



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

June 4, 2024

RENATO P. ACOSTA

Director IV
NATIONAL PRINTING OFFICE
EDSA corner NIA North Road, Diliman, Quezon City

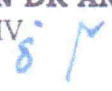
NOTICE TO PROCEED

Dear **Director Acosta:**

With the executed MOA on the PRINTING & DELIVERY OF NATIONAL LEARNING CAMP (NLC) TEACHING AND LEARNING RESOURCES, you are advised to proceed upon receipt of this Notice, in accordance with the terms and conditions thereof.

Very truly yours,


JOCELYN DR ANDAYA

Director IV 

CONFORME:

Name & Signature: _____

Date: _____


ENGR. NEIL L. MACARAEG
Superintendent

6-4-24



Address: 6 Misamis St., Bago Bantay, Quezon City 1105

Email address: ncr@deped.gov.ph

Website: depedncr.com.ph

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Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION

Contract No. AMP CLMD-2024-004

MEMORANDUM OF AGREEMENT (MOA)
 PRINTING AND DELIVERY OF NATIONAL LEARNING CAMP (NLC) TEACHING
 AND LEARNING RESOURCES

KNOW ALL MEN BY THESE PRESENTS:

This Contract of Service is entered into by and between:

DEPARTMENT OF EDUCATION - NATIONAL CAPITAL REGION,
 with office address at Misamis St., Bago Bantay, Quezon City herein
 represented by **JOCELYN DR ANDAYA**, Director IV, and hereinafter
 referred to as the **PROCURING ENTITY**,

-and-

NATIONAL PRINTING OFFICE, a government agency duly
 established in accordance with the law with office address at EDSA
 corner NIA North Road, Diliman, Quezon City represented by
RENATO P. ACOSTA, Director IV and hereinafter referred to as the
SERVICING AGENCY,

collectively, the "**Parties**".

WITNESSETH:

WHEREAS, the **PROCURING ENTITY** intends to procure NLC teaching and
 learning resources with an ABC of Php20,205,072.55;

WHEREAS, the source of funds shall be taken from NLC SARO No. OSEC-
 NCR-23-3048;

WHEREAS, the Curriculum and Learning Management Division (CLMD),
 the end-user unit, recommended to conduct the procurement of the above-
 mentioned NLC teaching and learning resources through an alternative mode of
 procurement known as Agency-to-Agency provided under (Section 53.5) of the
 2016 Revised IRR of R.A. 9184, in order to streamline the procurement process
 due to time constraint for the distribution of the teaching and learning resources
 to SDOs not later than 3rd week of June 2024.



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ENGR. NEIL L. MACARAEG
 Superintendent

ENGR. JIM IRVIN S. CANDELARIA
 ACTING ASST. CHIEF, PPCD



Republic of the Philippines
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WHEREAS, based on the recommendation of the end-user unit, DepEd-NCR Bids and Awards Committee (BAC) issued Request for Quotation to NPO, a Recognized Government Printers (RGC) that is capable in performing the printing services required for the project since it has a recently awarded contract with the **PROCURING ENTITY** on SLMs;

WHEREAS, after careful review and evaluation of the quotations submitted by National Printing Office (NPO) with recently awarded contract entered with them by the **PROCURING ENTITY**, the BAC found NPO capable RGP to perform the required printing and delivery services, with the advantageous term to the **PROCURING ENTITY**;

WHEREAS, the **SERVICING AGENCY** or **NPO** submitted an Offer to print and delivery the NLC teaching and learning resources in the total amount of Twenty Million Two Hundred Five Thousand Seventy-Pesos Pesos and Fifty-Five Centavos (Php20,205,072.55) and a Certification which states the following:

1. that NPO, as an RGP, has the mandate to undertake the printing of the NLC teaching and learning resources;
2. that NPO owns or has access to the necessary tools and equipment to exercise and fulfill its mandate;
3. that NPO has the absorptive capacity to undertake the aforementioned printing and delivery requirement of the **PROCURING ENTITY**;
4. that NPO shall not engage the services of sub-contractors;

WHEREAS, based on the assessment and recommendation of the end-user unit, the BAC, through BAC Resolution No. 66, s. 2024 dated June 3, 2024, recommended to the Regional Director as the Head of the Procuring Entity (HOPE) that the Contract for the project "PRINTING AND DELIVERY OF NATIONAL LEARNING CAMP (NLC) TEACHING AND LEARNING RESOURCES" in the amount of **Php20,205,072.55** be awarded to NPO through Agency-to-Agency Agreement pursuant to Section 53.5 of the 2016 Revised IRR of RA 9184.

