


Republic of the Philippines  
**Department of Education**  
 NATIONAL CAPITAL REGION

**REGIONAL MEMORANDUM**  
 ORD-2024- 637

**TO :** **SCHOOLS DIVISION SUPERINTENDENTS**  
 SDO Malabon City  
 SDO Navotas City

**FROM :** **JOCELYN DR. ANDAYA**   
 Director IV

**SUBJECT :** **REQUEST FOR SCHOOL VISITS FOR THE DEVELOPMENT OF THE UNITED STATES AGENCY FOR INTERNATIONAL DEVELOPMENT'S (USAID'S) NEW INVESTMENT IN BASIC EDUCATION SECTOR**

**DATE :** June 7, 2024

1. The United States Agency for International Development (USAID) requested for assistance with the Department of Education to further understand the support needed by the agency in relation to project development which was stipulated in Memorandum PMS-PDD-2024-047.

2. In relation to this, USAID is requesting assistance in the conduct of **school visits** on **August 22, 2024** to do classroom observation of at least one class from Kindergarten to Grade 4 and interviews with the school heads and teachers. Below are the chosen schools based on the recently gathered double/triple shifts data for SY 2023-2024.

SDO Malabon City – Acacia Elementary School  
 SDO Navotas City – Tanza Elementary School

3. The identified Schools Division Offices and Schools are requested to give assistance to the Project Management Service-PDD and USAID.

4. For questions and clarifications, please contact Mr. Vergel Jairus Emas from Policy, Planning and Research Division at 09088960977, Ms. Cressa Zamora and/or Ms. Regina Camille Esuillo at 028635-3983, or Mr. Marc D. Caoili from USAID at 09088143880.



Address: 6 Misamis St., Bago Bantay, Quezon City  
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Republic of the Philippines  
**Department of Education**  
PROJECT MANAGEMENT SERVICE

**MEMORANDUM**  
**PMS-PDD-2024-047**

**FOR : JOCELYN DR. ANDAYA**  
Director IV  
National Capital Region (NCR)

**FROM : SUSANA S. SANTIAGO**  
Director IV

**SUBJECT : REQUEST FOR SCHOOL VISITS IN THE NATIONAL CAPITAL REGION (NCR) FOR THE DEVELOPMENT OF THE UNITED STATES AGENCY FOR INTERNATIONAL DEVELOPMENT'S (USAID'S) NEW INVESTMENT IN BASIC EDUCATION SECTOR**

**DATE : May 20, 2024**

The United States Agency for International Development (USAID) met with the Undersecretary for Finance last April 22, 2024, and discussed how USAID can better understand the Department's education support needs. USAID sought this Office's assistance in relation to project development (*Attachment 1*).

In view of the above, may we respectfully request assistance in the conduct of **school visits on August 22, 2024 in 1-2 National Capital Region (NCR) primary schools – one of which preferably in Malabon City or Navotas City – that have challenging contexts including double and/or triple shifting classes**. We further request your recommendation in identifying the schools to be visited based on the above. Representatives from USAID and the Project Management Service (PMS) will join the said visits.

The following are the agenda for the proposed school visits:

1. Classroom observation of at least one class from each level of Kindergarten to Grade 4
2. Interviews with School Heads and 1-2 Teachers

This Office, through the Project Development Division (PDD), will coordinate with your staff for further details regarding said activity.

For clarifications or concerns, your staff may contact PMS-PDD, Attention: Ms. Cressa Zamora and/or Ms. Regina Camille Esquillo through email: [pms.pdd@deped.gov.ph](mailto:pms.pdd@deped.gov.ph) or telephone number: (02) 8635-3983.

