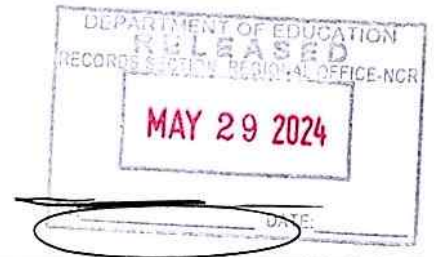




Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION



**REGIONAL MEMORANDUM**

**ORD-2024-534**

**TO :** SCHOOLS DIVISION SUPERINTENDENTS  
SDO Caloocan City  
SDO Manila City  
SDO Valenzuela City

**FROM :** OFFICE OF THE REGIONAL DIRECTOR

**SUBJECT :** PARTICIPANT TO THE WORKSHOP ON THE CAREER PROGRESSION PROFESSIONAL DEVELOPMENT (CPPD) FRAMEWORK AND CURRICULUM FOR SCHOOL HEADS (PHASE 4)

**DATE :** May 26, 2024

1. In reference to **DM-OUHROD-2024-0945** dated 17 May 2024 from the Office of the Officer-in-Charge, Wilfredo E. Cabral, Undersecretary for Human Resource and Organizational Development, the field is hereby informed regarding the above-captured subject to be conducted at NEAP General Santos City on 10-14 June 2024.

2. The participants to the Workshop on the Career Progression Professional Development (CPPD) Framework and Curriculum for School Heads (Phase 4) are listed below:

NO.	NAME	POSITION	SDO
1	Filmore R. Caballero	CES - CID	Valenzuela City
2	Alvin Patrick Peñaflorida	Public Schools District Supervisor	Valenzuela City
3	Auggene De Vega	Public Schools District Supervisor	Valenzuela City
4	Archie Azucenas	Public Schools District Supervisor	Caloocan City
5	George Borromeo	Public Schools District Supervisor	Manila City
6	Manolo Pena	School Head	Manila City

3. Board and lodging of the participant shall be charged against the NEAP Human Resource Development (HRD) Funds. On the other hand, transportation, per diem, and other incidental expenses shall be charged against local funds, subject to the usual accounting and auditing rules and regulations.



Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION

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4. Please refer to the attached Memorandum for the complete details.
5. For questions and concerns, please contact Hajji R. Palmero, Chief, HRDD-NEAP-R at [hajji.palmero@deped.gov.ph](mailto:hajji.palmero@deped.gov.ph).
6. Immediate dissemination and compliance of this memorandum is desired.

**JOCELYN DR ANDAYA**  
Director IV



Republika ng Pilipinas


# Department of Education

OFFICE OF THE UNDERSECRETARY  
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

**MEMORANDUM**

**DM-OUHROD-2024-0945**

**TO :** Regional Directors  
Schools Division Superintendents  
Human Resource Development Division Chiefs  
NEAP-R Focal Persons  
All Others Concerned

**FROM :**   
**WILFREDO E. CABRAL**  
Regional Director  
Officer-in-Charge, Office of the Undersecretary for Human Resource  
and Organizational Development

**SUBJECT :** **WORKSHOP ON THE CAREER PROGRESSION PROFESSIONAL  
DEVELOPMENT (CPPD) FRAMEWORK AND CURRICULUM FOR  
SCHOOL HEADS (PHASE 4)**

**DATE :** 17 May 2024

1. In accordance with the *MATATAG* Agenda and the DepEd Order No. 11, s. 2019 titled *Implementation of the National Educators Academy of the Philippines (NEAP) Transformation*, the Department through NEAP continuously streamlines its professional development (PD) programs to ensure consistency with career progression and responsiveness to the learning and development needs of teachers and school leaders.
2. Relative to this, the NEAP Professional Development Division (PDD), with support from curriculum development experts in the academe, will conduct the *Workshop on the Career Progression Professional Development (CPPD) Framework and Curriculum for School Heads (Phase 4)* on 10-14 June 2024 at NEAP General Santos City (Region XII).
3. As an output, the participants are expected to develop a PD curriculum with a course/training outline which will equip school leaders with the necessary competencies which will enable them to create a significant impact on the quality of learning as well as support their career progression.
4. Attached are the *List of Curriculum Development Experts – School Heads Group (Enclosure 1)* and the *List of NEAP Program Management Team Members (Enclosure 2)*.

5. Region II, Region VI, Caraga, and Cordillera Administrative Region may each send one (1) representative with any of the following positions: Human Resource Development Division Chief; Education Program Supervisor; Public School District Supervisor; or School Head.
6. The participants are requested to confirm their attendance through the registration link [https://bit.ly/cppdc\\_phase4](https://bit.ly/cppdc_phase4) or the QR Code below on or before 06 June 2024.



