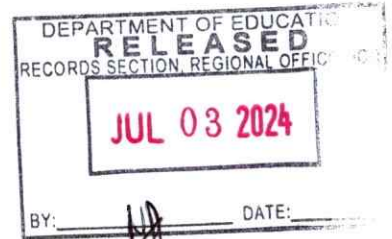




Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION



Advisory No. **151**, J. 2024
 June 29, 2024

LEARNERS' CONVERGENCE PH 2024

Attached is Advisory dated June 24, 2024 of Dr. Dexter A. Galban, Assistant Secretary for Operations, Co-Chairperson LearnCon PH Steering Committee, re: Learners' Convergence additional information relative to the conduct of the activity, for appropriate action.

Attached are Memorandum No. DRRMS-06-24-2024-0001 and Safety, Security and Child Safeguarding Protocols and Guidelines, for reference.

For further concerns and clarifications, contact:

Mr. Rovin James F. Canja
 PDO IV, OIC, BLSS-YFD
 Telephone number : 86379814
 Email : blss.yfd@deped.gov.ph (cc: learncon@deped.gov.ph)

Incl.:
 As stated

/essd/gina



Address: Misamis St., Bago Bantay, Quezon City
 Email address: ncr@deped.gov.ph
 Website: depedncr.com.ph



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Republika ng Pilipinas
Department of Education

OFFICE OF THE ASSISTANT SECRETARY FOR OPERATIONS
BUREAU OF LEARNER SUPPORT SERVICES
 School Health Division | School Sports Division | Youth Formation Division

ADVISORY

24 June 2024

In view of the recently disseminated DepEd Memorandum No. 029, s. 2024, dated 18 June 2024, titled **Learners' Convergence PH 2024**, with the theme, *#GalingKabataan: Pagsulong ng may Tatag, Pagtaguyod ng Lipunang Maunlad*, from **July 8 to July 13, 2024**, in Lapu-Lapu City, Cebu, the Office of the Assistant Secretary (OASOPS), through the Bureau of Learner Support Services – Youth Formation Division (BLSS-YFD), is pleased to provide additional information relative to the conduct of the activity:

- The meals and accommodation of all participants during the Convergence shall be as follows:

Meals	Accommodation	Date
First meal – Lunch	Checkin	Monday, 8 July 2024
Last meal – a.m. snacks	Checkout	Saturday, 13 July 2024

- All participants and members of the Technical Working Group (TWG) shall be accommodated at the following billeting schools:

Regions	Billeting School	Address
CAR, Regions I and II	Pusok Elementary School	M.L. Quezon Highway, Brgy. Pusok, Lapu-Lapu City
NCR, Regions III and IV-A	Marigondon Elementary School	Maximo V. Patalinghug Jr. Ave, Brgy. Marigondon, Lapu-Lapu City
Regions IV-B, V, VI, and VII	Marigondon National High School	
CARAGA, Regions VIII and XII	Bankal National High School	F. Martir Street, Brgy. Bankal, Lapu-Lapu City
Regions X and XI	Look National High School	Caltex Road, Brgy. Looc, Lapu-Lapu City
Region IX and BARMM	Basak Elementary School	Mactan Circumferential Road, Brgy. Basak, Lapu-Lapu City
Technical Working Group	Science and Technology Education Center	Maximo V. Patalinghug Jr. Ave, Brgy. Basak, Lapu-Lapu City

- To facilitate better coordination and supervision, the LearnCon PH 2024 Secretariat strongly discourage arrangements for private accommodations for any participant.

4. The provision of transportation vehicle for the participants shall be from **July 8, 2024** to **July 13, 2024** and must only be to/from the billeting schools to the different venues of the Convergence.
- a. The Regional Youth Formation Coordinators (RYFCs) or his/her designated Regional Transportation Coordinator shall closely coordinate with the assigned Transportation Coordinators for the following billeting schools:

Billeting School	Transportation Coordinator	Contact Number
Pusok Elementary School	Randero Japitan Julius Arao Arao	09225032323
Marigondon Elementary School	Gil Limpangog Clyde Sumayang Jhundell C. Intong	09192969207 09155403312
Marigondon National High School	Leonardo Mar Ceasar Anthony Arong Rovell Bustillo	09327899790 09913646727
Bankal National High School	Jeffry Cabigas Cendi Bensi	09254644670
Look National High School	Julieto Mellino Belly Igot	09327952581
Basak Elementary School	Jovito O. Dela Cerna Erwin Clemente	09924423504 09235654235
Science and Technology Education Center	Jimmy Sanchez Raul Giducos	09950088098 09053223102

- b. For easier transportation mechanisms, the transportation vehicles to be utilized during the LearnCon PH 2024 shall be marked with appropriate indicators which shall vary per billeting school:

Billeting School	No. of Vans	No. of Buses	Bus Nos.	Color
Pusok Elementary School	-	6	1-6	Blue
Bankal National High School	-	7	7-13	Green
Basak Elementary School	-	4	14-17	Black
Lo-ok National High School	-	5	18-22	Yellow
Marigondon Elementary School	-	12	23-35	Pink
Marigondon National High School	-	15	36-50	Red
Science and Technology Education Center	4	-	-	Violet

5. Each participant will be provided with sleeping materials including a mattress, pillow, and blanket sponsored by the LGU Lapu-Lapu City. Materials will be set up beforehand in each billeting school. Participants may or may not bring additional sleeping materials.
6. Any other arrangements not covered in DM No. 029, s. 2024 and as indicated above shall be charged to the participants' personal account.