*End: as stated*

*Copy Furnished:*

**ANNALYN M. SEVILLA**  
Undersecretary for Finance

**ATTY. REVSEE A. ESCOBEDO**  
Undersecretary for Operations

**FRANCIS CESAR B. BRINGAS**  
Assistant Secretary for Operations

*[pms-pdd/rcsesquillo]*



Subject: REQUEST FOR PROPOSED SCHOOLS IN NATIONAL CAPITAL REGION (NCR) TO VISIT FOR THE PROJECT DEVELOPMENT OF THE UNITED STATES AGENCY FOR INTERNATIONAL DEVELOPMENT (USAID) NEW INVESTMENT IN BASIC EDUCATION SECTOR

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# USAID | PHILIPPINES

FROM THE AMERICAN PEOPLE

April 24, 2024

Hon. AnnaIyn M. Sevilla  
Undersecretary for Finance  
Department of Education  
DepEd Complex, Meralco Avenue, Pasig City

Dear Undersecretary Sevilla:

Thank you for meeting us on April 22, 2024, and for providing guidance on how USAID can better coordinate and collaborate with DepEd on program development.

As discussed in our meeting, USAID would like to better understand DepEd's education support needs. Thus, we would like to request your assistance with the following:

1. **Consultation meetings with the following DepEd offices:**
  - a. USec Wilfredo E. Cabral and members of BHROD and NEAP
  - b. ASec Alma Rubio C. Torio and members from BCD, BLD, and BLR
  - c. ASec Noel T. Baluyan and members from Planning and ICT
  - d. Other relevant offices (TBD)
2. **Data request:**
  - a. Latest ELLNA results - per school division by region.
  - b. Division level data by region - number of schools per division; number of students per grade level per division; and number of teachers per grade level (K-6) per division, per subject (as applicable).
  - c. IPED - number of IPED schools per division and region with percentage of IP learners; number of IPED enrollees per grade level (K-6), per division and region; and number of teachers per grade level (K-6), per division, per subject (as applicable).
  - d. Schools in Geographically Isolated and Disadvantaged Areas - number of schools per division and region; number of enrollees per grade level (K-6), per division and region; and number of teachers per grade level, per subject (as applicable), per division and region.

- e. SPED - number of SPED centers per division and region; number of schools with SNEd learners enrolled per division and region; number of SNEd enrollees in SPED centers per grade level (K-6), per division and region, and per types of disability (if available); number of SNEd enrollees in schools other than SPED centers per grade level (K-6), per division and region, and per types of disability (if available).
  - f. Other relevant data (TBD)
3. School visits:
- a. IPED Schools (recommended by IPSEO as a result of a meeting between USAID and Director Marilyn B. Siao and Ms. Lourie Victor of B LD and IPSEO on April 17, 2024) to be visited between May 13-17, 2024, if possible:
    - i. Nabuclod Integrated School, Brgy. Nabuclod, Floridablanca, Pampanga (School ID 501827)
    - ii. Camias Resettlement Elementary School, Brgy. Camias, Porac, Pampanga (School ID 106216)
    - iii. Bihawo Elementary School, Botolan, Zambales (School ID 106800)
    - iv. Loob Bunga 1 Elementary School, Botolan, Zambales (School ID 106803)
  - b. One to two (1-2) NCR primary schools that have challenging contexts including double and triple shifting classes (TBD; with DepEd suggested schools)
  - c. Schools in geographically isolated and disadvantaged areas (TBD; with DepEd suggested schools)
  - d. Other relevant schools (TBD; with DepEd suggested schools)
4. Approval request:
- a. USAID would like to seek DepEd's approval to share USAID-supported NAT presentations and/or reports with the World Bank, ADB, UNICEF, and DFAT for coordination purposes.

Our office's Development Program Specialist Marc D. Caoili will be coordinating with your Project Management Service Unit for these requests. Should you have questions or clarifications, please reach out to him at [mcaoili@usaid.gov](mailto:mcaoili@usaid.gov) or 0908 814 3880.

Thank you very much for your kind support and partnership. We are committed to continue to work with you to make quality education more accessible to Filipino learners.

Sincerely,

**Michelle Chen** Digitally signed by Michelle Chen  
Date: 2024.04.25 13:17:06 +08'00'

Michelle Chen  
Director, Office of Education

Cc: Director Susana S. Santiago, Project Management Service