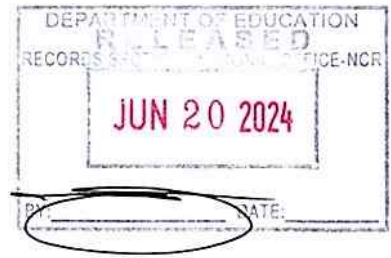




Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION



MEMORANDUM

NCR No. 624 s. 2024

TO : **SCHOOLS DIVISION SUPERINTENDENTS**

FROM : **JOCELYN DR. ANDAYA** *cmj*
 Director IV

SUBJECT : **Coordination Meeting**

DATE : June 19, 2024

1. Please be informed that the 2nd Coordination Meeting with AO IV (HRMOs) will be on June 27, 2024, 9:00 a.m. onwards at the DepEd-NCR Conference Room.
2. Agenda are the following:
 - a. Monthly reporting of filling up of vacancies/updating of PMIS (Plantilla of Newly Created Positions)
 - b. Status of Implementation of Deployment/filling up of ADAS, AO II and PDO I FY 2023 and AO II items FY 2024
 - c. FY 2022-PBB Reports Validation
 - d. Other matters
3. In this connection, each SDO is requested to send their respective AO IV (HRMOs) and 1 personnel in-charge per above topic (2-per SDO). Confirmation of attendance should be done at least a day before the activity through this link:<https://bit.ly/Attendance062724>.
4. Meals of the participants shall be charged against MOOE funds (RO), while travel expenses of SDO participants shall be charge against local funds, both subject to existing budgeting, accounting, and auditing rules and regulations.



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