



Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION

**REGIONAL MEMORANDUM**  
ORD-2024- 574

**TO :** **SCHOOLS DIVISION SUPERINTENDENTS**  
SDO Makati City  
SDO Pasay City  
SDO Valenzuela City  
SDO Taguig City & Pateros

**FROM :** **JOCELYN DR ANDAYA**  
Director IV

**SUBJECT :** **ADVISORY ON THE CONDUCT OF ORIENTATION CUM ADMINISTRATIVE PLANNING ON THE DEVELOPMENT OF LESSON SCRIPTS FOR THE NATIONAL READING PROGRAM (NRP), AND CATCH-UP FRIDAYS (CUF) (CONSULTATIVE WORKSHOP ON THE ADM ONE STOP-SHOP POLICY AND CONSULTATIVE WORKSHOP FOR INDEPENDENT LEARNING READINESS TEST)**

**DATE :** **June 7, 2024**

1. This is in reference to the attached Advisory dated June 6, 2024, from Leila P. Areola, Director IV, Bureau of Learning Delivery, relative to the above-captioned subject on June 10-12, 2024 at Tanza Oasis Hotel and Resort, Tanza, Cavite, contents of which are self-explanatory, for information and appropriate action.
2. Immediate dissemination of this Memorandum is desired.



Address: 6 Misamis St. Bago Bantay, Quezon City  
Email Address: ncr@deped.gov.ph  
Website: <https://www.depedncr.com.ph>

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Republic of the Philippines  
**Department of Education**  
BUREAU OF LEARNING DELIVERY

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**ADVISORY**

*June 6, 2024*

**ORIENTATION CUM ADMINISTRATIVE PLANNING ON THE DEVELOPMENT OF LESSON SCRIPTS FOR THE NATIONAL READING PROGRAM (NRP), NATIONAL MATHEMATICS PROGRAM (NMP), AND CATCH-UP FRIDAYS (CUF)**

In light of the forthcoming activity stipulated in DM-CT-2024-180, *Orientation cum Administrative Planning on the Development of Lesson Scripts for the National Reading Program*, please be advised that the first meal to be served is dinner on June 9, 2024, while the last meal is lunch on June 12, 2024. This arrangement is designed to ensure the full participation and readiness of all participants for the first session on June 10, 2024 at 8:00 A.M.

Immediate dissemination of this advisory is desired.

  
**LEILA E. AREOLA**  
Director IV



Republic of the Philippines  
**Department of Education**  
 NATIONAL CAPITAL REGION



**REGIONAL MEMORANDUM**

ORD-2024-867

**TO :** **SCHOOLS DIVISION SUPERINTENDENTS**  
*Attention: Makati City, Pasay City, Taguig City and Pateros and Valenzuela City*

**FROM :** **JOCELYN DR ANDAYA**  
 Director IV

**SUBJECT :** **ORIENTATION CUM ADMINISTRATIVE PLANNING ON THE DEVELOPMENT OF LESSON SCRIPTS FOR THE NATIONAL READING PROGRAM (NRP) , AND CATCH -UP FRIDAYS (CUF) (CONSULTATIVE WORKSHOP ON THE ADM ONE STOP-SHOP POLICY AND CONSULTATIVE WORKSHOP FOR INDEPENDENT LEARNING READINESS TEST)**

**DATE :** June 5, 2024

1. This is in reference to the attached Memorandum **DM-CT-2024-180** dated June 4, 2024, from Alma Ruby C. Torio, Assistant Secretary for Curriculum and Teaching, Officer-in-Charge, Office of the Undersecretary for Curriculum and Teaching, relative to the above- captioned subject on June 10-12,2024 at Tanza Oasis Hotel and Resort, Tanza , Cavite, contents of which are self-explanatory, for information and appropriate action.
2. Attached is the list of participants.
3. In the exigency of the service, all employees who rendered services beyond regular working hours and public holidays shall be granted compensatory time-off pursuant to Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s.2004. *“Non-monetary Renumeration for Overtime Services Rendered.”*
4. Immediate dissemination of this Memorandum is desired.