7. In case the identified participants will not be able to attend, we request for alternate representatives whose names and details must be communicated to NEAP through the contact details provided below.
8. The participants are advised to check in on 10 June 2024, 12:00 p.m. and check out on 15 June 2024, 10:00 a.m. The first meal to be served is lunch and the last meal is breakfast with morning snack. Please see the details below.

Meals	10 June 2024 Mon	11 June 2024 Tue	12 June 2024 Wed	13 June 2024 Thu	14 June 2024 Fri	15 June 2024 Sat
Breakfast		✓	✓	✓	✓	✓
AM Snack		✓	✓	✓	✓	✓
Lunch	✓	✓	✓	✓	✓	
PM Snack	✓	✓	✓	✓	✓	
Dinner	✓	✓	✓	✓	✓	

9. The participants are entitled to service credit or Compensatory Time-Off (CTO) in accordance with DepEd Order 53, s. 2003 titled *Updated Guidelines on Grant of Vacation Service Credits to Teachers*, in case activities fall on weekends or holidays.
10. The participants' board and lodging will be charged against the NEAP Human Resource Development (HRD) Fund while transportation, per diem, and other incidental expenses will be charged against their local funds subject to the usual accounting and auditing rules and regulations.
11. For other questions and concerns, please coordinate with **Mr. John Carlo S. Astilla** or **Ms. Jhoanna C. Javier** through email [neap.pdd@deped.gov.ph](mailto:neap.pdd@deped.gov.ph) or landline (02) 8715-9919.
12. For immediate dissemination and appropriate action.

**Copy furnished:**  
**ATTY. REVSEE A. ESCOBEDO**  
*Undersecretary for Operations*

**Enclosures:**  
 Enclosure 1 – List of Curriculum Development Experts – School Heads Group  
 Enclosure 2 – List of NEAP Program Management Team Members

[NEAP/JCAstilla]

**Enclosure 1. List of PD Curriculum Experts (School Heads Group)**

<b>SCHOOL HEADS GROUP</b>		
<b>Number</b>	<b>NAME OF EXPECTED PARTICIPANTS</b>	<b>REGION</b>
1	Alvin Patrick Peñasflorida	NCR
2	Archie Azucenas	NCR
3	Auggene De Vega	NCR
4	George Borromeo	NCR
5	Manolo Pena	NCR
6	Carina Untalasco	I
7	Wilma Carrera	I
8	Dinah Bonao	I
9	Jcaz Campano	III
10	Rogelio G. Sison	III
11	Evelyn Navia	CALABARZON
12	Rowena Cambel	CALABARZON
13	Ericson Gutierrez	CALABARZON
14	Mary Jane Gonzales	CALABARZON
15	Bernadette Sumagui	CALABARZON
16	Elisa Suruela	CALABARZON
17	Patrick Coquilla	CALABARZON
18	Domingo Cucto	CALABARZON
19	Norman Barroso	CALABARZON
20	Jayson O. Caraang	CALABARZON
21	Rundolph R. Abanto	CALABARZON



22	Lorna Medrano	CALABARZON
23	Melanie Carandang	CALABARZON
24	Arlin Bravo	CALABARZON
25	Bryan A. Pobe	CALABARZON
26	Genalin M. Alinio	MIMAROPA
27	Ma. Yvette V. Suarez	MIMAROPA
28	Joe-Bren Consuelo	V
29	Ireno Dicen	V
30	Elwood Prias	V
31	Cristy Jabonillo	VII
32	Aura Aguilar	VIII
33	Atty. Diana Flor Eco	VIII
34	Jeryl Casilao	IX
35	Dennis Caballes	X
36	Arlen Jumamoy	XI
37	Beverly B. Abad	XII
38	Ma. Leila Y. Tejada	XII
39	One (1) representative per region to any of the following positions: - HRDD Chief; - Education Program Supervisor (EPS); - Public School District Supervisor (PSDS); or, - School Head (SH).	II
40		VI
41		CARAGA
42		CAR
43	Filmore R. Caballero (PPSSH TWG)	NCR
44	Enerio E. Ebisa (PPSSH TWG)	X
45	Marylou Vinsanta (PPSSH TWG)	V



**Enclosure 2. NEAP-CO Program Management Team (PMT)**

<b>No.</b>	<b>NAME OF PERSONNEL</b>	<b>OFFICE / UNIT</b>	<b>POSITION</b>
1	Marife T. Morcilla	NEAP - PDD	Project Development Officer V
2	John Carlo S. Astilla	NEAP - PDD	Senior Education Program Specialist II
3	Joy S. Magalona	NEAP - PDD	Senior Education Program Specialist II
4	Jhoanna C. Javier	NEAP - PDD	Education Program Specialist II
5	Jojet T. Gabriel	NEAP - PDD	Administrative Assistant II
6	Katrina C. Gargoles	NEAP - PDD	Technical Assistant II
7	Cielmer A. Bolante	NEAP - PDD	Technical Assistant II