7. All participants are requested to like the official Facebook page and join the official Facebook group of the LearnCon PH 2024. For verification purposes, all participants are hereby directed to answer all membership questions. This will serve as the official communication platform for any forms of announcements or advisories related to the Convergence.

Facebook page: <https://tinyurl.com/LearnConPHOfficialFBPage>

Facebook group: <https://tinyurl.com/LearnConPH2024OfficialFBGroup>

8. The recommended dress code per day are as follows:

Date	Attire
8 July 2024 (Day 0)	For travel time > Casual attire For Orientation and Welcome Night > LGU Lapu-Lapu City LearnCon PH 2024-sponsored shirt
9 July 2024 (Day 1)	For Opening Program > learner participants: LearnCon PH 2024 Official Shirt (white) > chaperones: LearnCon PH 2024 Polo-shirt (white)
10 July 2024 (Day 2)	For Project Pitching > regional presenters: smart casual attire > learner participants: active wear / P.E. uniform For Bootcamp > learner participants: comfortable clothes preferably T-shirts and jogging pants (no shorts, sandos, and mini/micro-mini skirts) / active wear / P.E. uniform > chaperones: any appropriate and comfortable casual attire (preferably decent tee or polo shirt (top), pants (jeans), and rubber shoes
11 July 2024 (Day 3)	For BLSS-YFD Session (DFSSLG Incoming Presidents) > smart casual attire For BLSS-SHD Session (Health-related learner-organization representatives) > smart casual attire For BLSS-SSD Session (Sports-related learner-organization representatives) > comfortable clothes preferably T-shirts and jogging pants (no shorts, sandos, and mini/micro-mini skirts) > all participants are encouraged to bring handkerchief and extra clothes For DRRMS Session (DRRM-related learner-organization representatives) > smart casual attire For LRPO Session (CPC member or LRP-related learner-organization representatives) > smart casual attire For chaperones > any appropriate and comfortable casual attire (preferably decent tee or polo shirt (top), pants (jeans), and rubber shoes
12 July 2024 (Day 4)	For the Closing Ceremonies and Heritage Tour > learner participants and chaperones: LGU Cebu City-sponsored LearnCon PH shirt
13 July 2024 (Day 5)	Casual attire

9. Participants are encouraged to showcase the culture of each region through the regional booth during the conduct of the **Booth Festival** on **Tuesday, July 9, 2024**.
10. The Project Pitching shall have a revised schedule following the timeline indicated below:

Date	Activity
June 15-27	Project Ideation
June 28	Deadline of Submission of Project Proposal and Recorded Pitch
June 29-July 2	National-level Evaluation of Project Proposals
July 3	Announcement of Top Regional Projects
July 3-5	Mentoring and Finalization of Project Pitch

For more details about the Project Pitching, kindly visit our microsite at <https://tayoawards.net/learncon2024> using the password: **learncon2024**.

11. The seventeen (17) top regional projects will be announced through the official Facebook page of the Convergence. There will be a face-to-face mentoring session for the chosen presenters of each top regional project on **Tuesday, July 9, 2024** from **3:00 p.m.** to **5:00 p.m.** inside the Hoops Dome. All presenters are required to wear a smart casual attire during the Project Pitching exercise on Wednesday, July 10, 2024 from 8:00 a.m. to 12:00 p.m.
12. A series of simultaneous sessions will be hosted by various offices from the Central Office on **Thursday, July 11, 2024** from **9:00 a.m.** to **4:00 p.m.** The assignment of participants during the said activity are as follows:

Assigned Office	Participants	Venue
YFD	DFSSLG Incoming Presidents for SY: 2024-2025	Soto Grande Resort
LRPO	CPC member or LRP-representatives	Crown Metro Sports
SHD	Health-related learner organization representatives	The Newtown School of Excellence
SSD	Sports-related learner organization representatives	Crown Metro Sports
DRRMS	DRRM-related learner organization representatives	St. Alphonus Catholic School
HABI Education Lab (external partner)	Chaperones	Hoops Dome

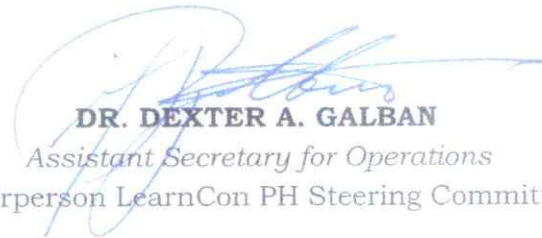
- a. Kindly note that all private school learner-representatives and additional participants from Lapu-Lapu City will be distributed to the different simultaneous sessions while participants from the National Academy for Sports (NAS) and Philippine High School for the Arts (PHSA) shall attend the sessions of SSD and DRRMS respectively.

