



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

May 17, 2024

MS. LARRY P. FRANCO

Assistant Sales Manager
MARAWI LEISURE PARK INC. (TANZA OASIS HOTEL AND RESORT)
Km. 41, A. Soriano Hi-way, Barangay Capipisa East, Tanza, Cavite

NOTICE OF AWARD

Dear **Ms. Franco**:

We are pleased to inform you that the Contract for the PROVISION OF BOARD & LODGING OF THE WORKSHOP ON REVISITING EXISTING POLICIES ON INCLUSIVE EDUCATION EQUALITY & EQUITY ANCHORED ON THE MATATATG AGENDA ACROSS ALL LEARNING AREAS AND SPECIAL PROGRAM of DepEd NCR on June 3-7, 2024 (Batch1) and June 17-21, 2024 (Batch 2) is hereby awarded to you as the Bidder with the Single Calculated and Responsive Bid in the total contract amount of **Four Million Five Hundred Sixty-Three Thousand Nine Hundred Pesos (Php4,563,900.00)**.

You are therefore required, from receipt of this Notice of Award, to formally enter into contract with us, and submit the Performance Security within ten (10) days from receipt hereof. Failure to enter into contract or provide Performance Security shall constitute a sufficient ground for cancellation of this award and forfeiture of your Bid Security.

Very truly yours,

JOCELYN DR ANDAYA
Director IV

CONFORME:
Name & Signature: Larry P. Franco
Date: May 18, 2024



Address: 6 Misamis St., Bago Bantay, Quezon City 1105
Email address: ncr@deped.gov.ph
Website: depedncr.com.ph

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Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

May 20, 2024

MS. LARRY P. FRANCO

Assistant Sales Manager

MARAWI LEISURE PARK INC. (TANZA OASIS HOTEL AND RESORT)

Km. 41, A. Soriano Hi-way, Barangay Capipisa East, Tanza, Cavite

NOTICE TO PROCEED

Dear **Ms. Franco**:

With the executed Contract on the PROVISION OF BOARD & LODGING OF THE WORKSHOP ON REVISITING EXISTING POLICIES ON INCLUSIVE EDUCATION EQUALITY & EQUITY ANCHORED ON THE MATATATG AGENDA ACROSS ALL LEARNING AREAS AND SPECIAL PROGRAM of DepEd NCR on June 3-7, 2024 (Batch1) and June 17-21, 2024 (Batch 2), you are advised to proceed upon receipt of this Notice, in accordance with the terms and conditions thereof.

You are also advised to send details as to the bank's name, address & account number, TIN number and the date of incorporation/birthday. Then, upon receipt of payment, you shall submit the Official Receipt (OR) to the Cashier's Office within five (5) days.

Very truly yours,

JOCELYN DR ANDAYA

Director IV

CONFORME:

Name & Signature: Larry P. Franco

Date: May 21, 2024



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Republic of the Philippines
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NATIONAL CAPITAL REGION

Contract No. PB HRDD-2024-008

CONTRACT

*PROVISION OF BOARD & LODGING FOR THE PROVISION OF BOARD & LODGING OF
THE WORKSHOP ON REVISITING EXISTING POLICIES ON INCLUSIVE EDUCATION
EQUALITY & EQUITY ANCHORED ON THE MATATAG AGENDA ACROSS ALL LEARNING
AREAS AND SPECIAL PROGRAM*

KNOW ALL MEN BY THESE PRESENTS:

This Contract entered by:

The DEPARTMENT OF EDUCATION – NATIONAL CAPITAL REGION as an executive department of the Republic of the Philippines created under its laws with office address at Misamis St., Bago Bantay, Quezon City, represented by JOCELYN DR ANDAYA, Director IV, herein referred to as the “**First Party**”;

and

MARAWI LEISURE PARK INC. (TANZA OASIS HOTEL AND RESORT), a private entity organized in accordance with the laws of the Philippines with business address at Km. 41, A. Soriano Highway, Barangay Capipisa East, Tanza, Cavite represented by LARRY P. FRANCO, Assistant Sales Manager, herein referred to as the “**Second Party**”;

Collectively referred to as the parties.

-Witnesseth-

WHEREAS, the First Party conducted a bidding for the provision of board & lodging for the Workshop on Revisiting Existing Policies on Inclusive Education Equality & Equity Anchored on the MATATAG Agenda Across All Learning Areas and Special Program with a total ABC of Php4,610,000.00 with SARO No. OSEC-NCR-23-1694;

WHEREAS, the **Second Party** was declared the single calculated and responsive bidder;



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WHEREAS, after post-qualification, the **Second Party** was declared the lowest calculated and responsive bidder in the bid amount of Php6,722,100.00;

WHEREAS, the BAC recommended award of contract to the **Second Party** per BAC Resolution No. 52, s. 2024 and a Notice of Award was issued on May 17, 2024;

NOW, THEREFORE, in consideration of the foregoing premises and of the mutual covenants and undertaking set forth, the parties have agreed, as follows:

1. That, the **Second Party** shall provide unto the **First Party** the following packages, to wit:
 - a. Workshop on Revisiting Existing Policies on Inclusive Education Equality & Equity Anchored on the MATATAG Agenda Across All Learning Areas and Special Program with 231 (Batch 1) and 230 (Batch 2) participants and guaranteed 80% participants.
 - b. The following are the approved technical specifications:

Location

- Must be within Cavite

Plenary Session Hall (Free of Charge)

- Provided with sound system equipment including at least three (3) microphones, two (2) Projectors with white screens
- Assigned operators for the sound system who can assist the team during the activity
- Airconditioned with good lighting spacious enough to accommodate at least 230 participants, following health protocol guidelines
- Accessible to reliable and fast WIFI connection with at least 50 megabytes (mbps) per second with enough access points that can accommodate approximately 230 devices simultaneously
- Open 24 hours for five (5) days
- Sanitized daily
- Supplies with flowing coffee, tea and sweetener
- Provided with back drop for activity (Regional Team will send layout design)
- With free alcohol (Isoprophyl, 70%), 500ml, 10-15 bottles to participants use



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Breakout Session Hall (Free of Charge)

- Minimum of four (4) breakout rooms for each training activity
- Provided with sound system equipment including at least three (3) microphones, two (2) Projectors with white screens
- With assigned operators for the sound system who can assist the team during the activity
- Airconditioned with good lighting spacious enough to accommodate at least 50-60 participants, following physical distancing guidelines
- Good and reliable WIFI connections at least 20 megabytes (mbps) per second to accommodate 50-60 devices simultaneously per breakout room
- Sanitized and supplied with flowing coffee and tea
- Supplied with note pad and pens per participant

Guest Room/Accommodation

- Guest rooms can accommodate three (3) persons in individual beds, no sharing of beds
- Prepare at least three (3) rooms for TWG and two (2) for the Regional Director & Assistant Regional Director
- With functional cold and hot shower
- First Meal: AM Snacks of Day 1 per Batch
- Last Meal: PM Snacks of Last Day per Batch

Food Style Service

- Breakfast Buffet
- Snacks for AM and PM
- Lunch Buffet
- Dinner Buffet
- Provide food menu options for the Project Management Team for assessment and approval

Green Procurement Specifications

- Service Provider shall have its own environmental policy such as reduction of waste and energy consumption, and water saving.
- Service Provider shall provide a vegetarian and non-meat offer
- Service Provider also eliminate the usage of non-essential disposable products like plastic bags, single-use utensils, etc.



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- Indoor lighting must energy efficient
- The service supplier shall provide local or regional products or products which are produced in a sustainable way (e.g. produced according to good agriculture practices, organic, avoiding overfishing, no products from threatened species) when offering food and beverages.
- The service supplier shall reduce packaging and usage of disposable containers for food, drink and condiments.
- The service supplier shall post its environmental policies or targets in places where guests and employees can easily notice them.

Free Transportation Services

- Arrival from DepEd NCR Office, Quezon City to venue to transport equipment & supplies, and vice versa from the venue to DepEd NCR Office
- Provision of parking space

Other Services to be provided for free

- Availability of medical team (nurse, doctor) in case of emergency
- Medicine kit within each breakout rooms
- Provision of alcohol in guest rooms, lobby and session halls

2. The **First Party** shall pay the **Second Party** in consideration for the full and faithful performance of its obligations the total amount of **Four Million Five Hundred Sixty-Three Thousand Nine Hundred Pesos (Php4,563,900.00)..**
3. That for and in consideration of the services rendered by the **Second Party**, the **First Party** shall pay the full payment of the contract price after the event, upon submission of billing statement and other necessary documents, subject to the usual accounting and auditing rules and regulations;
4. Notwithstanding the foregoing payment shall be based on actual attendance of participants.
5. Taxes shall be for the account of the **Second Party** and deemed to have been included in the bid proposal. No request for revision of prices and claims by the **Second Party** that such taxes or duties were not included in the bid price for any reason whatsoever shall be entertained.



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6. This Contract shall take effect upon signing thereof by the parties.

IN WITNESS WHEREOF, the parties hereto signed this Contract on May 20, 2024 at Quezon City, Philippines.

DEPARTMENT OF EDUCATION
NATIONAL CAPITAL REGION

MARAWI LEISURE PARK INC.
(TANZA OASIS HOTEL AND RESORT)

JOCELYN DR ANDAYA
Director IV

LARRY P. FRANCO
Assistant Sales Manager

Signed in the presence of:

CRISTITO A. ECO
Assistant Regional Director
BAC Chairperson

Witness of the Second Party



Republic of the Philippines
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Contract No. PB HRDD-2024-008

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)

IREGE MARTIRES CITY) s.c.

BEFORE ME, a Notary Public for and in IREGE MARTIRES CITY this
11/11/2024, personally appeared the following:

JOCELYN DR ANDAYA and LARRY P. FRANCO

known to me to be the same persons who executed the foregoing instrument consisting of six pages including this page, and acknowledged to me that the same is their free and voluntary act and deed.

WITNESS MY HAND AND SEAL on the date and the place first above written.

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SERIES OF 2024

[Signature]
JOSE CESAR A. SANTIAGO
Notary Public
until December 31, 2014
P.R. No. 9268236 01 01-24
P.R. No. 330934 12-19-23
ATTORNEY ROLL NO. 15741
A.L.E. Exemption No. VII-SP-00271
valid until April 14, 2025



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