WHEREAS, the aforesaid recommendation of the BAC was subsequently approved by the Regional Director of DepEd NCR as the HOPE;

NOW, THEREFORE, in consideration of the foregoing premises and of the mutual covenants and undertaking set forth, the parties have agreed, as follows:

ARTICLE 1. The following documents shall form and be read and construed as part of this Memorandum of Agreement (MOA)

Annex A- Technical Specification



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Website: depedncr.com.ph

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ENGR. NELL L. MACARAEG
Superintendent

ENGR. JAM IRVIN S. CANDELARIA
ACTING ASST. CHIEF, PPCD



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Contract No. AMP CLMD-2024-004

- B- Submitted Offer to Print
- C- Submitted Certification
- D- Notice of Award
- E- Distribution List

ARTICLE 2. DELIVERY PERIOD. The delivery period is **twenty (20) days** upon receipt of the Notice to Proceed.

ARTICLE 3. WARRANTIES. The **SERVICING AGENCY** warrants the following:

- i. that NPO, as an RGP, has the mandate to undertake the printing of the NLC teaching and learning resources;
- ii. that NPO owns or has access to the necessary tools and equipment to exercise and fulfill its mandate;
- iii. that NPO has the absorptive capacity to undertake the aforementioned printing and delivery requirement of the **PROCURING ENTITY**;
- iv. that NPO shall not engage the services of sub-contractors;

ARTICLE 4. CONTRACT PRICE. The contract price is **Twenty Million Two Hundred Five Thousand Hundred Seventy-Two Pesos and Fifty-Five Centavos (Php20,205,072.55)**. The **Procuring Entity** shall pay the full payment of the contract price after complete delivery of the NLC teaching and learning resources per distribution list (Annex E) and upon submission of billing statement and other necessary documents, subject to the usual accounting and auditing rules and regulations;

ARTICLE 5. LIQUIDATED DAMAGES. In case of delay in the performance of its obligation, the **SERVICING AGENCY** shall be liable to pay the Procuring Entity liquidated damages at the applicable rate of one tenth (1/10) of one (1) percent of the cost of the unperformed portion for every day of delay until actual complete delivery or performance pursuant to GPPB resolution No. 02-2020. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of this Contract, the Procuring Entity shall rescind this Contract, without prejudice to other courses of action and remedies open to it.

ARTICLE 6. TAXES. Taxes shall be for the account of the **SERVICING AGENCY** and deemed to have been included in the bid proposal. No request for revision of prices and claims by the **SERVICING AGENCY** that such taxes or duties were not included in the bid price for any reason whatsoever shall be entertained.

ENGR. NEIL L. MACARAEG
 Superintendent

ENGR. JIM IRVIN S. CANDELARIA
 ACTING ASST. CHIEF, PPCD



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Department of Education
 NATIONAL CAPITAL REGION

Contract No. AMP CLMD-2024-004

ARTICLE 7. ADDITIONAL PROVISIONS. The **SERVICING AGENCY** warrants that it has not given nor promised to give any money, gift or favor to any officials or employees of the **PROCURING ENTITY** to secure this MOA and any violation of this warranty shall be sufficient ground for the revocation or cancellation of this MOA.

7.1. Any litigation arising from this Contract shall be filed in the courts of Quezon City.

IN WITNESS WHEREOF, both parties have hereunto set their hand this 4th day of June 2024 at Quezon City, Philippines.

By:

DEPARTMENT OF EDUCATION – NCR
 (PROCURING ENTITY)

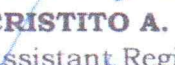
NATIONAL PRINTING OFFICE
 (SERVICING AGENCY)


JOCELYN DR ANDAYA
 Director IV


RENATO P. ACOSTA
 Director IV

ENGR. NEIL L. MACARAEG
 Superintendent

Signed in the Presence of


CRISTITO A. ECO
 Assistant Regional Director


ENGR. JIM IRVIN S. CANDELA
 ACTING ASST. CHIEF, PPO

Witness of the Servicing Agency



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By:

DEPARTMENT OF EDUCATION – NCR
 (PROCURING ENTITY)


NATIONAL PRINTING OFFICE
 (SERVICING AGENCY)


JOCELYN DR ANDAYA
 Director IV


RENATO P. ACOSTA
 Director IV

ENGR. NEIL L. MACARAEG
 Superintendent

Signed in the Presence of


CRISTITO A. ECO
 Assistant Regional Director


ENGR. JIM IRVIN S. CANDELA
 ACTING ASST. CHIEF, PPO

Witness of the Servicing Agency



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Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

Contract No. AMP CLMD-2024-004

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)
Quezon City, Metro Manila) s.c.