- b. Selected chaperones per region shall be deployed to the different simultaneous session venues to accompany the learners throughout the activity. They may be tapped to co-facilitate and assist in the execution of the activities during the session. The LearnCon PH 2024 Secretariat shall reach out to the identified chaperones for appropriate guidance.
 - c. The National Federation of Supreme Secondary Learner Government (NFSSLG) Elections for School Year: 2024-2025 shall be conducted during the YFD's simultaneous session. All newly elected Regional Federation of Supreme Secondary Learner Government (RFSSLG) Presidents from the seventeen (17) regions across the country shall participate in the elections and shall be accompanied by their respective Regional Youth Formation Coordinators (RYFCs) or designated Alternate RYFC. All newly elected NFSSLG Officers and Board Members shall have their **oath-taking** during the Closing Program on **Friday, July 12, 2024** from **8:00 a.m. to 12:00 p.m.** wearing any formal attire / cultural attire.
 - d. For more details about the **Learners' Resilience Congress** to be facilitated by the DRRMS, kindly refer to **Annex A**.
 - e. The complete list of participants in each simultaneous session shall be announced on the official Facebook group and be posted in all billeting schools.
13. To enhance the overall experience of all participants, the LearnCon PH 2024 Secretariat hereby issues the LearnCon PH 2024 Safety, Security and Child Safeguarding Protocols and Guidelines attached on **Annex B**.
 14. All DepEd personnel who will render services on the dates of the Convergence shall be allowed to avail of service credits and compensatory time-off (CTO) or overtime credits which can be used for leave purposes valid for one year, subject for the approval of granting authorities. These shall be valid and binding until they are separated or retired from service. These are subject to existing rules and regulations of the DepEd and shall be approved by their respective Schools Division Offices.
 15. As an additional requirement in one of the event segments during the LearnCon, all learner-participants, chaperones, and members of the TWG are required to bring a **photocopy of their identification cards (I.D.)** (school I.D. for learners while employee I.D. for DepEd personnel) **with three specimen signature**. The

chaperones of each division delegation shall consolidate the additional requirement and endorse it to the LearnCon PH 2024 Secretariat during the registration. The members of the TWG shall submit the said requirement to the BLSS-YFD for consolidation.

16. Participants must be at their billeting schools before the set time for lights off. They are only allowed to travel around after all the sessions of the event and if they opt to roam around the City, they must be accompanied by their chaperones at all times and their transportation shall be charged to their own account.
17. All members of the Technical Working Group, billeting school staff and force multipliers such as the staff of food service providers, Barangay Health Workers, safety and security personnel, LRP coordinators, and drivers, among others are required to attend the **Technical Working Group Orientation on Friday, July 5, 2024 from 8:00 a.m. to 5:00 p.m. at Crown Regency Hotel. A simulation activity** of the Convergence shall also be conducted in all billeting schools on **Saturday, July 6, 2024.**

For concerns and clarifications, kindly contact Mr. Rovin James F. Canja, PDO IV and Officer-In-Charge of the BLSS-YFD through telephone number 86379814 or email at blss.yfd@deped.gov.ph (cc: learnconph@deped.gov.ph).


DR. DEXTER A. GALBAN
Assistant Secretary for Operations
Co-Chairperson LearnCon PH Steering Committee

Annex A.

DRRMS' Simultaneous Session: Learners' Resilience Congress



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
DISASTER RISK REDUCTION AND MANAGEMENT SERVICE
For 201 MABINI BLDG., DEPED COMPLEX, MERALCO AVENUE, PASIG CITY
Tel. Nos.: +632-635-3764; +632-636-4507
Telefax Nos.: +632-637-4931; +632-637-4606
Mobile Nos.: +63995-2630352; +63915-5153138
Email address: drmo@deped.gov.ph



MEMORANDUM
NO. DRRMS-06-24-2024-0001

FOR : BUREAU OF LEARNERS SUPPORT SERVICE - YOUTH
FORMATION DIVISION
ALL REGIONAL AND DIVISION YOUTH COORDINATORS
ALL LCPH PARTICIPATING LEARNERS FROM DRRM-
RELATED CLUBS/ORGANIZATIONS

FROM : NENNEITH ESPLANA-ALAMA
Director IV, Disaster Risk Reduction and Management Service

SUBJECT : GENERAL GUIDELINES ON THE CONDUCT OF THE
LEARNERS' RESILIENCE CONGRESS AS PART OF THE
LEARNERS CONVERGENCE PHILIPPINES 2024
SIMULTANEOUS SESSION

DATE : 11 June 2024

OVERVIEW OF THE LEARNERS' RESILIENCE CONGRESS

Resilience, at its core, embodies the capacity to withstand and adapt to shocks and stresses. It encompasses the ability of individuals, communities, various sectors, and societies to not only recover from adversities but also to emerge stronger, more informed, and better equipped to confront future challenges. This resilience, however, does not exist in isolation; it is intimately intertwined with disaster risk reduction efforts that seek to minimize vulnerabilities and exposure hazards.

By mitigating risks and bolstering preparedness, we lay the foundation for a safer environment that can withstand the impacts of unforeseen events. It cannot be denied that the challenges we face are often complex and multifaceted. From the threats posed by natural hazards to the urgency of achieving sustainable development, the need to forge effective links is of paramount importance.

Bridging disaster risk reduction and sustainable development in the basic education sector, the Department of Education implements learner-centered policies on disaster reduction and management (DRRM) and climate change adaptation and mitigation (CCAM); and is now actively integrating these into the K-12 curriculum. However, it is crucial to go beyond this by actively involving and empowering young school leaders to advocate for their rights to be protected, especially during times of emergencies and disaster. The ultimate objective is to ingrain the importance of such advocacy efforts in the minds of the learners, who are poised to evolve into the next generation of leaders and change agents.



