



Republic of the Philippines  
**Department of Education**  
 NATIONAL CAPITAL REGION

**REGIONAL MEMORANDUM**

ORD-2024- 614

**TO :** SCHOOLS DIVISION SUPERINTENDENTS  
 SDO Caloocan City  
 SDO Manila City  
 SDO Marikina City  
 SDO Pasay City  
 SDO Quezon City  
 SDO Valenzuela City

**FROM :** OFFICE OF THE REGIONAL DIRECTOR

**SUBJECT :** PARTICIPANTS TO THE WORKSHOP ON THE CAREER PROGRESSION PROFESSIONAL DEVELOPMENT (CPPD) CURRICULUM AND COURSES (PHASE 8)

**DATE :** June 11, 2024

1. In reference to **DM-OUHROD-2024-1107** dated 06 June 2024 from the Office of the Officer-in-Charge, Wilfredo E. Cabral, Undersecretary for Human Resource and Organizational Development, the field is hereby informed regarding the above-captured subject to be conducted on 24-28 June 2024 at NEAP Marikina.
2. Attached is the list of Participants (**Enclosure 1**) to the Workshop on the Career Progression Professional Development (CPPD) Curriculum and Courses (Phases 8).
3. Please refer to the attached Memorandum for the complete details.
4. For questions and concerns, please contact Hajji R. Palmero, Chief, HRDD-NEAP-R at [hajji.palmero@deped.gov.ph](mailto:hajji.palmero@deped.gov.ph).
5. Immediate dissemination and compliance of this memorandum is desired.

**JOCELYN DR ANDAYA**  
 Director IV



(ARD)



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Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION

Enclosure 1

**Participants to the Workshop on  
the Career Progression Professional Development (CPPD) Curriculum  
and Courses (Phases 8)**

I. CPPD Core Team Members

NO.	NAME	POSITION	SDO
1	Filmore R. Caballero	CES - CID	Valenzuela City
2	Renato Felipe Jr.	PSDS - CID	Manila City

II. Face-to-Face Validators

NO.	NAME	POSITION	OFFICE
1	Rodolfo J. Colocar	Supervisor	RO (HRDD)
2	Imelda V. Boqueren	PSDS	SDO Pasay City
3	Levita G. Cardenas	PSDS	SDO Quezon City
4	Milagros C. Banan	School Head	Balingasa High School, Quezon City
5	Meneleo Ramon B. Meneses	School Head	West Fairview Elementary School, Quezon City

II. Online Validators

NO.	NAME	POSITION	OFFICE
1	Chelu Dela Vicatoria Lasaca	PSDS	SDO Caloocan City
2	Roseo T. Caburian	PSDS	SDO Marikina City
3	George Emmanuel F. Martin	School Head	Quezon City Science High School, Quezon City
4	Kerwin M. Regis	School Head	Balumbato Elementary School, Quezon City
5	Noel P. Miranda	HRD SEPS	SDO Pasay City



Republika ng Pilipinas

# Department of Education

OFFICE OF THE UNDERSECRETARY  
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

**MEMORANDUM**

**DM-OUHROD-2024-1107**

**FOR : ATTY. REVSEE A. ESCOBEDO**  
*Undersecretary for Operations*

**Regional Directors**  
**Schools Division Superintendents**  
**School Heads**  
**All Others Concerned**

**FROM : WILFREDO B. CABRAL**  
*Regional Director*  
*Officer-in-Charge, Office of the Undersecretary for Human Resource and Organizational Development*

**SUBJECT : VALIDATION ACTIVITY: WORKSHOP ON THE CAREER PROGRESSION PROFESSIONAL DEVELOPMENT (CPPD) CURRICULUM AND COURSES (PHASE 8)**

**DATE : 06 June 2024**

- In support of the *MATATAG* Agenda and Executive Order No. 174, s. 2022 titled *Establishing the Expanded Career Progression System for Public School Teachers*, the National Educators Academy of the Philippines (NEAP) will conduct the **Validation Activity** for the formulation of the Career Progression Professional Development (CPPD) Curriculum and Courses, with schedule and details indicated below.

Dates	Activity	Terms of Reference	Venue
24-28 June 2024	<b>Validation Activity: Workshop on the Development of the CPPD Curriculum and Courses (Phase 8)</b>	Core Team: Resource Persons  Participants: Validators	NEAP Marikina

- The objectives of the activity are as follows:

- Validate the developed program outline for all indicators and teachers' career stages; and
- Provide inputs to further improve the draft program outline.