BEFORE ME, a Notary Public for and in QUEZON CITY this
JUN 04 2024, personally appeared the following:

JOCELYN DR ANDAYA and RENATO P. ACOSTA

known to me to be the same persons who executed the foregoing instrument consisting of five pages including this page, and acknowledged to me that the same is their free and voluntary act and deed.

WITNESS MY HAND AND SEAL on the date and the place first above written.

[Handwritten Signature]
Atty. **DOMINIC C. MANGIAT**
Notary Public

Commission No. NY-030 (Expires Dec. 31, 2025)
IRP No. 376923, December 27, 2023 QC
PTR No. 555365, January 2, 2024, QC
Attorney's Reg. No. 26643
MCLP Code No. 10000048777
Issued on May 31, 2022, Valid until April 14, 2025

Doc. No. 164
Page No. 4
Book No. 1
Series of mm

ENGR. NEIL L. MACARAEG
Superintendent

ENGR. JIM IRWIN S. CANDELARIA
ACTING ASST. CHIEF, PPO



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REPUBLIC OF THE PHILIPPINES
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NATIONAL PRINTING OFFICE



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NPO-PPCD-QUOT-349-24

31 May 2024

MR. CRISTITO A. ECO
Assistant Regional Director
BAC Chairperson
DEPARTMENT OF EDUCATION
NATIONAL CAPITAL REGION
6 Misamis St., Bago Bantay, Quezon City 1105

Dear Sir:

Greetings!

The National Printing Office (NPO) is pleased to submit the production cost estimate for your printing requirements under Letter Request for Quotation, dated May 29, 2024 for Printing and Delivery of National Learning Camp (NLC) for Grade 2 to 3 and 7 to 10. Please see below:

Grade Level	Item Description	Total No. of Pages	Unit Cost	Total Budget
Grade 2 to 3 and 7 to 10	Paper Size: 8.3" x 11.7" (A4 Size) Paper Type: Cover – Foldcote Cal. 12 Solid White Inside Pages – Uncoated Book Paper 70 gsm Color: Cover – 1 Color Black only with 1 Side UV Coating Inside Pages – 1 Color (Black only) Binding: Saddle Stitched (below 96 pages) Perfect Binding (96 pages and above)	31,084,727	P0.65/ page	P20,205,072.55
TOTAL				P20,205,072.55

One NPO, Our NPO, Yes we can PO!!!

Office of the Director (02) 8925-2187 / 8925-2189 Administrative Division (02) 8925-2182 Production Planning and Control Division (02) 8925-2186 / 09178055616
Sales and Marketing Division CP No. 09178050356 / (02) 8925-2197 / (02)8925-2190 Official Gazette Publication CP No. 09178284842

TERMS AND CONDITIONS:

1. The above cost estimate is based on the current labor cost and price of materials including freight charges. The delivery of the goods may be made in any of the following modes: **(a) For pick-up at the National Printing Office (NPO), and (b) For freight or as indicated in the TOR of client's preference.** Furthermore, this quotation is limited to the description and specification of the item you have requested. Any changes therein may affect the cost, thus subject for a new quotation.

2. Price is valid for thirty (30) calendar days from receipt hereof. To facilitate the immediate printing of your requirements, kindly sent either/all of the following: **(a) Notice of Payment, (b) Funded Purchase Order, and/or (c) a Certificate of Funds Availability, (d) Delivery within twenty (20) calendar days from the receipt of complete and approved layout.** A copy of this quotation shall also be attached for reference. Likewise, it is imperative that the following pertinent details be submitted as well for easy reference: **Full name of contact person or person-in-charge, complete delivery address and contact details such as: Office landline, fax number, mobile number and/or email address.**

3. The NPO, a Recognized Government Printer is an agency under the National Government and is exempted from withholding tax under Section 4 of the BIR Regulation No. 14-2002 dated September 09, 2002.

Thank you for this opportunity to submit a quotation for your printing requirements. For any concerns, please do not hesitate to contact this office through telephone numbers **(02) 8925-2186** or **0917-8055616** and or via email at ppcd.division@npo.gov.ph . You may look for Ms. **Jennifer Tomas.**

Very truly yours,



RENATO P. ACOSTA
Director IV



REPUBLIC OF THE PHILIPPINES
PRESIDENTIAL COMMUNICATIONS OFFICE
NATIONAL PRINTING OFFICE



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NPO-PPCD-OTC-CERT-139-24


CERTIFICATION

This is to CERTIFY that the National Printing Office (NPO), a recognized government printer of the Republic of the Philippines, is mandated to provide printing services to government agencies and instrumentalities. These services include the printing, binding, and distribution of government Standard and Accountable Forms, Official Ballots, public documents such as the Official Gazette, General Appropriations Act, Philippine Reports, and development information materials of the Philippine Information Agency, Presidential Communications Office, and the Office of the President.

