



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



11 June 2024

REGIONAL MEMORANDUM

No. 602, s. 2024

**To: Schools Division Superintendents
All Others Concerned**

**SUBMISSION OF THE LIST OF SCHOOLS DIVISION OFFICE PROGRAM ON
AWARDS AND INCENTIVES FOR SERVICE EXCELLENCE (PRAISE)
COMMITTEE MEMBERS AND SECRETARIAT**

1. This Office requests the SDO to submit a list of the members of the PRAISE Committee of their Division for the year 2024.
2. Submissions shall be on or before **June 18, 2024**, through **christian.espanol@deped.gov.ph** with the subject title "SDO _____ City PRAISE Committee."
3. Please see Enclosure No. 1 for the sample format.
4. The submitted names shall be included among the selected participants for the upcoming review and validation of the draft of the revised PRAISE Policy Guidelines. A separate Memorandum will be issued regarding this activity.
5. For questions and clarification, please contact **Christian T. Español**, Education Program Supervisor, through christian.espanol@deped.gov.ph.
6. For immediate dissemination and compliance.


JOCELYN DR. ANDAYA
Director IV

cte/hrdd



Republic of the Philippines
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Enclosure No. 1

Sample Template

Schools Division Office of _____ City

PRAISE Committee Members and Secretariat

NAME	PRAISE Designation	Current Position	Office	DepEd Email address
Juan Dela Cruz	Chair	ASDS	Office of the ASDS	juan.delacruz@deped.gov.ph
Maria Marites Santos	Vice-Chair	CAO	Administrative Services	mamarites.santos@deped.gov.ph
		-nothing follows-		