



Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION

Advisory No. 142, s. 2024  
June 19, 2024

**LEARNING ENGAGEMENT ON THE CONSOLIDATION AND FINALIZATION OF  
CY 2024 MID-YEAR FINANCIAL REPORTS**

Relative to the issued Regional Memorandum ORD No. 2024-530 dated May 27, 2024 entitled: **LEARNING ENGAGEMENT ON THE CONSOLIDATION AND FINALIZATION OF CY 2024 MID-YEAR FINANCIAL REPORTS**, please be advised of the following:

1. The venue will be held at Linden Suites Hotel, Pasig City.
2. The activity will strictly start on July 17, 2024 at exactly 8:00am. Check-in time is 2:00pm on the same day and the first meal to be served is AM Snacks. Check out time is 12nn only and the last meal to be served is lunch on July 19, 2024. Attached is the tentative program of activities for the said event.
3. A registration fee of **Six Thousand Pesos Only (P 6,000.00)** per participants shall be paid through the Division of Pasig City & San Juan **LBP Account No. 0672-1073-93** or maybe paid in advance through cash at SDO Pasig Cash Unit. Likewise, all participants shall bring their proof of payment for the issuance of Official Receipts (OR) by SDO Pasig.
4. Participants, as confirmed, shall pay the full amount of registration fee regardless of whether they have attended said activity or not. In the event of non-attendance or change of confirmed participants due to extreme circumstances, the concerned SDO may assign a substitute and such should be properly communicated with the Regional Office and SDO Pasig City as the host division.
5. All expected participants are required to register @ <https://bit.ly/LECY2024MID-YR> on or before July 15, 2024 for the Learning and Development Information System (LDIS) of the region.
6. Aside from the submission of the CY 2024 Mid-Year Financial Reports and Schedules, the following online reports must also be updated on or before July 19, 2024:



Address: 6 Misamis St. Bago Bantay, Quezon City  
Email Address: ncr@deped.gov.ph  
Website: <https://www.depedncr.com.ph>

Doc. Ref. Code	RO-ORD-F001	Rev	00
Effectivity	01.26.23	Page	1 of 2



Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION

REPORTS	Google link
1. CY 2022 Agency Action Plan Status of Implementation (AAPSI) of COA Audit Recommendations – DepED NCR Monitoring template	<a href="https://bit.ly/NCR_CY2022_AAPSI">bit.ly/NCR_CY2022_AAPSI</a>
2. Status of Notice of Suspension/Notice of Disallowance/Notice of Charge	<a href="https://bit.ly/2023NCR_NSNDNC">bit.ly/2023NCR_NSNDNC</a>
3. Complete List of Existing bank Accounts using the format per DBM-DOF-COA JAO No. 2012-01	<a href="https://bit.ly/listofbanksIUS">https://bit.ly/listofbanksIUS</a>
4. Consolidated Summaries of Bank Accounts Opened for the MOOE of NON IUS Schools – Annex K-2 per DO S2019-029	<a href="https://bit.ly/NCR2024-K-1">https://bit.ly/NCR2024-K-1</a>
5. FAR 5 Statement of Income and Revenues	<a href="https://bit.ly/NCRF5qtr2">https://bit.ly/NCRF5qtr2</a>
6. FAR 4 Report of Disbursement for June 2024	<a href="https://bit.ly/MRD-062024">bit.ly/MRD-062024</a>
7. Statement of Cash Flows and Statement of Changes in Net Assets / Equity - revised format	<a href="https://bit.ly/2024SCFSCNAE">https://bit.ly/2024SCFSCNAE</a>
8. Schedule of NTA from RO and CO	<a href="https://bit.ly/2024NTA-CORO">https://bit.ly/2024NTA-CORO</a>
9. Subsidy from Regional Office	<a href="https://bit.ly/2024ITR-PTR">bit.ly/2024ITR-PTR</a>
10. Due to Regional Office as of June 30, 2024	<a href="https://bit.ly/SL_JUNE2024">bit.ly/SL_JUNE2024</a>
11. Consolidated Status and Aging of CY 2022 Cash Advance as of 6.30.2024	<a href="https://bit.ly/NCR_ConsoCashAdvance_2024">bit.ly/NCR_ConsoCashAdvance_2024</a>
12. Status of MOOE Downloading	<a href="https://bit.ly/NCRMooE-downloading">bit.ly/NCRMooE-downloading</a>
13. Provident Fund Reports	<a href="https://bit.ly/PF_June2024">bit.ly/PF_June2024</a>