3. Relative to this, the **Regional Offices are requested to nominate validators who will attend the activity.**
4. For reference, attached are the following documents:
  - a. *List of Participants from the Core National Technical Working Group (NTWG) (Enclosure 1);*
  - b. *Allocated Number of Nominated Participants/ Validators per Level (Region, Division, and School) per Region and Qualifications of Participants (Enclosure 2);*
  - c. *Meal Provision Guide (Enclosure 3); and*
  - d. *Indicative Program of Activities for CPPD Phase 8 (Enclosure 4).*
5. The nominated participants as well as those listed in *Enclosure 1* are requested to confirm their participation through the registration link <https://bit.ly/CPPDV18> on or before **18 June 2024**.
6. **Batch 1 Face-to-Face Participants** are advised to check in on 23 June 2024, 3:00 p.m. and check out on 26 June 2024, 12:00 p.m. while **Batch 2 Face-to-Face Participants** are advised to check in on 26 June 2024, 12:00 p.m. and check out on 28 June 2024, 5:00 p.m.
7. The face-to-face participants are reminded to bring their own laptops, chargers, extension cords, and other sources of internet connectivity (e.g., mobile data, pocket wifi, etc.).
8. **Batches 1 and 2 Online Participants** may join the activity based on the program schedule that can be found in *Enclosure 4*. The meeting link will be sent to the email addresses of online participants upon registration.
9. The participants of this activity are expected to conduct the **program outline online validation** involving teachers, master teachers, and head teachers on 08-09 July 2024. Pertinent details on the online validation will be provided during the Phase 8 CPPD workshop.
10. The participants' board and lodging will be charged against NEAP HRD Fund while transportation, per diem, and other incidental expenses will be charged to Regional Office/Schools Division Office/local funds subject to the usual accounting and auditing rules and regulations.
11. For other questions and concerns, please coordinate with **Ms. Julie Lyka Ignao**, Project Development Officer II, NEAP Professional Development Division, through email [julie.ignao@deped.gov.ph](mailto:julie.ignao@deped.gov.ph) / [neap.pdd@deped.gov.ph](mailto:neap.pdd@deped.gov.ph) or Viber 09975670093.
12. For dissemination and appropriate action.

*[NEAP/Vesagas/Varron]*



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HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

Enclosure 1

**List of Participants**

No.	Name	Office	Position/Designation
Central Office			
1	Marife Morcilla	NEAP-PDD	Project Development Officer V
2	Richie Carla Vesagas		Senior Education Program Specialist
3	Ma. Carmila Clave		Education Program Specialist II
4	Julie Lyka Ignao		Project Development Officer II
5	Jufeel Pulvosa		Project Development Officer II
6	Lara Grace Abaleta		Technical Assistant II
7	Mathew Bofete		Technical Assistant II
8	Eric Sarmiento	NEAP - OD	Administrative Officer V
CPPD Core Team			
9	Mark Anthony Idang	SDO Laguna	Education Program Supervisor
10	Filmore Caballero	SDO Valenzuela	Chief Education Supervisor
11	Irene Dayandante	SDO CamSur	Public Schools District Supervisor
12	Renato Felipe Jr.	SDO Manila	Public Schools District Supervisor
13	Lorna Medrano	SDO Lipa City	Chief Education Supervisor
14	Marylou Argamosa	SDO Ligao	Principal
15	Domingo Cueto	SDO Cavite Province	Principal
16	Enerio Ebisa	Region X, HRDD	Chief Education Supervisor
17	Sarah Ganancial	SDO Guimaras	Principal
Medical Officer			
18	Welfare Officer	SDO Marikina	Nurse/Medical Officer



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Enclosure 2

**Qualifications of Validators**

1. Must be familiar with the Philippine Professional Standards for Teachers (PPST) and other associated tools/documents,
2. Knowledgeable in curriculum development, teacher professional development and assessment, and teacher training, and
3. Did not attend any of the previous development workshops related to CPPD.

**Slots Allocated of Nominated Participants per Region**

<b>Face-to-Face Validators</b>			
<b>BATCH 1 (June 24 - 26, 2024)</b>	<b>RO (HRDD or CLMD)</b>	<b>SDO (SGOD or CID)</b>	<b>School</b>
	<b>Chief or Supervisor</b>	<b>Chief or PSDS or EPS</b>	<b>School Heads</b>
Region VI	1	2	2
Region VII	1	2	2
Region VIII	1	2	2
Region IX	1	2	2
Region X	1	2	2
Region XI	1	2	2
Region XII	1	2	2
CARAGA	1	2	2
<b>Total</b>	<b>8</b>	<b>16</b>	<b>16</b>
<b>Online Validators</b>			
<b>BATCH 1 (June 24 - 26, 2024)</b>	<b>SDO (SGOD)</b>	<b>SDO (CID)</b>	<b>School</b>
	<b>HRTD SEPS</b>	<b>ASDS, PSDS, EPS</b>	<b>School Heads</b>
Region VI	1	2	2



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Region VII	1	2	2
Region VIII	1	2	2
Region IX	1	2	2
Region X	1	2	2
Region XI	1	2	2
Region XII	1	2	2
CARAGA	1	2	2
Total	8	16	16