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 Email address: ncr@deped.gov.ph  
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Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION

**ORIENTATION CUM ADMINISTRATIVE PLANNING ON THE DEVELOPMENT  
LESSON SCRIPTS FOR THE NATIONAL READING PROGRAM (NRP) AND CATCH  
-UP FRIDAYS (CUF) (CONSULTATIVE WORKSHOP ON THE ADM ONE STOP-  
SHOP POLICY AND CONSULTATIVE WORKSHOP FOR INDEPENDENT  
LEARNING READINESS TEST)**

June 10-12, 2024

Tanza Oasis Hotel and resort, Tanza, Cavite

**LIST OF PARTICIPANTS**

No	Name	Designation	Email Address	Office
1	Micah G. Pacheco	EPS, OIC Chief, CLMD	micah.pacheco@deped.gov.ph	ROP
2	Winnie Tugade	EPS, English	winnie.tugade01@deped.gov.ph	SDO- Valenzuela City
3	Hernan Apurada	EPS, Science	hernan.apurada@deped.gov.ph	SDO- Makati City
4	Restituto Rodellas	EPS, Math	restituto.rodellas0012@deped.gov.ph	ROP
5	Evelyn Ramos	PSDS	evelyn.revelala@deped.gov.ph	SDO- Pasay City
6	Leilanie Mendoza	EPS, AP	Leilanie.mendoza@deped.gov.ph	SDO- Valenzuela City
7	James Roldan	EPS, TLE	james.roldan@deped.gov.ph	ROP
8	Shoji Gerona	EPS. MAPEH	shoji.gerona001@deped.gov.ph	TAPAT
9	Roland Montes	EPS, Values/GMRC	roland.montes@deped.gov.ph	ROP



Republic of the Philippines

## Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

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MEMORANDUM  
DM-CT-2024-180

**TO :** REGIONAL DIRECTORS  
SCHOOLS DIVISION SUPERINTENDENTS

**FROM :** ALMA RUBY C. TORIO  
Assistant Secretary for Curriculum and Teaching  
Officer-in-Charge, Office of the Undersecretary for Curriculum  
and Teaching

**SUBJECT :** ORIENTATION CUM ADMINISTRATIVE PLANNING ON THE  
DEVELOPMENT OF LESSON SCRIPTS FOR THE NATIONAL  
READING PROGRAM (NRP), NATIONAL MATHEMATICS  
PROGRAM (NMP), AND CATCH-UP FRIDAYS (CUF)  
(CONSULTATIVE WORKSHOP ON THE ADM ONE STOP-SHOP  
POLICY AND CONSULTATIVE WORKSHOP FOR  
INDEPENDENT LEARNING READINESS TEST)

**DATE :** June 4, 2024

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In view of the Department of Education's (DepEd) MATATAG Agenda, particularly to *Give support to teachers to teach better*, the Office of the Undersecretary for Curriculum and Teaching (OUCT), through the Bureau of Learning Delivery (BLD), will spearhead the **Orientation Cum Administrative Planning on the Development of Lesson Scripts for National Reading Program (NRP), National Mathematics Program (NMP), and Catch-Up Fridays (CUF) on June 10-12, 2024 at Tanza Oasis Hotel and Resort, Tanza, Cavite.**

In line with this objective, this Office would like to request the following participants from each region:

- a. One (1) Chief of the Curriculum and Learning Management Division (CLMD) or his/her representative; and
- b. Eight (8) Education Program Supervisors (EPS)/ Public Schools District Supervisors (PSDS)/ School Heads (SH) (to represent the 8 learning areas)

The list of official participants, duly signed by the Regional Director, must be submitted on or before June 10, 2024. Official participants are advised to register through this link: <https://tinyurl.com/LessonScripts2024>.

Participants are reminded to bring their laptops and approved Travel Authority. Their board and lodging shall be charged against the 2023 ADM Funds, while traveling expenses shall be charged against the Program Support Funds (PSF) for NRP, NMP, and CUF, subject to the usual government accounting and auditing rules and regulations.



Republic of the Philippines

## Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

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Enclosed are Annex A for the distribution of participants per region and Annex B for the indicative program of activities.

For inquiries or clarifications, please contact Ms. Lea D. Estuye, Senior Education Program Specialist of the BLD, through email at [lea.estuye@deped.gov.ph](mailto:lea.estuye@deped.gov.ph)

Immediate dissemination of and compliance with this Memorandum is desired.

*Copy furnished:*

**ATTY. REVSEE A. ESCOBEDO**  
Undersecretary for Operations



Republic of the Philippines

**Department of Education**

**OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING**

Annex A

**Orientation Cum Administrative Planning on the Development of Lesson Scripts for National Reading Program (NRP), National Mathematics Program (NMP), and Catch-Up Fridays (CUF) (Consultative Workshop on the ADM and One Stop-Shop Policy and Consultative Workshop on Independent Learning Readiness Test)**

**June 10-12, 2024**

**Tanza Oasis Hotel and Resort, Tanza, Cavite**

**DISTRIBUTION OF PARTICIPANTS PER REGION**

Region: \_\_\_\_\_

No.	Name	Email Address
1	CLMD Chief	
2	Regional EPS/PSDS/SH in English	
3	Regional EPS/PSDS/SH in Science	
4	Regional EPS/PSDS/SH in Math	
5	Regional EPS/PSDS/SH in Filipino	
6	Regional EPS/PSDS/SH in AP	
7	Regional EPS/PSDS/SH in EPP/TLE	
8	Regional EPS/PSDS/SH in MAPEH	
9	Regional EPS/PSDS/SH in EsP/Values Ed/GMRC	