It is further CERTIFIED that NPO owns and has access to the necessary tools and equipment required and has the absorptive capacity to undertake the printing job and will not enter into any sub-contracting activities pertaining to the printing project below:

Printing and Delivery of NLC Teaching and Learning Resources

Issued this 31st day of May 2024, upon the request of the **Department of Education (DepEd), National Capital Region**, for whatever legal purpose it may serve.


RENATO P. ACOSTA
Director IV

One NPO, Our NPO, Yes we can PO!!!

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ANNEX 1-C: Minimum Technical Specifications for Intervention Teaching-Learning Resources for Grades 1 to 3 and 7 to 10

Camp/ Learning Area	TEACHING RESOURCES			LEARNING RESOURCES		
	Lesson Plan (Grade) Estimated No. of Pages	Technical Specification Option 1 (Private Printer)	Technical Specification Option 2 (In-House)	Student Workbook (Grade) Estimated No. of Pages	Technical Specification Option 1 (Private Printer)	Technical Specification Option 2 (In-House)
Intervention Reading	Grade 1 120 pages + cover	Book size: A4 No. of pages: 40- including backcover Quantity Cover stock: 60-80% cotton 12 solid white inside pages uncoated recycled paper	Book size: A4 No. of pages: 40- including backcover Quantity Cover stock: 100% cotton	Grade 1 200 pages + cover	Book size: A4 No. of pages: 40- including backcover Quantity Cover stock: 60-80% cotton 12 solid white inside pages uncoated recycled paper Basis wt. 100 gsm with 15% opacity 95% with 15%	Book size: A4 No. of pages: 40- including backcover Quantity Cover stock: 100% cotton Inside pages uncoated recycled paper
	Grade 2 100 pages + cover			Grade 2 120 pages + cover		
	Grade 3 120 pages + cover			Grade 3 120 pages + cover		
Intervention Reading	Grade 1 200 pages + cover	Book size: A4 No. of pages: 40- including backcover Quantity Cover stock: 60-80% cotton 12 solid white inside pages uncoated recycled paper	Book size: A4 No. of pages: 40- including backcover Quantity Cover stock: 100% cotton	Grade 1 200 pages + cover	Book size: A4 No. of pages: 40- including backcover Quantity Cover stock: 60-80% cotton 12 solid white inside pages uncoated recycled paper Basis wt. 100 gsm with 15% opacity 95% with 15%	Book size: A4 No. of pages: 40- including backcover Quantity Cover stock: 100% cotton Inside pages uncoated recycled paper
	Grade 2 200 pages + cover			Grade 2 200 pages + cover		
	Grade 3 200 pages + cover			Grade 3 200 pages + cover		
Intervention English, Science, and Mathematics	Grade 7 120 pages + cover	Book size: A4 No. of pages: 40- including backcover Quantity Cover stock: 60-80% cotton 12 solid white inside pages uncoated recycled paper	Book size: A4 No. of pages: 40- including backcover Quantity Cover stock: 100% cotton	Grade 7 200 pages + cover	Book size: A4 No. of pages: 40- including backcover Quantity Cover stock: 60-80% cotton 12 solid white inside pages uncoated recycled paper Basis wt. 100 gsm with 15% opacity 95% with 15%	Book size: A4 No. of pages: 40- including backcover Quantity Cover stock: 100% cotton Inside pages uncoated recycled paper
	Grade 8 120 pages + cover			Grade 8 200 pages + cover		
	Grade 9 120 pages + cover			Grade 9 200 pages + cover		
	Grade 10 120 pages + cover			Grade 10 200 pages + cover		

Note:
 1. For Option 1 (printing from private printer), industry practice requires that total number of pages be inclusive of at least 3 pages. Thus, if the materials are 70 or 74 pages, 2 extra pages will be added. The remaining 100 pages will be printed. If the materials are 80 pages, 2 extra pages will be added. The remaining 100 pages will be printed. If the materials are 90 pages, 2 extra pages will be added. The remaining 100 pages will be printed.



