



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

June 14, 2024

REGIONAL MEMORANDUM

ORD-2024- 609

To : Schools Division Superintendents
All Others Concerned

REQUEST FOR NOMINEES TO THE 2024 ALCoB ICT VOLUNTEER

1. Attached is the DepEd Memorandum No. CO-EPS No. 05-1206, s. 2024 dated May 29, 2024 of Dir. Margarita Consolacion C. Ballesteros, Director IV, External Partnerships Service re: Nominees to the 2024 ALCoB ICT Volunteer (AIV) on July 22-26, 2024.
2. In connection to this, all Divisions are requested to nominate a total of forty (40) outstanding School Heads with the recommended matrix as attached for reference
3. Participants are requested to access this link and register : <https://forms.office.com/r/UeBLeEZSg>.
4. Attached is the Provisional Program of Activities.
5. For further information, you may coordinate the ICO at ico@deped.gov.ph or through landline number 02-86376462.
6. For immediate dissemination and appropriate action.


JOCELYN DR. ANDAYA
Director IV

Enclosed : as stated

/essd/glc



Address: 6 Misamis St., Bago Bantay, Quezon City
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Doc. Ref. Code	RO-ORD-F004	Rev	00
Effectivity	01.26.23	Page	1 of 1




Republic of the Philippines
Department of Education
EXTERNAL PARTNERSHIPS SERVICE

Office of the Director

CO-EPS No. 05-1206, s. 2024

MEMORANDUM

TO : **JOCELYN DR ANDAYA**
Regional Director
Department of Education National Capital Region

FROM : 
MARGARITA CONSOLACION C. BALLESTEROS
Director IV

SUBJECT : **REQUEST FOR NOMINEES TO THE 2024 ALCoB ICT VOLUNTEER (AIV) ON JULY 22-26, 2024**

DATE : May 29, 2024

Background

The Institute of APEC Collaborative Education (IACE) under the auspice of the Ministry of Education (MOE), Republic of Korea, in partnership with the Department of Education (DepEd), will be conducting the 2024 ALCoB ICT Volunteer (AIV) from July 22-26, 2024.

Since 2001, AIV has been contributing to narrowing the digital divide, particularly among teachers, in the region for the past 20 years in close cooperation with member economies by providing a locus for teachers in the region to exchange best practices of utilizing ICT in education

The 2023 AIV Training Program was conducted in Davao City and participated by thirty-seven (37) teachers. Korean expert teachers and AIV Filipino alumni facilitated the training to strengthen Filipino teachers' class capacity and provide cultural experience opportunities based on Korea's ICT-based teaching method and collaborative learning.

For this year, the Korean Ministry of Education (KMOE) and IACE are planning to dispatch five (5) Korean volunteer teachers and **two (2) IACE program specialists to the Philippines**. Its overarching objective is to share an inter-regional comparative perspective on the usage and impact of ICT in the school curriculum trends, issues, and strategies.



In this regard, we would like to humbly request your Office to **nominate a total of 40 (forty) outstanding school heads considering school levels and gender ratio (more than 50% female, advisable)**. Please indicate the **nominees' schools, designation, email address, and contact number** for ease of communication.

Here is the recommended matrix for choosing the participants.

No.	Schools Division Office	Grade Level	Number of Nominees	TOTAL
1	Caloocan City	Elementary	One (1) Female School Head	2
		High School	One (1) Male School Head	
2	Las Piñas City	Elementary	One (1) Male School Head	2
		High School	One (1) Female School Head	
3	Makati City	High School	One (1) Female School Head	2
		Senior High	One (1) Male School Head	
4	Malabon City	Elementary	One (1) Male School Head	2
		Senior High	One (1) Female School Head	
5	Pasig City	Elementary	One (1) Female School Head	2
		Senior High	One (1) Male School Head	
6	Taguig and Pateros (Tapat) City	Elementary	One (1) Female School Head	10
		High School	Three (3) Male and Three (3) Female School Heads	
		Senior High	Three (3) Male School Heads	
7	Navotas City	Elementary	One (1) Female School Head	2
		High School	One (1) Male School Head	
8	Quezon City	Elementary	One (1) Female School Head	2
		Senior High	One (1) Female School Head	
9	Parañaque City	Elementary	One (1) Male School Head	2
		High School	One (1) Female School Head	
10	Mandaluyong City	Elementary	One (1) Female School Head	2
		Senior High	One (1) Male School Head	

11	Manila City	Elementary	One (1) Female School Head	2
		High School	One (1) Female School Head	
12	Marikina City	High School	One (1) Female School Head	2
		High School	One (1) Female School Head	
13	Muntinlupa City	High School	One (1) Female School Head	2
		Senior High	One (1) Male School Head	
14	Pasay City	High School	One (1) Female School Head	2
		Senior High	One (1) Male School Head	
15	San Juan City	High School	One (1) Female School Head	2
		High School	One (1) Male School Head	
16	Valenzuela City	High School	One (1) Female School Head	2
		High School	One (1) Male School Head	
Total		Elementary- 10; High School- 20 Senior High School-10 Female School Heads- 22 Male School Heads- 18		40

The nominees should meet the following criteria:

- A Principal, Assistant Principal, or Head Teacher;
- Must have a laptop to use for the training;
- Must be committed to complete the training; and
- Preferably with prior ICT-related training.