**Face-to-Face Validators**

BATCH 2 (June 26 - 28, 2024)	RO (HRDD or CLMD)	SDO (SGOD or CID)	School
	Chief or Supervisor	Chief or PSDS or EPS	School Heads
CAR	1	2	2
NCR	1	2	2
Region I	1	2	2
Region II	1	2	2
Region III	1	2	2
Region IV-A (CALABARZON)	1	2	2
Region IV-B (MIMAROPA)	1	2	2
Region V	1	2	2
Total	8	16	16



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<b>Online Validators</b>			
<b>BATCH 2 (June 26 - 28, 2024)</b>	<b>SDO (SGOD)</b>	<b>SDO (CID)</b>	<b>School</b>
	<b>HRTD SEPS</b>	<b>ASDS, PSDS, EPS</b>	<b>School Heads</b>
CAR	1	2	2
NCR	1	2	2
Region I	1	2	2
Region II	1	2	2
Region III	1	2	2
Region IV-A (CALABARZON)	1	2	2
Region IV-B (MIMAROPA)	1	2	2
Region V	1	2	2
Total	8	16	16





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Enclosure 3

**Meal Provision Guide**

Please be guided by the meal provision guide for the Set 1 and Set 2 participants of the CPPD Phase 8 validation activity.

1. For **Set 1 face-to-face participants**, the first meal to be served is dinner and the last meal is a morning snack. Please see the details below.

Meals	June 23, 2024 Sunday	June 24, 2024 Monday	June 25, 2024 Tuesday	June 26, 2024 Wednesday
Breakfast		✓	✓	✓
AM Snack		✓	✓	✓
Lunch		✓	✓	
PM Snack		✓	✓	
Dinner	✓	✓	✓	

2. For **Set 2 face-to-face participants**, the first meal to be served is lunch and the last meal is an afternoon snack. Please see the details below.

Meals	June 25, 2024 Tuesday	June 26, 2024 Wednesday	June 27, 2024 Thursday	June 28, 2024 Friday
Breakfast			✓	✓
AM Snack			✓	✓
Lunch		✓	✓	✓
PM Snack		✓	✓	✓
Dinner		✓	✓	

**INDICATIVE PROGRAM OF ACTIVITIES**  
*Workshop on the Development of the CPPD Curriculum (Phase 8)*  
 June 24 - 28, 2024 / NEAP NCR, Marikina City

Time	Day 0 June 23	Day 1 June 24	Day 2 June 25	Day 3 June 26	Day 4 June 27	Day 5 June 28
8:30 - 9:00 AM		(BATCH 1) Registration	Preliminaries			
9:00 - 10:00 AM	(BATCH 1) AM Health Break	(BATCH 1) Session 3: Discussion of Domain 3 Contents Workshop 3: Validation of Domain 3 Program Outline				
10:00 - 10:20 AM		(BATCH 1) AM Health Break	(BATCH 1) AM Health Break	(BATCH 1) AM Health Break		
10:20 - 10:40 AM		(BATCH 1) Opening Program Input Session - Recap of Processes and Outputs from Previous Phases - Discussion of the Validation Process	(BATCH 1) Session 4: Discussion of Domain 4 Contents Workshop 4: Validation of Domain 4 Program Outline	(BATCH 2) Session 2: Discussion of Domain 2 Contents Workshop 2: Validation of Domain 2 Program Outline		
10:40 - 12:00 PM	Travel from residence to venue			(BATCH 2) Session 6: Discussion of Domain 6 & 7 Contents Workshop 6: Validation of Domain 6 & 7 Program Outline		
12:00 - 1:00 PM		(BATCH 1) Lunch Break	(BATCH 1) Lunch Break	(BATCH 2) Lunch Break		
1:00 - 2:00 PM		(BATCH 1)	(BATCH 1)	(BATCH 2) Registration	(BATCH 2)	(BATCH 2)

2:00 - 2:40 PM	Session 1: Discussion of Domain 1 Contents Workshop 1: Validation of Domain 1 Program Outline	Session 5: Discussion of Domain 5 Contents Workshop 5: Validation of Domain 5 Program Outline	(BATCH 2) Opening Program	Session 3: Discussion of Domain 3 Contents Workshop 3: Validation of Domain 3 Program Outline	Cont... Workshop 6
2:40 - 3:00 PM	(BATCH 1) PM Health Break		(BATCH 2) PM Health Break		
3:00 - 4:30 PM	(BATCH 1) Session 2: Discussion of Domain 2 Contents Workshop 2: Validation of Domain 2 Program Outline	(BATCH 1) Session 6: Discussion of Domain 6 & 7 Contents Workshop 6: Validation of Domain 6 & 7 Program Outline	(BATCH 2) Input Session - Recap of Processes and Outputs from Previous Phases - Discussion of the Validation Process	(BATCH 2) Session 4: Discussion of Domain 4 Contents Workshop 4: Validation of Domain 4 Program Outline	(BATCH 2) Closing Program
4:30 - 5:00 PM	Core and PMT Debriefing				