Room 505, Mabini Building, DepEd Complex, Meralco Avenue, Pasig City 1600
Telephone Nos.: (02) 8632-1368; (02) 8633-7213
Email Address: oasops@deped.gov.ph | Website: www.deped.gov.ph

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Certificate No. PHP-QMS

Youth involvement in disaster risk reduction and management is vital to ensure that their unique perspectives and needs are prioritized, especially in decision-making processes. The significance of this participation has gained widespread recognition in recent years, emphasizing the importance of expressing and amplifying the youth's voices and valuing their contributions. It is imperative to recognize the role of the children and the youth as proactive participants in DRRM and CCAM efforts.

Relative to this, multiple agreements support and stress the need for youth involvement in DRRM and CCAM. The 1989 United Nations Convention on the Rights of the Child highlights the inclusion of young people in decision-making, including disaster management. Similarly, the 2015 Sendai Framework for Disaster Risk Reduction and the 2015 Paris Agreement on Climate Change emphasize youth participation in addressing climate change impacts and disaster preparedness. At the national level, RA 10121, otherwise known as the Philippine Disaster Risk Reduction and Management Act of 2010 requires youth participation in relevant programs and activities.

The Learners Resilience Congress (LRC) of the Disaster Risk Reduction and Management Service (DRRMS) embodies a holistic approach to recognizing learner participation in DRRM and CCAM initiatives. As we highlight youth involvement in the process, the DRRMS likewise underscores the importance of creating a safe, inclusive, and forward-looking avenue to express knowledge, share skills, showcase talents, and push through advocacies in a bigger platform for the learners.

The DRRMS is set to launch and kick off this year the Learners Resilience Congress, a DRRMS flagship program for the annual Learners' Convergence Philippines on education resilience, which comprises different activities to be participated by learners all over the Philippines as emerging youth leaders of tomorrow.

Primarily, it aims to provide a platform for knowledge-sharing, skills development, and network-building among participants to foster a holistic approach to sustainable and inclusive DRRM. Through face-to-face interactive learning engagements on disaster and emergency resilience, it seeks to deliver real, responsive, and impactful results that may address pressing issues and concerns faced by Filipino learners across regions.

The DRRM Congress envisions a long-term program that deliberately targets various challenges in the basic education sector on DRRM and CCAM; that is to provide timely and relevant discussions, capacity building activities, and advocacy campaigns for the learners.

Ideally, the LRC aspires to organize and empower its National DRRM-CCAM Learners' Council, a learner-led national organization that will eventually represent and be the voice of the learners in the national legislation.

As the DRRM Congress kicks off to realize its vision through the Learners' Convergence PH, the DRRMS is likewise in its full commitment to pursue and make this vision a reality for education resiliency.

LRC OBJECTIVES

- Increase awareness and understanding of Disaster Risk Reduction and Management and Climate Change Adaptation and Mitigation (DRRM and

CCAM) among student leaders to foster holistic approach on sustainable DRRM initiatives through interactive learning activities.

- Develop the attitudes and values of learners to draft and implement a sustainable, inclusive, and relevant DRRM Action Plan.

LRC EXPECTED OUTCOMES

- Learners gained a better understanding of DRRM and CCAM concepts and their importance.
- Learners developed initial action plans for integrating DRRM and CCAM into their respective Regional Learners Agenda.
- Learners established linkages and networks to foster collaboration, continued support, and more learning initiatives on DRRM and CCAM.

LRC VENUE AND SCHEDULE

The LRC shall be held at the St. Alphonsus Catholic School (SACS) in Lapu-Lapu City, on 11 July 2024, Day 3 of the Learners Convergence PH. Participants shall be transported from their respective billeting schools to SACS, and vice versa.

LRC PROGRAM STRUCTURE

The duration of the LRC will be a one-day conference on 11 July 2024, that will commence at 08:00 AM and will end at 04:00 PM.

The morning session of the LRC shall be the Learning Session, Action Planning, and Project Proposal Presentation. The afternoon session shall be the DRRM Musical Theatre Show and Mob Jingle, and Teaser for the FY 2025 National DRRM-CCAM Learners' Council.

The LRC shall have its Opening Program prior to the commencement of the activities above and a Closing Program after. All participants are required to attend the whole duration of the LRC activities.

For reference, below is the program guide for the participants:

Time	Activities	Venue
07:00 AM – 08:00 AM	Arrival of the Participants	SACS Auditorium
08:00 AM – 08:30 AM	Opening Program: Preliminaries DRRM Dance (<i>with Ready Kid</i>)	SACS Auditorium
08:30 AM – 10:00 AM	Learning Sessions on DRRM	SACS Auditorium
10:00 AM – 10:20 AM	Health Break (AM Snacks)	SACS Canteen
10:20 AM – 12:00 NN	Action Planning Per Region – Development of Regional 5-Year DRRM Plans	SACS Auditorium And SDO Lapu-Lapu City
12:00 NN – 12:45 PM	Health Break (Lunch)	SACS Canteen
12:45 PM – 01:40 PM	Presentation of Regional 5-Year DRRM Plan	SACS Auditorium
01:40 PM – 02:00 PM	Health Break (Lunch)	SACS Canteen
02:00 PM – 03:30 PM	DRRM Musical Theatre Show and Mob Jingle	SACS Auditorium

03:30 PM – 04:00 PM	Teaser: FY 2025 National DRRM-CCAM Learners Council Closing Program	SACS Auditorium
4:00 PM – 5:00 PM	<i>Back to Billeting Schools</i>	