Participants are requested to access this link and register:

<https://forms.office.com/r/UeBLebEZSg>



The board and lodging in NCR (specific venue to be identified) for the duration of the training (**22-26 July 2024**) will be covered by EPS-ICO. All expenses that will be incurred by the participants shall be charged against their local funds, subject to the usual accounting and auditing rules and regulations. The Administrative Note will be sent directly to the confirmed participants.

We would appreciate receiving your nominations **on or before 14 June 2024**.

For further information on this matter, your office may contact us through email at ico@deped.gov.ph or through the office landline number at (02) 8637-6462.

Thank you very much.



G/F Alonzo Bldg. DepEd Complex, Meralco Avenue, Pasig City
Telephone Nos.: OD (02) 86367563; ICO (02)86376463;
Local Partnerships (02) 83688637; (02) 83688639
Email Addresses: eps.od@deped.gov.ph & ico@deped.gov.ph

PROVISIONAL PROGRAM OF ACTIVITIES

**2024 ICT Volunteer (AIV) Training
2024 ALCoB Program for Educators' eXchange in ICT education (APEX)**

July 22-26, 2024

Venue: NCR (TBD)

Day 1 (Monday) 22 July 2024

TIME	AGENDA	IN-CHARGE
1:00 PM - 2:00 PM	Brief Background of the Project and Orientation	Ms. Soyeon Lee Institute of APEC Cooperative Education (IACE) Ministry of Education, Korea
2:00 PM – 2:15 PM	Introduction of Korean Delegation	IACE
2:15 PM – 2:30 PM	Schedule of Activities	ICO
2:30 PM – 2:40 PM	Acknowledgement of Filipino Participants	NCR School Heads
2:40 PM – 3:40 PM	Discussion per group: Sharing of best practices on the given topics	Facilitator
3:40 PM – 4:40 PM	Presentation per group	ALL
4:40 PM – 5:00 PM	Announcements	ICO Team

Day 2 (Tuesday) 23 July 2024

TIME	AGENDA	IN-CHARGE
8:00 AM – 8:30 AM	Preliminaries	MOL Committee
8:30 AM – 8:40 AM	Opening Remarks	WILFREDO E. CABRAL Regional Director

		<p>Officer-in-Charge, Office of the Undersecretary, Human Resource and Organizational Development</p> <p>SOYEON LEE Senior Program Specialist Institute of APEC Collaborative Education-Korea</p>
8:40 AM – 9:00 AM	<p>Messages of Support (Pre-recorded)</p>	<p>GINA O. GONONG Undersecretary for Curriculum and Teaching</p> <p>FERDINAND B. PITAGAN Director IV, Information and Communications Technology Service</p>
9:00 AM – 12:00 AM	<p>Session 1: How to Use MAKEY MAKEY: Sharing examples and how to use MAKEY MAKEY</p>	Ms. Kim Minjung
12:00 AM – 1:00 PM	LUNCH	
1:00 PM – 4:00 PM	<p>Session 2: How to Make a Digital Textbook: Learning Digital Textbook Features with NEARPOD and more</p>	Mr. Ko Kyunguk
4:00 PM – 4:40 PM	<p>Wrap-up: Sharing of learnings</p>	Participants
4:40 PM – 5:00 PM	Announcements	ICO

Day 3 (Wednesday) 24 July 2024

TIME	AGENDA	IN-CHARGE
8:00 AM – 8:20 AM	Opening Prayer Energizer	MOL Committee
8:20 AM – 12:00 AM	Session 3: How Does A.I. Draw Learning Machine Learning Principles, A.I. Drawing, Demonstration Lesson	Ms. Kim Jiyeon
12:00 AM – 1:00 PM	LUNCH	
1:00 PM – 4:00 PM	Session 4: Basic Use of BOOK CREATOR, A to Z Create e-books, photo galleries with Book Creator	Ms. Park Jongmi
4:00 PM – 4:40 PM	Wrap-up: Sharing feelings/opinions	Participants
4:40 PM – 5:00 PM	Announcements	ICO Team

Day 4 (Thursday) 25 July 2024

TIME	AGENDA	IN-CHARGE
8:00 AM – 8:20 AM	Opening Prayer Energizer	MOL Committee
8:20 AM – 12:00 AM	Session 5: Cultural Exchange Folk tale eco-bag making, fan making	Ms. Seo Yeongmi
12:00 AM – 1:00 PM	LUNCH	
1:00 PM – 4:00 PM	Session 6: Cultural Exchange Traditional games	Ms. Seo Yeongmi
4:00 PM – 4:40 PM	Wrap-up: Sharing of learnings	Participants
4:40 PM – 5:00 PM	Announcements	ICO Team

Day 5 (Friday) 26 July 2024

TIME	AGENDA	IN-CHARGE
8:00 AM – 8:30 AM	Preliminaries	MOL Committee
8:30 AM – 10:30 AM	Cultural Exchange	Participants
10:30 AM – 10:40 AM	Words of Challenge	Schools Division Superintendent (TBC)
10:40 AM – 11:00 AM	Acceptance of Challenge	Participants
11:00 AM – 11:40 AM	Awarding of Certificates	Facilitators
11:40 AM - 11:50 AM	Closing Remarks	Margarita Consolacion C. Ballesteros Director IV, EPS-ICO
11:50 AM- 12:00 NN	Announcements	ICO

----- NOTHING FOLLOWS -----