For more information, please contact:

**Mr. Joey San Buenaventura**

09171647260

[joey.sanbuenaventura001@deped.gov.ph](mailto:joey.sanbuenaventura001@deped.gov.ph)

**Ms Florida J. Giron or Raymond B. Venegas**

0933-990-8227 or 0999-961-6088

Encl.: As stated

ORD



Address: 6 Misamis St. Bago Bantay, Quezon City  
Email Address: [ncr@deped.gov.ph](mailto:ncr@deped.gov.ph)  
Website: <https://www.depedncr.com.ph>

Doc. Ref. Code	RO-ORD-F001	Rev	00
Effectivity	01.26.23	Page	2 of 2



Republic of the Philippines  
**Department of Education**  
National Capital Region  
Schools Division of Pasig City

**PROGRAM**

TIME	ACTIVITY	PERSON IN CHARGE
<b>DAY 1 (JULY 17, 2024)</b>		
8:00AM-9:00AM	Registration/Arrival (Check-in)	<b>Ness Delos Santos</b> , ADAS III <b>Aljean Rose Vergara</b> , ADAS III
9:00AM-10:00AM	Nationalistic Song	<b>AVP</b>
	Prayer	<b>AVP</b>
	Presentation of Participants	<b>Eries John T. Bernabe</b> , ADAS II
	Welcome Message	<b>SDS Sheryll T. Gayola</b> , CESO V
	Statement of Purpose	<b>Juliet J. Icamen</b> , Chief Administrative Officer
10:00AM-12:00NN	Introduction of Resource Speaker	<b>Eries John T. Bernabe</b> , ADAS II
	<b>DISCUSSION</b> Compliance to DBM Unified Reporting System (URS)	<b>DBM Specialist</b>
12:00NN-1:00PM	LUNCH BREAK	
1:00PM – 3:00PM	<b>DISCUSSION</b> Special Budget Request	<b>DBM Specialist</b>
3:00PM – 5:00PM	<b>Other Concerns</b> Q & A Workshop	<b>DBM Specialist</b>
<b>END OF DAY 1</b>		

<b>DAY 2 (JULY 18, 2024)</b>		
08:00AM-09:00AM	Prayer	<b>AVP</b>
	Introduction of Resource Speaker	<b>Eries John T. Bernabe</b> , ADAS II
10:00AM-12NN	<b>DISCUSSION</b> 2024 Updates on Budget Monitoring System (BMS)	<b>Gilbert Morong</b> , Senior Administrative Assistant II DepEd-CO Budget Office
	<b>DISCUSSION</b> Issues and Concerns on eFRS	<b>Harold Magadia</b> , ICT Consultant-CO Accounting Office
12:00NN-1:00PM	LUNCH BREAK	
1:00PM-5:00PM	Learning Engagement Proper Q & A Workshop	<b>ROP Finance Staff</b>
<b>END OF DAY 2</b>		

<b>DAY 3 (JULY 19, 2024)</b>		
	Prayer	<b>AVP</b>



Address: Caruncho Avenue, San Nicolas, Pasig City  
Phone: Accounting Unit 7-3690519  
Email: [sdo.pasigcity@deped.gov.ph](mailto:sdo.pasigcity@deped.gov.ph)  
Website: <https://www.depedpasig.ph>



Republic of the Philippines  
**Department of Education**  
National Capital Region  
Schools Division of Pasig City

08:00AM- 10:30AM	Submission of Reports	<b>Joey San Buenaventura</b> , Supervising Administrative Officer
10:30AM- 11:00AM	CLOSING REMARKS/Ways forward	<b>Juliet J. Icamen</b> , Chief Administrative Officer
11:00AM- 12:00NN	LUNCH BREAK and CHECK OUT	
<b>HOME SWEET HOME</b>		