LRC ACTIVITIES GUIDELINES

To ensure the efficient and effective conduct of the above activities, the following guidelines are to be followed:

A. Learning Session

- i. The Learning Session will kick off the Part One of the Learners Resilience Congress, as part of the Simultaneous Session of the Learners' Convergence Philippines 2024. The Learning Session shall be a platform for the participants to engage with various external Resource Persons (RPs) which advocate and mainstream DRRM on their work, personal initiatives, or experiences, through interactive lecture sessions.
- ii. Each lecture session will run for 1.5-2 hours max with 30 minutes maximum discussion time for each RP. Discussion and presentation shall be on various relevant and timely DRRM topics for the participants, which may serve as inspiration as they will be crafting their respective DRRM proposals in the next activity.
- iii. All participants are required to attend all Learning Sessions. There will be two to three (2-3) learning session topics on the basic concepts of DRRM, Education Resilience, and DRRM Youth Involvement.
- iv. Participants may raise questions to the RPs after every Learning Session, depending on the remaining time allotted for each RP. Questions which may not be accommodated may be raised in a separate platform set by the DRRMS.
- v. The Learning Session shall be broadcast and recorded live. After the sessions, recordings shall be uploaded to the official Facebook Page of the DRRMS.

B. Action Planning – Development of Regional 5-Year DRRM Plan

- i. The Action Planning shall be the avenue for the participants to craft their plans in carrying out the participants' DRRM concepts and visions as inspired by the Learning Session conducted and storytelling with their co-participants. Through the activity, participants shall be able to discuss more in a deeper context their takeaways and foresights on DRRM which they can propose and implement in their respective schools and stakeholders, as a proactive resolution on various areas concerning DRRM in the education sector.
- ii. Participants shall be grouped per region and shall be given one (1) hour to develop their respective Regional 5-Year DRRM Plan, whether to enhance

or update their existing DRRM Project or initiate a student-led project or activities in their schools or communities.

- iii. Participants shall prepare initially their respective proposals prior to the Learners Convergence. Regional Offices and Division Offices may initiate pre-planning activities, such as but not limited to risk assessments, consultations, benchmarking activities, conduct of research, focus group discussions (FGDs), and other pre-work activities to initially conceptualize, discuss, and prepare their Regional 5-Year DRRM Plan.
- iv. Participants shall be given an Action Plan Template (Annex A) provided by the DRRMS to craft their respective action plans. The said Action Plan Template shall be the reference of the Regional and Division Offices during their pre-work activities prior to LCPIH.
- v. The DRRMS and RPs shall serve as facilitators during Action Planning.

C. Regional Presentation of 5-Year DRRM Plan

- i. The Regional Presentation of the 5-Year Action shall highlight the first part of the LRC, underscoring the different plans of the 17 regions across the country. Crafted Action Plans shall be presented to the plenary. Each region shall select one (1) representative to present their plans.
- ii. The presentation shall be conducted through an "Elevator Pitch", with 3 minutes maximum allocated time per region to present their Regional 5-Year DRRM Plan.

Know more about the "Elevator Pitch" here:

- <https://www.linkedin.com/pulse/7-perfect-elevator-pitch-examples-get-ahead-by-linkedin-news/>
- <https://www.youtube.com/watch?v=YepSaSnatZ0>
- <https://www.youtube.com/watch?v=10hVIH3EnIQ>

- iii. The sequence of the presentation shall be determined through drawing of lots.

D. DRRM Musical Theatre Show and Mob Jingle

- i. To cap off the whole day event, a DRRM Musical Theatre Show shall be showcased with the launching of the DRRM Jingle for Learners Convergence PH 2024.
- ii. The show shall highlight the Part Two of the LRC, that aims to awaken and provide impactful enlightenment on DRRM for the participants through theatrical show and music.
- iii. Participants are required to join and are highly encouraged to participate in the interactive dancing and singing during the show. The show will run for 1-2 hours maximum production. An advisory prior to the LRC shall be released to the participants on the steps and other movements to rehearse in preparation to the launching of the DRRM Mob Jingle.

ADMINISTRATIVE GUIDELINES

- A. All participants must attend the whole duration of the Learners Resilience Congress from 08:00 AM – 04:00 PM. The LRC will commence at exactly 08:00 AM on 11 July 2024. The LRC shall end at exactly 04:00 PM on the same day.
- B. Participants shall have their seating arrangements pre-assigned per region. Upon arrival at the venue, participants are requested to be in their assigned seats. Seating arrangements shall be provided upon participants' arrival at the venue. **Loitering and going in and out of the venue are strictly not allowed.**
- C. Taking meals during the LRC sessions (Snacks and Lunch) inside the venue is strictly not allowed. Participants shall be given a 20-minute break to have their snacks and lunch at the SACS Canteen. All are required to observe CLAYGO (Clean As You Go) during breaks.
- D. During Action Planning, due to the limited space of the venue, some participants shall be assigned to finalize their action plans at the SDO Lapu-Lapu City Conference Hall. The same time frame shall be given to the group, with a one (1) hour planning duration. Assigned Safety Officers and DRRMS shall assist the participants in going to their venue, and vice versa.
- E. There shall be no chaperones in the LRC, but Safety and Security Personnel shall be assigned to attend the participants. In case of emergency or other concerns, participants may reach out to the Safety and Security Personnel or DRRMS personnel in the area.
- F. Provisions stated in this guideline may be adjusted. The DRRMS personnel shall be the official source of information in cases adjustments and changes may arise during the LRC.

