



Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION

REGIONAL MEMORANDUM

ORD-2024- 607

TO : **SCHOOLS DIVISION SUPERINTENDENTS**
 SDO Mandaluyong
 SDO Manila
 SDO Marikina
 SDO Pasay
 SDO Valenzuela

FUNCTIONAL DIVISION CHIEF
 Administrative Services Division

FROM : **JOCELYN DR ANDAYA** 
 Director IV

SUBJECT : **CORRIGENDUM AND ADDENDUM TO REGIONAL MEMORANDUM NO. 425, s. 2024 TITLED REGIONAL TRAINING OF TRAINERS IN THE IMPLEMENTATION OF GAD PROGRAMS AND UTILIZATION OF GAD TOOLS**

DATE : June 10, 2024

1. Relative to the conduct of the above-captioned training, here are the additional participants from the following Schools Division Offices:

Participants	Name/SDO
SEPS-SMME	James Macaranas (SDO Valenzuela)
Potential GAD Pool	Elisa O. Cerveza (SDO Marikina)
	June Hayden Sinson (SDO Manila) in lieu of Dr. George Borromeo of SDO Manila
Regional Office	Marx Lenin Tiangco (in lieu of Atty. Joylyn P. Dulnuan)
SDO PASAY	Jessy J. Reyes
SDO Valenzuela	Alea Larise Delro
SDO Mandaluyong	Christian Marx P. Rivero
	Shirley Sesbreño

2. Other provisions/details in the above-cited Regional Memorandum shall remain the same.

3. Immediate and wide dissemination of this Memorandum is desired.





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Enclosure 1. Indicative Program of Activity

REGIONAL TRAINING OF TRAINERS IN THE IMPLEMENTATION OF GAD PROGRAMS AND UTILIZATION OF GAD TOOLS
June 19-21, 2024

Theme: DepEd NCR strengthening commitment on Gender Main streaming through Capacity Building

Start	End	Duration	Activity	In-Charge/ Recourse Person
DAY 1: June 19, 2024				
8:00 AM	8:30 AM		Call Time and Arrival	
8:30 AM	9:00 AM		REGISTRATION	ASSIST/HRDD
9:30 AM	10:00 AM	30	PRELIMINARIES Nationalistic Song Prayer NQMS Acknowledgment of Participants Statement of Purpose Inspirational Message Introduction of Subject Matter Experts & Learning Facilitators	PAMAMAZON Cluster HAJJI R. PALMERO CES, HRDD-NEAP JOCELYN DR ANDAYA Director IV LEAH AILAH C. VICENCIO EPS II, HRDD-NEAP
10:00 AM	10:15 AM	15	SNACKS	
10:15 AM	10:30 AM	15	Session 1. Presentation of the Agency GAD Agenda	RALPH LOUIS D. QUEJADA BHROD-EWD
10:30 AM	12:00 NN	90	Session 2. Gender Sensitivity Training Workshop	DR. ROWENA S. NAVERA National GAD Resource Pool and Vice President for Academic Affairs, Philippines State College of Aeronautics
12:00 NN	1:30 PM	90	LUNCH	
1:30 PM	2:00 PM	30	Session 3. TNA Survey Gender Needs and Issue Survey	LEAH AILAH C. VICENCIO EPS II, HRDD-NEAP
2:00 PM	3:00 PM	60	Session 4. Mechanisms to harvest GAD Data	JAN VINCENT M. MONTECILLO BHROD-EWD
3:00 PM	3:15 PM	15	SNACKS	



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3:15 PM	4:30 PM	75	Session 5. Gender Analysis through Quantitative Research	Martin Wilfredo B. Roque Master Teacher I Malabon National High School
			Workshop	
4:30 PM	5:00 PM	30	Reminders and accomplishment of Professional Reflection	
6:30 PM	7:30 PM	DINNER		
DAY 2: June 20, 2024				
6:30 AM	7:30 AM	BREAKFAST		
7:30 AM	8:00 AM	DAILY ATTENDANCE		
8:00 AM	8:30 AM	30	Nationalistic Song Prayer Energizer Recap Attendance Check	CAMANAVA Cluster
8:30 AM	10:00 AM	90	Session 6 Gender Analysis through Qualitative Research	NEOFIDEL IGNCIO RAMIREZ Master Teacher II Manila Science High School
			Workshop	
10:00 AM	10:15	15	SNACKS	
10:15 AM	11:15 AM	60	Session 7. Importance of SDD and Gender Analysis in the Preparation of GPB	RHEA B. EDEN EPS, HRDD
11:15 AM	12:00 NN	45	Session 8: Preparation of GAD Plans and Budget	DR. ROWENA S. NAVERA National GAD Resource Pool and Vice President for Academic Affairs, Philippines State College of Aeronautics
12:00 NN	1:30 PM	90	LUNCH	
1:30 PM	2:15 PM	45	Cont' GAD Plans and Budget Preparation	DR. ROWENA S. NAVERA National GAD Resource Pool and Vice President for Academic Affairs, Philippines State College of Aeronautics
			Workshop	
2:15 PM	2:30 PM	15	Presentation of Output	Facilitators: LEAH AILAH VICENCIO JAN VINCENT M. MONTECILLO RALPH LOUIS D. QUEJADA



