



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Enclosure 2. **LIST OF PARTICIPANTS**

Participants	Name/SDO
16 SDO GAD Focals	All SDOs
4 SEPS-SMME	SDO Caloocan SDO Makati SDO Parañaque SDO Pasig
4 SEPS-Planning and Research	SDO Las Piñas SDO Malabon SDO Manila SDO Marikina
8 Regional Office Functional Division Chiefs	Atty. Joylyn P. Dulnuan, CAO Ms. Juliet J. Icamen, CAO Dr. Roger R. Morillos, CES Dr. Hajji R. Palmero, CES Dr. Micah G. Pacheco, OIC Dr. Marina C. Espino, OIC Ms. Joan R. Pedroche, OIC Dr. Lilia A. Ricero, OIC
9 Potential GAD Pool of Trainers	Archie J. Azucenas, PSDS, SDO Caloocan Mariel Eugene L. Luna, EPS, SDO Muntinlupa Alberto D. Villamor, EPS, SDO Marikina Jonas Feliciano C. Domingo, EPS, SDO San Juan George B. Borromeo, PSDS, SDO Manila Melvin Willy II B. Roque, PSDS, SDO Valenzuela Maria Patricia S. De Vera, Principal III, SDO Valenzuela Jennifer T. Erispe, Principal II, SDO Las Piñas Mary Jane Fernando, Principal II, SDO TaPat
5 Resource Speakers	Ralph Louis D. Quejada BHROD-EWD Dr. Rowena S. Navera National Gad Resource Pool And Vice President For Academic Affairs, Philippines State College of Aeronautics Jan Vincent M. Montecillo BHROD-EWD Martin Wilfredo B. Roque Master Teacher I, Malabon National High School Neofidel Ignacio Ramirez Master Teacher II, Manila Science High School



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4 Program Management Team	Rhea B. Eden, ESP, GAD Focal Leah Ailah C. Vicencio, EPS II, Alternate GAD Focal Don Ray V. Salvador, EPS II Nika A. Diza, ADA VI
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6 Misamis St., Bago Bantay, Quezon City

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