For information, queries, and concerns, please contact Ms. April M. Sayde of the DRRMS by mobile at 0919 095 1075 (Viber), by landline at (02) 8637-4933, (02) 8635-3764, or through email at april.sayde@deped.gov.ph and drmmo@deped.gov.ph.

For information and guidance.

Annex B.

Safety, Security and Child Safeguarding Protocols and Guidelines

To ensure the safety, security, and well-being of all participating learners, chaperones, technical working groups, and service providers and a positive experience at the Learners Convergence 2024, the following detailed protocols and guidelines shall be adhered to by all individuals involved in the event:

A. General Information

1. For safety and emergency, there will be a 24/7 Help Desk (consisting of Learners Rights and Protection Focal, Safety and Security Personnel, and Medical Team) stationed at all venues, including billeting schools, for the entire duration of the event to provide immediate support, intervention and referral mechanisms as the need may arise.
2. The Help Desk shall have a counseling room and open area for possible learner activities (e.g. playing venue, coloring area, and/or other recreational activity for learner participants).
3. There shall be female safety and security personnel (both from DepEd and government armed forces) to be detailed in all billeting and activity venues.
4. The event shall abide to:
 - a. DepEd Order No. 32, s. 2019, “National Policy Framework on Learners and Schools as Zones of Peace,” that provides guidance in conducting activities involving government forces inside schools.
 - b. DepEd Order No. 39, series of 2022, “Health and Safety Protocols in Light of the COVID 19 Pandemic,” that guides ensuring the health, safety, and well-being of learners and DepEd personnel as it applies to learner formation-related activities including convergence.
 - c. DepEd Order No. 13, s. 2017, “Policy and Guidelines on Healthy Food and Beverage Choices in Schools and DepEd Offices,” to ensure the promotion and development of healthy eating habits among learners and DepEd personnel.
 - d. DepEd Order No. 40, s. 2012, “DepEd Child Protection Policy,” to minimize risk, guarantee safe space, and ensure a positive event or activity experience for all participants, organizers, and others who are involved in the event or activity in a non- discriminatory manner, ensuring equal treatment and access regardless of gender, disability, religion, ethnicity or other characteristics. Further, through the safeguarding guidelines, appropriate preventive, protective, and remedial measures will be properly implemented.
 - e. DepEd Order No. 55, s. 2013, “Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 10627 otherwise known as the Anti-Bullying Act of 2013,” to address bullying concerns that may transpire

- during the events and/or billeting quarters. The said DO, further strengthens the implementation of the DepEd Child Protection Policy.
- f. DepEd Order No. 18, s. 2015, “DepEd Guidelines and Procedures on the Management of Children-at-Risk (CAR) and Children in Conflict with the Law (CICL),” to address possible incidents of violence involving learners /participants ensuring that they are protected and their rights are respected.
 - g. DepEd Order No. 32, s. 2017, “Gender-Responsive Basic Education Policy,” to ensure that in all sporting activities and events, the principles of gender equality, gender equity, gender sensitivity, non-discrimination, and human rights provision and governance of basic education are strictly observed.
 - h. DepEd Order No. 31, s. 2022, “Child Rights Policy: Adopting the Rights-Based Education Framework in Philippine Basic Education,” ensuring that in all sporting activities and events learner/participants are recognized as rights holders and adults (i.e. coaches, trainers, parents, and/or chaperones) are duty- bearers who have corresponding obligations to uphold the rights of our learners.
 - i. DepEd Office Memorandum No. OM-OUOPS-2024-05-01115 “Guidelines on the Implementation of the Safe Spaces Act in Basic Education” ensuring the strict implementation of Republic Act No. 11313 or the “Safe Spaces Act,” promoting the protection of learners /participants from gender-based sexual harassment and violence.
5. A designated isolation area shall be provided in case a participant manifests any sign or symptom of CoVID-19 or any communicable disease during the entire activity.
 6. Drink plenty of water and rest periodically to maintain your energy and focus. Designated water stations shall be available at all venues, including billeting schools, for the entire event.
 7. Practice caution in consuming food and beverages not included in the meals provided during the event. In case of diarrhea, stomachache, allergic reactions, or food poisoning, proceed to the nearest Help Desk for medical assistance. Medical expenses shall be charged against the event contingency and/or personal funds, depending on the medical case.
 8. Stores within 100 meters of all venues, including billeting schools, shall remain tobacco-free.
 9. All participants and individuals rendering services for the event must secure and wear the LCPH Identification Cards, especially during the conduct of activities to help the event staff, safety & security personnel, and fellow participants identify you easily. Ensure that the bearer’s

emergency contact information, emergency hotlines, and local transportation fares are placed in the ID holder.