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2:30 PM	3:00 PM	30	Session 9: Proposal Writing and HGDG Tool	RHEA B. EDEN EPS, HRDD
3:00 PM	3:15 PM	15	SNACKS	
3:15 PM	4:30 PM	90	Session 10: The Harmonized Gender and Development Guidelines (HGDG) for Project Development, Implementation, Monitoring and Evaluation	DR. ROWENA S. NAVERA National GAD Resource Pool and Vice President for Academic Affairs, Philippines State College of Aeronautics
4:30 PM	5:00 PM	30	Proposal Writing	
4:15 PM	5:00 PM	45	Workshop 3	
6:30 PM	7:30 PM	DINNER		
DAY 3: June 21, 2024				
6:30 AM	7:30 AM	BREAKFAST		
7:30 AM	8:00 AM	DAILY ATTENDANCE		
8:00 AM	8:30 AM	30	Nationalistic Song Prayer Energizer Recap Attendance Check	PAMAMARISAN Cluster
8:30 AM	9:30 AM	60	Session 11: HGDG Assessment and process of attribution Workshop	RHEA B. EDEN EPS, HRDD DR. ROWENA S. NAVERA National GAD Resource Pool and Vice President for Academic Affairs, Philippines State College of Aeronautics
9:30 AM	9:45 AM	15	SNACKS	
9:45 AM	10:45 AM	60	Session 12: GAD Accomplishment Report (GAR)	RALPH LOUIS D. QUEJADA BHROD-EWD
10:45 AM	12:00 NN	75	Workshop Preparation of GAR	Facilitators: LEAH AILAH VICENCIO JAN VINCENT M. MONTECILLO RALPH LOUIS D. QUEJADA
12:00 NN	1:30 PM	90	LUNCH	



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1:30 PM	1:45 PM	15	Cont' Preparation of GAR	Facilitators: LEAH AILAH VICENCIO JAN VINCENT M. MONTECILLO RALPH LOUIS D. QUEJADA
1:45 PM	3:15 PM	90	Session 7: Gender Mainstreaming Evaluation Framework (GMEF)	DR. ROWENA S. NAVERA National GAD Resource Pool and Vice President for Academic Affairs, Philippines State College of Aeronautics
3:15 PM	3:30 PM	15	SNACKS	
3:30 PM	4:15 PM	75	Workshop 5 GMEF Assessment and presentation	RHEA B. EDEN EPS, HRDD Facilitators: LEAH AILAH VICENCIO JAN VINCENT M. MONTECILLO RALPH LOUIS D. QUEJADA
4:15 PM	5:00 PM	45	Closing Program	MUNTAPARLAS CLUSTER
5:00 PM	HOMEBOUND			



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Enclosure 2. LIST OF PARTICIPANTS

Participants	Name/SDO
16 SDO GAD Focals	All SDOs
4 SEPS-SMME	SDO Caloocan SDO Makati SDO Parañaque SDO Pasig
4 SEPS-Planning and Research	SDO Las Piñas SDO Malabon SDO Manila SDO Marikina
8 Regional Office Functional Division Chiefs	Atty. Joylyn P. Dulnuan, CAO Ms. Juliet J. Icamen, CAO Dr. Roger R. Morillos, CES Dr. Hajji R. Palmero, CES Dr. Micah G. Pacheco, OIC Dr. Marina C. Espino, OIC Ms. Joan R. Pedroche, OIC Dr. Lilia A. Ricero, OIC
9 Potential GAD Pool of Trainers	Archie J. Azucenas, PSDS, SDO Caloocan Mariel Eugene L. Luna, EPS, SDO Muntinlupa Alberto D. Villamor, EPS, SDO Marikina Jonas Feliciano C. Domingo, EPS, SDO San Juan George B. Borrromeo, PSDS, SDO Manila Melvin Willy II B. Roque, PSDS, SDO Valenzuela Maria Patricia S. De Vera, Principal III, SDO Valenzuela Jennifer T. Erispe, Principal II, SDO Las Piñas Mary Jane Fernando, Principal II, SDO TaPat
5 Resource Speakers	Ralph Louis D. Quejada BHROD-EWD Dr. Rowena S. Navera National Gad Resource Pool And Vice President For Academic Affairs, Philippines State College of Aeronautics Jan Vincent M. Montecillo BHROD-EWD Martin Wilfredo B. Roque Master Teacher I, Malabon National High School Neofidel Ignacio Ramirez Master Teacher II, Manila Science High School



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4 Program Management Team	Rhea B. Eden, ESP, GAD Focal Leah Ailah C. Vicencio, EPS II, Alternate GAD Focal Don Ray V. Salvador, EPS II Nika A. Diza, ADA VI
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