

Republic of the Philippines  
**Department of Education**  
 NATIONAL CAPITAL REGION

**REGIONAL MEMORANDUM**  
 ORD-2024 . 546

**TO :** **SCHOOLS DIVISION SUPERINTENDENTS**  
 SDO Manila  
 SDO Marikina City  
 SDO San Juan City

**FROM :** **JOCELYN DR ANDAYA**  
 Director IV

**SUBJECT :** **EVALUATION WORKSHOP OF GRADES 4, 7 & SHS  
 TEXTBOOKS AND TEACHER'S MANUAL**

**DATE :** May 8, 2024

1. This is in reference to the attached Memorandum DM-CT-2024-143 from Undersecretary Gina O. Gonong, Curriculum and Teaching on the conduct of the above-stated activity on May 8 -17, 2024 at the Extremeli Suites, Baclaran, Parañaque City, for information.
2. Relative to this, the participation of the identified field personnel as stated in the list is requested.
3. Immediate dissemination of this Memorandum is desired.





Republic of the Philippines

**Department of Education**


**OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING**

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**MEMORANDUM**  
**DM-CT-2024- 143**

**TO :** ALL CONCERNED REGIONAL DIRECTORS  
ALL OTHER CONCERNED PERSONNEL

**ATTENTION :** ALL CONCERNED SCHOOLS DIVISION SUPERINTENDENTS

**FROM :**   
GINA O. GONGONG  
Undersecretary for Curriculum and Teaching

**SUBJECT :** EVALUATION AND REVIEW WORKSHOP OF REVISED  
GRADES 4, 7, AND SENIOR HIGH SCHOOL (SHS)  
TEXTBOOKS (TXs) AND TEACHER'S MANUALS (TMs)

**DATE :** May 3, 2024

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The Department of Education (DepEd), through the Bureau of Learning Resources-Quality Assurance Division (BLR-QAD), will conduct an *Evaluation Workshop of Grades 4, 7, and Senior High School (SHS) Textbooks (TXs) and Teacher Manuals (TMs) (2<sup>nd</sup> Rebid)* from **May 8 to 15, 2024** and *Review Workshop of Revised Grades 4, 7, and Senior High School (SHS) Textbooks (TXs) and Teacher's Manuals (TMs) (1<sup>st</sup> Rebid)* from **May 13 to 17, 2024** to be held at Extremeli Suites, Baclaran, Parañaque City.

Relative to these activities, selected personnel in your regions have been identified to serve as Technical Working Group (TWG) members on content per attached Annex A. **Strictly no replacement to the identified participants shall be allowed.** TWG members shall be on jury duty and are expected to stay for the whole duration of the workshops.

The selected TWG members are reminded of the following:

1. Guidelines in the Area 1 (competency compliance), Area 3 (instructional design) Evaluation which shall be used to prepare their marginal notes may be accessed through a Microsoft One Drive link;
2. Own laptops, extension cord, and useful reference materials shall be brought during the live-in activity;
3. Certificates of Recognition will be awarded to the participants for serving as TWG members in this activity;
4. Service credits or compensatory time-off (CTO) computed against the actual days they served in these workshops may be requested in accordance with Civil Service Commission & DBM Joint Circular No. 2, s. 2004 rules and regulations;



5. To ensure that classes will not be disrupted, teachers who will attend these workshops are advised to adopt blended learning or relievers may be assigned to handle their classes;
6. To guarantee the effectiveness of the evaluation and review, TWG members should prioritize maintaining their physical fitness; and
7. Prior to the live-in workshops, all participants are expected to pre-register through this link [https://bit.ly/PreReg\\_QATXTMS](https://bit.ly/PreReg_QATXTMS) for easier facilitation of the administrative arrangements.

The board and lodging of the participants will be shouldered by the BLR. Travel expenses will be reimbursed through the funds to be downloaded to the Regional Offices or Schools Division Offices chargeable to the **FY 2024 Textbooks and Other Instructional Materials Fund** subject to the usual government accounting and auditing rules and regulations upon submission of required documents. If the downloaded fund for travel expenses is not enough, the excess amount shall be charged against the local funds of the region or division. Participants are required to take the most economical means of transportation to attend the activity.