10. All participants and individuals must familiarize themselves with the emergency exits and procedures at the billeting and activity venues. Participate in the evacuation drill to be conducted in your respective billeting and activity venue.
11. In case of an emergency, listen carefully and act quickly according to instructions given by event staff or safety and security personnel.
12. Keep your personal belongings secure and with you. Never leave your bags or valuables unattended to prevent theft or loss. Avoid bringing valuable items unless necessary. Bring only what is essential to minimize the risk of loss.
13. For lost and found items, report immediately to the Help Desk.
14. Standard classrooms shall accommodate not more than 80% capacity to avoid congestion (DepEd Order 34, s. 2022).
15. Use only the designated transportation service provided by the event organizers. During travel, use a seatbelt (if available) and sit comfortably. Adhere to all safety rules during travel to avoid accidents and injuries.
16. Be cautious about sharing personal information online and offline. Protect your privacy by not disclosing personal details and actual locations during the event (including ingress and egress) on social media, within the venue/vicinity, and other platforms.
17. Everyone shall ensure respectful, non-violent, and non-sexual interactions during the event. This applies, but is not limited, to:
 - a. adult participants to learner participants;
 - b. adult participants to fellow adult participants;
 - c. learner participants to fellow learner participants; and
 - d. learner participants to adult participants.Further, the use of foul and vulgar language is prohibited.
18. Treat everyone with respect and follow the event's code of conduct. Behave courteously and respectfully towards everyone at the event. Any form of indecent acts or language will not be tolerated and will be sanctioned accordingly.
19. Obtain informed consent from fellow participants, learners' parents, legal guardians, or teachers before photographing or filming a child and submit it to the LCPH Secretariat. The Learner Convergence Philippines staff the

Learner Convergence Philippines photographer or videographer must explain how the photograph or film will be used. This adheres to the existing child protection guidelines and policies of the agency. The Safety and Security Committee will ensure a copy or access to the consent forms.

20. Refrain from doing the following potentially dangerous activities or environments to keep yourself and others safe and reduce the risk of accidents, injuries, or other adverse incidents during the entire duration of the event:
- a. Wandering alone in unfamiliar parts of the venue, billeting schools, or outside designated event areas, especially beyond curfew hours;
 - b. Entering restricted or off-limits zones;
 - c. Engaging in high-risk physical activities such as climbing structures, running in crowded areas, or roughhousing (acting or handling someone in a boisterous, violent manner);
 - d. Participating in activities that are not part of the official program without proper supervision;
 - e. Accepting invitations from strangers, unfamiliar individuals, or even family members or relatives (unless there is written permission signed by the authorized emergency contact person of the learner and verified by the chaperone) to leave the event areas or billeting schools or withdraw his/her participation to the event;
 - f. Getting into vehicles with unknown individuals or undesignated transport services;
 - g. Engaging in behaviors such as bullying, fighting, or other forms of violence;
 - h. Consuming alcohol, drugs, cigarettes, e-cigarettes, or any other controlled substances;
 - i. Taking any medications not prescribed to them by a medical professional.
 - j. Sharing personal information with strangers online or via social media;
 - k. Meeting in person with individuals they only know through the internet;
 - l. Ignoring safety warnings; and
 - m. Pushing or shoving in lines, especially in emergency situations.
21. Flammable materials or substances should be avoided at all event areas. If their use is necessary, proper safety precautions must be taken to ensure all participants' safety. Appropriate fire safety equipment and trained personnel should be readily available to handle any fire-related incidents promptly.
22. In situations where individuals get separated from their group or stranded at any of the event venues, the following protocols shall be observed:

- a. A centralized location shall be designated at each venue to temporarily accommodate stranded individuals until they can be reunited with their group/chaperone.
 - b. The assigned staff shall monitor and assist stranded individuals, providing them with basic needs like water, snacks, etc.
 - c. A log shall be maintained of all stranded individuals, including their name, group/delegation, and the circumstances that led to them being stranded.
 - d. Protocols shall be established for locating the individual's group/chaperone and facilitating their safe reunification.
 - e. Unaccompanied minors shall remain under constant supervision until reunited with their authorized guardians/chaperones.
 - f. Contingency plans shall be in place for temporary accommodation if reunification is delayed.
23. Adult delegates/participants are highly required to observe the following:
- a. They should not share a room with the learner participants except for authorized chaperons;
 - b. They should not engage in any form of inappropriate touching of the learner participants;
 - c. They should not make sexually suggestive comments to a learner participant, even in fun;
 - d. They should not allow allegations made by a learner participant to go unchallenged, unrecorded, or not acted upon;
 - e. They should maintain a safe and appropriate distance from the learner participant;
24. Use umbrellas or raincoats/ponchos to protect yourself from rain or excessive sun exposure when moving between venues or activity areas protect yourself from rain or excessive sun exposure.

B. For Learners

1. As much as possible, please stay with your assigned buddy or group/delegation to make sure that no one is left alone or lost during the event and upon return to the assigned billeting school/station. If you get separated, immediately go to a designated Help Desk or contact your chaperone/event staff/safety and security personnel.
2. All learner-participants are presumed to be in good health. Those who exhibit any symptoms of illness must report to the chaperones about their health concerns. Do not hesitate to seek help if you feel unwell or notice someone else who needs assistance. The following protocols shall be implemented to accommodate the needs of learners with disabilities and ensure their full participation:

- a. Ensure all event venues and facilities are accessible for learners with mobility disabilities, including ramps, elevators, accessible restrooms, etc.
 - b. Provide sign language interpreters for learners with hearing impairments during all sessions and activities.
 - c. Print materials in large print formats for learners with visual impairments. Arrange for assistants to guide them as needed.
 - d. Designate calm rooms/quiet spaces for learners with sensory processing issues to take breaks as needed.
 - e. Ensure dietary restrictions are accounted for learners with food allergies or special nutritional needs.
 - f. Assign dedicated staff or volunteers to provide one-on-one assistance to learners with significant disabilities throughout the event.
 - g. Provide clear communications and visual aids to ensure all information is conveyed accessibly.
3. Report any suspicious online and offline activities to a chaperone. If you encounter any suspicious behavior online and offline, inform a responsible adult immediately. Should they receive a friend request or social media message from an adult participant, they are not obliged to accept or respond.
 4. Be mindful of fellow learners' possible unhealthy behaviors and report to the chaperone for appropriate intervention.

