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Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION



**REGIONAL MEMORANDUM**

ORD-2024-537

**TO :** **SCHOOLS DIVISION SUPERINTENDENT**  
SDO Manila City  
SDO Quezon City

**FROM :** **JOCELYN DR. ANDAYA**  
Regional Director

**SUBJECT :** **CONDUCT OF TRAINING FOR LEARNERS TELESAFE CONTACT CENTER (LTCCH) AND LEARNER RIGHTS AND PROTECTION (LRP) FOCAL PERSONS ON BASIC PSYCHOLOGICAL FIRST AID (PFA)**

**DATE :** **May 29, 2024**

- In reference to the attached Memorandum OM-OUOPS-2024-05-03750, dated May 06, 2024, from **Atty. Revsee A. Escobedo**, Undersecretary for Operations, re: "Training on Basic Psychological First Aid in Group Setting for Learners Telesafe Contact Center Helpline (LTCCH) Personnel and Learner Rights and Protection (LRP) Focal Personnel" to be held on June 18-21, 2024 at Ecotech Center, Sudlon, Lahug, Cebu City.
- In relation to this, the DepEd-National Capital Region is requested the participation of the following SDO LRP Focal Person to the said activity:

SDO Manila City	Elizabeth G. Nuñez
SDO Quezon City_Guidance Counselor, Don Alejandro Roces Sr. Science and Technology High School, Quezon City	Rhia C. Joson

- The travel expenses of the participants shall be charged to the downloaded Program Support Funds to the Regional Office, subject to the existing budgeting, accounting, and auditing rules and regulations For confirmation of attendance, participants are requested to register through this link: <https://tinyurl.com/3r4uv67t> on or before **Friday, May 31, 2024**.
- Immediate dissemination of this Memorandum is desired.

Copy Furnished:  
**Atty. Revsee A. Escobedo**  
Undersecretary for Operations



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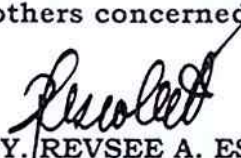



Republika ng Pilipinas  
Department of Education  
OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

MEMORANDUM

OM-OUOPS-2024-65-0370

TO : All Regional Directors  
All Schools Division Superintendents  
All others concerned

FROM :   
ATTY. REVSEE A. ESCOBEDO  
Undersecretary for Operations 

SUBJECT : Request for Participants for the Training on Basic Psychological First Aid in Group Settings for Learners Telesafe Contact Center Helpline (LTCCH) Personnel and Learner Rights and Protection (LRP) Focal Personnel

DATE : May 06, 2024

This has reference to the “**Training on Basic Psychological First Aid in Group Settings for Learners Telesafe Contact Center Helpline (LTCCH) Personnel and Learner Rights and Protection (LRP) Focal Personnel**” to be held on **June 18-21, 2024 (inclusive of travel dates)**, at **Ecotech Center, Sudlon, Lahug, Cebu City**.

Pursuant to DepEd Order No. 3, s. 2021<sup>1</sup>, the Learner Rights and Protection Office (LRPO) serves as the lead office in planning, implementing, coordinating, and evaluating programs, projects, and activities, including intervention mechanisms, related to child protection at different governance levels of the Department. In line with DepEd Order No. 40, s. 2012<sup>2</sup>, the LRPO is mandated to “promote and maintain zero-tolerance to all forms of violence against children” and to establish a monitoring and reporting mechanism for all child protection related concerns.

The LRPO will conduct the aforementioned training-workshop, recognizing the need for immediate support in psychological distress situations. This aims to equip the LRP and LTCCH Focal Personnel with the proficiency to respond effectively to those in need. Through this training, participants will deepen their understanding of psychological first aid principles and enhance their skills in assisting learner-victims.

In this regard, all Regions are requested to identify participants from their Learner Rights and Protection (LRP) Regional and Schools Division Focal Personnel **who has not yet undergone PFA training**. Additionally, Schools Division Offices (SDOs) with the highest number of reported learner rights and protection cases are encouraged to join (See Annex A).

In the event that the Regional Permanent Focal/Alternate Focal Personnel are unavailable on the specified dates, may we kindly request the Region in identifying an alternate representative from the Schools Division Office to attend the said activity.

<sup>1</sup> DepEd Order No. 3, s. 2021, “Creation of the Child Protection Unit and the Child Rights in Education Desk in the Department of Education”  
<sup>2</sup> DepEd Order No. 40, s. 2012, “DepEd Child Protection Policy”

The check-in of the participants shall be on **June 18, 2024, at 2:00 p.m.**, with the first meal to be served being **PM snacks**, while check-out shall be on **June 21, 2024, at 12:00 p.m.**, with the last meal to served being **lunch**.

The selected participants will have their travel expenses charged to the downloaded Program Support Funds to the Regional Offices, subject to existing budgeting, accounting, and auditing rules and regulations and internal policies of the Department of Education.

Furthermore, all participants are required to register through this link: <https://tinyurl.com/3r4uy67t>, or scan the QR Code no later than **Friday, May 24, 2024**.



Enclosed herewith is a copy of the indicative program for your reference.

Should you have any clarifications or concerns, please do not hesitate to contact LRPO at [lrpo@deped.gov.ph](mailto:lrpo@deped.gov.ph) or through the landline at (02) 8638-1782.

Immediate dissemination and response to this Memorandum is desired.

For your immediate compliance.

[LRPO/ DSSD & MPDA]

**ANNEX A**

**REGIONAL AND SCHOOLS DIVISION OFFICES ALLOTTED PARTICIPANTS**

<b>Region</b>	<b>Number of Allotted Participants (Regional Focal Personnel)</b>	<b>Number of Allotted Participants (SDO Focal Personnel)</b>
I	-	2 SDO Focal Personnel
II	1 Focal Personnel	1 SDO Focal Personnel
III	1 Focal Personnel	1 SDO Focal Personnel
IV-A	1 Focal Personnel	1 SDO Focal Personnel
MIMAROPA	1 Focal Personnel	1 SDO Focal Personnel
V	1 Alternate Focal Personnel	1 SDO Focal Personnel
VI	1 Alternate Focal Personnel	1 SDO Focal Personnel
VII	-	2 SDO Focal Personnel
VIII	1 Alternate Focal Personnel	1 SDO Focal Personnel
IX	1 Focal Personnel	1 SDO Focal Personnel
X	1 Focal Personnel	1 SDO Focal Personnel
XI	1 Focal Personnel	1 SDO Focal Personnel
XII	-	2 SDO Focal Personnel
CARAGA	1 Focal Personnel	1 SDO Focal Personnel
CAR	-	2 SDO Focal Personnel
NCR	1 Alternate Focal Personnel	1 SDO Focal Personnel
<b>TOTAL</b>	<b>12</b>	<b>20</b>