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Republic of the Philippines
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ANNEX 1-B: Minimum Technical Specifications for Consolidation Teaching-Learning Resources for Grades 1 to 3 and 7 to 10

Grade Teaching Area	TEACHING RESOURCES			LEARNING RESOURCES		
	Lesson Plan (Grade) ¹ Estimated No. of Pages ²	Technical Specification Option 1 (Private Monitor)	Technical Specification Option 2 (In-house)	Student Workbook (Grade) ³ Estimated No. of Pages	Technical Specification Option 1 (Private Printer)	Technical Specification Option 2 (In-House)
Consolidation Review	Grade 1 120 pages x cover			Grade 1 120 pages x cover		
	Grade 2 120 pages x cover			Grade 2 120 pages x cover	Book size: 36 No. of pages cover pages are not included. The number of pages on the page will never	
	Grade 3 120 pages x cover	Book size: 36 No. of pages: 20 included No. of pages: 100		Grade 3 120 pages x cover	Book size: 36 No. of pages cover pages are not included. The number of pages on the page will never	
Consolidation Reading	Grade 1 250 pages x cover	Quantity Cover stock 300gsm/1.50 x 300gsm/1.50 inside pages	Book size: 40 No. of pages: 30 included x 200 pages Quantity Cover stock: 300 gsm inside pages	Grade 1 250 pages x cover	Quantity Cover stock 300gsm/1.50 x 300gsm/1.50 inside pages	Book size: 40 No. of pages: 30 included x 200 pages Quantity Cover stock: 300 gsm inside pages
	Grade 2 250 pages x cover	Quantity Cover stock 300gsm/1.50 x 300gsm/1.50 inside pages	Book size: 40 No. of pages: 30 included x 200 pages Quantity Cover stock: 300 gsm inside pages	Grade 2 250 pages x cover	Quantity Cover stock 300gsm/1.50 x 300gsm/1.50 inside pages	Book size: 40 No. of pages: 30 included x 200 pages Quantity Cover stock: 300 gsm inside pages
	Grade 3 250 pages x cover	Quantity Cover stock 300gsm/1.50 x 300gsm/1.50 inside pages	Book size: 40 No. of pages: 30 included x 200 pages Quantity Cover stock: 300 gsm inside pages	Grade 3 250 pages x cover	Quantity Cover stock 300gsm/1.50 x 300gsm/1.50 inside pages	Book size: 40 No. of pages: 30 included x 200 pages Quantity Cover stock: 300 gsm inside pages
Consolidation English Mathematics	Grade 7 250 pages x cover	Quantity Cover stock 300gsm/1.50 x 300gsm/1.50 inside pages	Book size: 40 No. of pages: 30 included x 200 pages Quantity Cover stock: 300 gsm inside pages	Grade 7 250 pages x cover	Quantity Cover stock 300gsm/1.50 x 300gsm/1.50 inside pages	Book size: 40 No. of pages: 30 included x 200 pages Quantity Cover stock: 300 gsm inside pages
	Grade 8 250 pages x cover	Quantity Cover stock 300gsm/1.50 x 300gsm/1.50 inside pages	Book size: 40 No. of pages: 30 included x 200 pages Quantity Cover stock: 300 gsm inside pages	Grade 8 250 pages x cover	Quantity Cover stock 300gsm/1.50 x 300gsm/1.50 inside pages	Book size: 40 No. of pages: 30 included x 200 pages Quantity Cover stock: 300 gsm inside pages
	Grade 9 250 pages x cover	Quantity Cover stock 300gsm/1.50 x 300gsm/1.50 inside pages	Book size: 40 No. of pages: 30 included x 200 pages Quantity Cover stock: 300 gsm inside pages	Grade 9 250 pages x cover	Quantity Cover stock 300gsm/1.50 x 300gsm/1.50 inside pages	Book size: 40 No. of pages: 30 included x 200 pages Quantity Cover stock: 300 gsm inside pages
	Grade 10 250 pages x cover	Quantity Cover stock 300gsm/1.50 x 300gsm/1.50 inside pages	Book size: 40 No. of pages: 30 included x 200 pages Quantity Cover stock: 300 gsm inside pages	Grade 10 250 pages x cover	Quantity Cover stock 300gsm/1.50 x 300gsm/1.50 inside pages	Book size: 40 No. of pages: 30 included x 200 pages Quantity Cover stock: 300 gsm inside pages

Note:

1. For grades 1 reading the grade covers the quality paper is required that the number of pages is 120 pages for grade 1 and 250 pages for grades 2-3 and 7-10. For grades 7-10, the number of pages is 250 pages. For grades 7-10, the number of pages is 250 pages. For grades 7-10, the number of pages is 250 pages.
2. No. of pages will be indicated on the subject being learned. For example, for English, the number of pages will be 250 pages.
3. The system will be used as a guide only. It is not intended to be used as a guide for printing materials.
4. No. of pages will be indicated on the subject being learned. For example, for English, the number of pages will be 250 pages.



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