All participants to the evaluation workshop are expected to be at the venue on **May 8, 2024 (Wednesday)** for the Opening Program at 1:00 p.m. Participants to the review workshop of revised TXs and TMs are expected to attend the Opening Program at 1:00 p.m. on **May 13, 2024 (Monday)**. Hotel check-in will be available from 2:00 p.m. onwards. The first and last meals to be served by the venue are as follows:

Activity	1 <sup>st</sup> Meal	Date	Last Meal	Date
Evaluation Workshop of Grades 4, 7, and SHS TXs and TMs (2 <sup>nd</sup> Rebid)	a.m. snack	May 8, 2024 (Wednesday)	p.m. snack	May 15, 2024 (Wednesday)
Review Workshop of Revised Grades 4, 7, and SHS TXs and TMs (1 <sup>st</sup> Rebid)	a.m. snack	May 13, 2024 (Monday)	p.m. snack	May 17, 2024 (Friday)

For any query or clarification and confirmation of attendance, please contact **Mr. Juan Carlos Sarmiento**, Supervising Education Program Specialist or **Ms. RoseAnn S. Callueng**, Education Program Specialist II, of the Bureau of Learning Resources-Quality Assurance Division at telephone numbers (02) 8634-1054, 8631-9294. Mr. Sarmiento and Ms. Callueng can also be reached through email at [juancarlos.sarmiento@deped.gov.ph](mailto:juancarlos.sarmiento@deped.gov.ph) and [roseann.callueng@deped.gov.ph](mailto:roseann.callueng@deped.gov.ph).

For your information and strict compliance.

*Attached: as stated*

*Copy furnished:*

**ATTY. REVSEE A. ESCOBEDO**  
Undersecretary for Operations

**Annex A**

**Bids and Awards Committee – Technical Working Group  
(BAC- TWG) on Content for Grades 4, 7, and Senior High School (SHS)  
Textbooks (TXs) and Teacher’s Manuals (TMs)**

<b>FOR EVALUATION WORKSHOP (2<sup>ND</sup> REBID) (May 8 to 15, 2024)</b>		
<b>Name of LREs</b>	<b>Division</b>	<b>Designation</b>
<b>Region I</b>		
Darcy Rio G. Lopez	Pangasinan I	Principal II
Brain T. Vargas	Pangasinan II	OIC Principal
<b>Region II</b>		
Nerlisa J. Domingcil	Quirino	Principal II
Arnel M. Batalla	Nueva Vizcaya	Principal III
<b>Region III</b>		
Maybellene Garlejo	Zambales	Principal II
Lynniel N. Pineda-Carbonel	Nueva Ecija	PSDS
Rainelda M. Blanco	Bulacan	EPS
Cynthia P. Pascua	San Jose City	HT III
<b>Region IV-CALABARZON</b>		
Rosalinda A. Mendoza	Batangas	EPS
Lordenis T. Leonardo	San Jose City	EPS
Marilyn E. Macababbad	Biñan	PDO II
<b>Region VI</b>		
Generose P. Entrina	Bacolod City	Principal III
Mae C. Pavilario	Bacolod City	Principal
<b>Region VII</b>		
Josephine D. Eronico	Bohol	EPS
Ma. Ayessa A. Agacita	Bogo City	MT I
Ismaelita Desabile	Mandaue City	EPS
<b>Region VII</b>		
Eduardo E. Legantin	Southern Leyte	EPS
<b>Region X</b>		
Lutchie Ducot	Bukidnon	Principal I
<b>Region XI</b>		
Arnel S. Zaragosa	Mati City	EPS
Edgardo Dondon S. Lorenzo	Mati City	PDO II
Gina G. Silvestre	Mati City	EPS
<b>Region Caraga</b>		
Gemma B. Espadero	Tandag City	EPS
<b>NCR</b>		
Dennis M. Mendoza	CLMD	LR Supervisor
Jonas Feliciano C. Domingo	San Juan City	EPS
Felisa P. Muñoz	Marikina City	Principal II
Carol L. Noces	Manila	Head Teacher
Marichu J. Hernandez	Manila	HT VI

\*\*\*\*\*Nothing Follows\*\*\*\*\*

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**Annex A**

<b>FOR REVIEW OF REVISED WORKSHOP (1<sup>ST</sup> REBID) (May 13 to 17, 2024)</b>		
<b>Region I</b>		
<b>Name of LREs</b>	<b>Division</b>	<b>Designation</b>
Jerry G. Tabrilla	Ilocos Norte	PSDS
Gina P. Manzano	Candon City	Principal IV
<b>CALABARZON</b>		
Mary Ann Q. Clanor	Sto Tomas City	EPS
Melodessa P. Verola	Tanauan City	Principal II
<b>Region VII</b>		
Merly J. Omambac	Naga City	EPS
Glenda T. Catacutan	Tanjay City	EPS

\*\*\*\*\*Nothing Follows\*\*\*\*\*

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