

Department of Education

NATIONAL CAPITAL REGION



May 8, 2024

REGIONAL MEMORANDUM

No. 4 5 4 ,s. 2024

To: Schools Division Superintendents RO Personnel All Others Concerned

ENHANCEMENT OF DEPED NCR TECHNICAL ASSISTANCE SYSTEM AND KNACK

- 1. The DepEd National Capital Region, through the Field Technical Assistance Division (FTAD), expresses gratitude for the valuable inputs provided by the Schools Division Superintendents/Assistant Schools Division Superintendents, SGOD Chiefs, Public Schools Division Supervisors, SEPS/EPS-SMME, and School Heads during the Workshop on the Adjustment of Web-Based TA (WeBTA) Portal cum Quarterly TA Program Implementation Review, demonstrating commitment to quality basic education held on April 22-24, 2024 at Varela Hall, DepEd NCR which demonstrated commitment to the attainment of quality basic education
- 2. To collaboratively develop comprehensive processes and integrate WeBTA into the DepEd NCR Technical Assistance System and Knack (DepEd NCR TASK) Operations Manual, validate and finalize these processes that will significantly enhance the efficiency and effectiveness of the TA across the Region, an agreements was made during the activity to include the Web-Based TA in the DepEd NCR TASK Operations Manual. Hence, FTAD shall conduct series of activities outlined in detail, list of participants, Resource Persons/Facilitators/Writers/SMEs/School, and Technical Working Group in Enclosure No. 1.
- 3. The activity aims to
- a. review existing DepEd NCR TASK Operations Manual sections and identify areas for integration of WeBTA;
- b. brainstorm and develop comprehensive processes for the inclusion of WeBTA in the manual; and
- c. validate and finalized the developed guidelines through active participation and feedback from SDO counterparts to ensure relevance and effectiveness.
- 4. Technical Working Group, Subject Matter Expert, Writers, Facilitators, and Participants in each activity shall be granted the Compensatory-Time-Off/ Service Credit for the completion of the final output for every day served on weekends and non-working holiday.





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- 4. Technical Working Group, Subject Matter Expert, Writers, Facilitators, and Participants in each activity shall be granted the Compensatory-Time-Off/ Service Credit for the completion of the final output for every day served on weekends and non-working holiday.
- 5. Transportation and food expenses of the participants, writers, subject matter expert, TWG, shall be charged against SDO or school MOOE/local funds/canteen funds, subject to the usual accounting and auditing rules and regulations
- 6. For clarifications and concerns, please contact Dr. Jingle A. Lim, Education Program Supervisor, Field Technical Assistance Division, through jingle.lim@deped.gov.ph

7. For information and compliance.

JOCELYN DR. AND

Director IV







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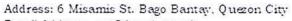
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Enclosure No. 1: Schedule of Activities, Participants/Writers/Resource/ Person/ SME/Facilitator/Validators/ School

Date / Time/ Venue/ In-Charge	Activities	Participants/Writers/ Resource Person/SME/ Facilitator/School	Links
April 25 to May 14, 2024	Tryout on the Utilization of	PARTICIPANTS	FEEDBACK Form
May 14, 2024	WeBTA Portal,	• RO	https://bit.ly/3wcNOoQ
RO O Roger R. Morallos, FTAD Chief O Jingle A. Lim, EPS	Digitized Tools, & Instructional Videos	 FD Chiefs Unit/Section Heads Education Program Supervisors (EPSs) 	
FTAD		LegalOfficers/PersonnelProject	PORTAL: https://bit.ly/WEBTAPortal
SDO SGOD		Development Officers (PDOs) Planning Officers Senior Education	
Chiefs		o Senior Education Program Specialists (SEPS) o Education	
o seps- smme		Program Specialists II (EPS II)	TOOL 1:
		o All ROP concerned Personnel	https://bit.ly/CoReTAPASpreadheet
			SPECIAL STATES AND STATES OF STATES AND STAT
		SDO & School TA Providers	Bacon Control
		CID ChiefsSGOD Chiefs	Depter Strain and Property of Education (S)
		o Education Program	
		Supervisors (EPSs) o Public Schools	© © © ©
		District Supervisors (PSDSs) Legal Officers Planning Officers SEPS	







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- o EPS II
- o PDOs
- All concerned SDO Personnel
- o School Principals
- o Head Teachers
- o Master Teachers
- o Teachers
- All concerned
 School Personnel

TOOL 1 Instructional Video:

https://bit.ly/CoReTAPASpreadIV







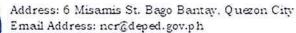
TOOL 2:

https://bit.ly/FeedbackTAProvided









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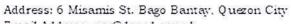


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		NATIONAL CAPITAL REC	31011
May 22-27, 2024 SDO-Manila Virgilio Santos Melandro D. Santos SDO-Paranaque City Riza D. Cabales & Flora Baggayan SDO-Pasay City Rouell A. Santero Agapito Teodoro N. Manaog SDO-Quezon City Heidee F. Ferrer Perlita Depatillo Remedios P. Danao Carolyn C. Simon Gilore E. Ofrancia Jelyn C. Vigonte Cerille Joseph M. Reyes Jerson R.	Validation of the Enhanced DepEd NCR TASK Operations Manual	Cerille Joseph M. Reyes Remedios P. Danao Wilma Olive Cunanan Manio Ana Rosa R. Rabanal SDO-San Juan City Ana Marie O. Hernandez SDO-Manila Timoteo Paez IS SDO-Parañaque City Merville ES Other Select Schools SDO-Pasay City Pasay City Science HS Pasay City West HS SDO-Quezon City QC Science HS Quirino HS Sauyo HS Culiat HS San Gabriel ES Flora Ilagan HS Manuel Roxas HS SDO-San Juan City San Juan IS SDO-Valenzuela City Roberta De Jesus ES	https://bit.ly/Validation0509-1024
M. Reyes			







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TBA	Presentation of the Enhanced DepEd NCR TASK to the ReXeCoM	All FD Chiefs, Unit Heads, RFTAT, Concerned ROP Personnel	
May 30-31, 2024 (Face to Face Modality) 8:00 AM-5:00 PM Commonwealth ES June 1-9, 2024 (to be completed at home) June 9, 2024 6:00 PM (Date of Submission)	Writeshop on the Finalization of the Enhanced DepEd NCR TASK Operations Manual	RO Jingle A. Lim SDO-Manila Virgilio Santos Melandro D. Santos SDO-Pasay City Rouell A. Santero Agapito Teodoro N. Manaog SDO-Quezon City Heidee F. Ferrer Jelyn C. Vigonte Cerille Joseph M. Reyes Remedios P. Danao Wilma Olive Cunanan Manio Ana Rosa R. Rabanal SDO-San Juan City Ana Marie O. Hernandez	https://bit.ly/FinalTASK

EXECUTIVE / OVERSIGHT COMMITTEE & TECHNICAL WORKING GROUP

EXECUTIVE COMMITTEE

Consultant :

JOCELYN DR ANDAYA

Director IV

Co-Consultant

CRISTITO A. ECO

Assistant Regional Director

OVERSIGHT COMMITTEE

Chairperson

ROGER R. MORALLOS

Chief Education Supervisor, FTAD

Co-Chairperson

JINGLE A. LIM

Education Program Supervisor, FTAD





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Members

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