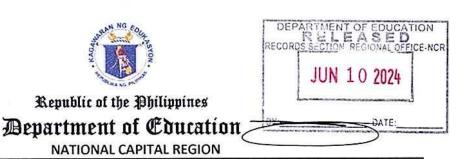


NATIONAL CAPITAL REGION



30 May 2024

REGIONAL MEMORANDUM

ORD No. 5 7 1 ,s. 2024

To: Schools Division Superintendents Assistant Schools Division Superintendents CID and SGOD Chiefs All Others Concerned

### TRAINING WORKSHOP ON POLICY IMPLEMENTATION AND ASSESSMENT

- 1. Consistent with the mandate of DepEd Regional Offices on policy development under Republic Act 9155 and DO No. 13 s. 2015, DepEd National Capital Region, in collaboration with the Central Office's Planning Service - Policy Research and Development Division (PS-PRD), will hold the aforementioned activity at DepEd NCR Valera Hall on June 25, 26 and 28, 2024.
- 2. At the end of the training program, the participants shall have:
  - a. identified the rationale, concepts, and principles of public policy, and the policy-making process;
  - b. been introduced to policy analysis and differentiated policy problems and implementation challenges;
  - c. familiarized themselves with the procedures in implementation and assessment; and
  - d. developed implementation and M&E plans consistent with DepEd policies.
- 3. Please refer to the enclosures for the training guidelines and indicative schedule.
- Participants shall confirm their participation at https://tinyurl.com/PolicySDO-Registration on or before June 15, 2024.
- For queries and other concerns, you may contact Lilia A. Ricero, Education Program Supervisor through pprd.ncr@deped.gov.ph.
- 6. Wide dissemination of and strict compliance with this Memorandum is earnestly desired.

JOCELYN DR ANDAY

Director IV





Address: 6 Misamis St., Bago Bantay, Quezon City

Email address: ncr@deped.gov.ph Website: depedncr.com.ph

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# Department of Education

NATIONAL CAPITAL REGION

Enclosure 1

#### **Training Guidelines**

The following guidelines shall be observed for the training:

a. **Training Participants**. Listed below are the expected participants per Schools Divisions and Units/Sections:

Position/Designation	No. of Participants	
ASDS	16	
CID Chiefs	16	
SGOD Chiefs	16	
CO Speakers	3	
RO Speakers, Facilitators and Secretariat	10	
Total	61	

## b. Training Requirements

- **Attendance.** Attendance of not less than 90% of the total number of training hours (22 out of 24 hours);
- **Training Outputs**. Submission and presentation of group workshop outputs (IMPLAN and M&E PLAN)
- **Training assessments**. These include (1) pre and post training assessment, (2) diagnostic examination, and (3) evaluation of the training program and resource speakers.

#### **Outputs:**

• Participants shall develop and submit Policy Implementation and M&E Plans as part of the training program.





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# Department of Education

NATIONAL CAPITAL REGION

## Enclosure 2

## **Indicative Schedule**

Day & Time	Topic/Activity	In-Charge/ Resource Speaker	
Day 1: 25 June 2024			
0800 - 0830	Opening Ceremonies - National Anthem - Invocation - Opening message - Introduction of	PPRD Secretariat  Dr. Jocelyn DR. Andaya, Director IV	
	participants		
0830 - 1000	Training requirements     Pre-training assessment	PPRD Secretariat	
1000 – 1200	Lecture 1: Introduction to Public Policy	PS- PRD	
1200 - 1300	Lunch Break		
1300 - 1315	Ice Breaker/Energizer	Participants	
1315 – 1500	Lecture 2: Policy Development RO Personnel Process in DepEd		
1500 - 1515	Health break	<u> </u>	
1515 – 1700	Lecture 3: Introduction to Policy Analysis	PS-PRD	
Day 2, 26 June 2024		The second secon	
0800 - 0830	Management of Learning	Participants	
0830 - 1030	Lecture 4: Theory of Change	PS-PRD	
1030 - 1200	Workshop 1: Identification of Policy objectives / Theory of Change (ToC)	Participants	
1200 - 1300	Lunch Break		
1300 - 1330	Ice breaker/Energizer	Participants	
1330 – 1500	Lecture 5: Policy Implementation	RO Personnel	
1500 – 1700	Workshop 2: Policy Implementation Plan	Participants	





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# Department of Education NATIONAL CAPITAL REGION

Day & Time	Topic/Activity	In-Charge/ Resource Speaker	
Day 3, 28 June 2024			
0800 - 0830	Management of Learning	Participants	
0830 - 1000	Lecture 6: Policy Assessment	RO Personnel	
1000 - 1200	Workshop 3: Policy M&E Plan	Participants	
1200 - 1300	Lunch break		
1300 - 1330	Ice Breaker/Energizer	Participants	
1330 – 1500	Lecture 7: Policy Success and Failure	PS-PRD	
1500 - 1700	Closing program	PPRD Secretariat	





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