Prepared by:

Approved:

\_\_\_\_\_  
RO Focal Person

\_\_\_\_\_  
Regional Director

**Note: ROs shall submit this accomplished form not later than June 7, 2024, through email at [bld.od@deped.gov.ph](mailto:bld.od@deped.gov.ph).**



Republic of the Philippines

**Department of Education**

**OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING**

Annex B

**Orientation Cum Administrative Planning on the Development of Lesson Scripts for National Reading Program (NRP), National Mathematics Program (NMP), and Catch-Up Fridays (CUF) (Consultative Workshop on the ADM and One Stop-Shop Policy and Consultative Workshop on Independent Learning Readiness Test)**

**June 10-12, 2024**

**Tanza Oasis Hotel and Resort, Tanza, Cavite**

**INDICATIVE PROGRAM OF ACTIVITIES**

<b>Time</b>	<b>Activity</b>	<b>Person-in-Charge</b>
<b>Day 1 (June 10, 2024 - Monday)</b>		
6:00 AM - 8:00 AM	Travel Time	
8:00 AM - 9:00 AM	Breakfast	
9:00 AM - 9:30 AM	Opening Program	Program Management Team (PMT)
9:30 AM - 10:30 AM	Session 1: Why Giving Support to Teachers to Teach Better Matters	Resource Person
10:30 AM - 10:45 AM	Morning Snacks	
10:45 AM - 12:00 PM	Session 2: Supporting Learning Recovery through National Reading Program (NRP), National Mathematics Program (NMP), and Catch-Up Fridays (CUF): An Overview	Resource Person
12:00 PM - 1:00 PM	Lunch	
1:00 PM - 1:30 PM	Management of Learning (MOL)	PMT
1:30 PM - 3:00 PM	Session 3: Helping Teachers with Learning Delivery through Lesson Scripts	Resource Person
3:00 PM - 3:15 PM	Afternoon Snacks	
3:15 PM - 5:00 PM	Session 4: Guidelines for the Development Quality Lesson Scripts	Resource Person
5:00 PM - 5:30 PM	Open Forum	PMT
6:00 PM - 8:00 PM	Dinner	
<b>Day 2 (June 11, 2024 - Tuesday)</b>		
6:00 AM - 7:45 AM	Breakfast	
7:45 AM - 8:00 AM	MOL	PMT
8:00 AM - 10:00 AM	Session 5: Presentation of Model Lesson Scripts	Resource Person Resource Person
10:00 AM - 10:15 AM	Morning Snacks	
10:15 AM - 12:00 PM	Session 7: Inventory of Mapped Learning Competencies: Basis for Lesson Scripts Development	Resource Person





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12:00 PM - 1:00 PM	Lunch	
1:00 PM - 1:15 PM	MOL	PMT
1:15 PM - 3:00 PM	<b>Session 8: Writeshop Proper: Development of Lesson Scripts for the NRP, NMP, and CUF</b>	BLD Specialists and Participants
3:00 PM - 3:15 PM	Afternoon Snacks	
3:15 PM - 5:00 PM	Continuation of the Writeshop	BLD Specialists and Participants
5:00 PM - 5:30 PM	Open Forum	PMT
6:00 PM - 8:00 PM	Dinner	
<b>Day 3 (June 12, 2024) - Wednesday</b>		
6:00 AM - 7:45 AM	Breakfast	
7:45 AM - 8:00 AM	MOL	PMT
8:00 AM - 10:00 AM	Presentation of Draft Lesson Scripts for Feedback	BLD Specialists and Participants
10:00 AM - 10:15 AM	Morning Snacks	
10:15 AM - 11:00 AM	Revision of Draft Lesson Scripts	BLD Specialists and Participants
11:00 AM - 11:45 AM	Presentation of Revised Draft Lesson Scripts for Feedback	BLD Specialists and Participants
11:45 AM - 12:00 PM	Submission of Revised Draft Lesson Scripts via OneDrive	BLD Specialists and Participants
12:00 PM - 1:00 PM	Lunch	
1:00 PM - 2:00 PM	<b>Session 9: Administrative Planning on the Regional Development and Quality Assurance of Lesson Scripts</b>	Participants
2:00 PM - 3:30 PM	<b>Session 10: Presentation of Regional Action Plans</b>	Participants
3:30 PM - 4:00 PM	Closing Program and Ways Forward	
4:00 PM - 4:15 PM	Afternoon Snacks	
4:15 PM onwards	Home Sweet Home	