C. For Chaperones

1. Together with the assigned learners, attend the safety briefing and participate in the evacuation drill to be conducted at the assigned billeting school and activity venues.
2. Before the event's actual conduct and moving out of the official station, conduct a safety briefing with learners highlighting the emergency procedures and contact points. Establish a buddy system among assigned learners.
3. Accompany/Supervise the learners for the whole duration of the event and should never leave them unattended. During simultaneous sessions where chaperones will have their own activity, the event organizers will assign temporary chaperones for all learners in each session venue; however, chaperones shall still supervise the safe attendance and participation of their assigned learners until their return to their respective billeting schools. If the primary assigned chaperone(s) is/are unable to perform their duties and responsibilities due to medical emergency, injury, illness

or other unforeseen circumstances, alternate chaperones shall be designated immediately to take over learner supervision. The transfer of responsibilities shall be properly documented and communicated to all concerned parties to ensure continuous monitoring and safety of learners.

4. Maintain a headcount of your assigned learners. Regularly check that all your assigned learners are present in the expected activity venue, especially during transitions between activities, or in the assigned billeting quarter/school, especially during curfew hours. Report the headcount to the safety and security committee after curfew hours.
5. Communicate the daily itinerary clearly and notify learners promptly about any changes.
6. Keep an open line of communication to share/report important information/updates/incidents with other chaperones, event organizers, and safety and security officers. Follow the ethical sharing/reporting protocols especially when handling confidential cases involving learners. Document and keep detailed records of any incidents for accountability and future reference. Address all LRP reports and concerns through observance of 5Rs:
 - a. Recognize – acknowledgment of the LRP concern raised
 - b. Record – ensure that the Intake Sheet Form is filled up or completion of an Incidental Report
 - c. Respond – Provide immediate intervention such as but not limited to counseling as may be needed, and lead in reactional activities for learner-delegates
 - d. Refer – endorse the LRP complaints to the proper agencies for immediate intervention or assistance
 - e. Report – ensure that all LRP concerns received and addressed are reported to the LRPO and the Learners' Convergence Safety and Security sub-committee on learner protection.
7. Adhere to the DO 55 s. 2013 and DO 40 s. 2012 in relation to the psychological needs of the learners. In cases of child rights and protection concerns and violations, prepare and submit an intake sheet and incident report for appropriate action and intervention.
8. Ensure you have the emergency contact information for each learner, emergency hotlines for the event, and the location of the nearest medical facilities and emergency services.
9. Carry a basic first aid kit and be prepared to handle minor injuries or illnesses. Preferably, chaperones should be trained with the basic life

support and first aid, Psychological First Aid (PFA), and Mental Health and Psychosocial Support (MHPSS).

- a. Coordinate with event transportation to ensure timely and safe travel for assigned learners. Accompany learners during transit to maintain supervision and assistance.
- b. Supervise online activities to prevent exposure to inappropriate content or risky interactions. Teach learners about digital privacy and the potential dangers of oversharing.
- c. Exercise parental authority and responsibility over the child while under their supervision, instruction, and custody. Authority and responsibility shall apply to all authorized activities whether inside or outside the premises of sporting events and venues.
- d. Keep them in their company and support, educate, and instruct them by the right precept and good example.
- e. Give them support, advice and counsel, companionship.
- f. Enhance, protect, preserve, and always keep them physically and mentally healthy.
- g. Protect them from bad company and prevent them from acquiring habits detrimental to their health, studies, and morals.
- h. Represent them in all matters affecting their interests.
- i. Inculcate the value of respect and obedience.
- j. Practice positive and non-violent discipline, as may be required under the circumstances; provided, that in no case shall corporal punishment be inflicted upon them.
- k. All incidents and cases shall be reported to the Safety and Security Committee, through channels at the DepEd-Central Office.
- l. Continuously monitor the learners for any potential after-event intervention or needs.

D. Safety and Security Committee (including health, medical, and learners' well-being)

Pre-event:

1. Conduct a thorough risk assessment to identify potential hazards and vulnerabilities specific to the event. Conduct a detailed inspection of the venue and billeting schools to identify potential safety and security risks and ensure all safety measures are in place.
2. Develop comprehensive emergency response and contingency plans that include emergency procedures, evacuation plans, and communication protocols, to handle emergencies and disasters effectively.

3. Set up clearly marked help desks and first aid stations staffed with trained personnel and functional equipment (e.g., two-way radios, megaphones) and supplies.
4. Familiarize yourself with the emergency response plans for fire, medical emergencies, natural hazards, and other critical incidents developed by the Safety and Security Committee and the Local DRRM Office.
5. Know the locations of all exits and evacuation routes. Assist in evacuating learners, chaperones, event organizers, service providers, and other event guests, if necessary.
6. Ensure all Committee members are trained on basic emergency response, including first aid, fire safety, and evacuation procedures and familiar with communication protocols, including the use of radios and emergency contact numbers. Respond promptly to medical emergencies and provide necessary assistance until professional help arrives.
7. Provide a detailed briefing to all staff and volunteers on security procedures, emergency protocols, and their specific roles.

Event proper:

1. Ensure the visible presence of all Committee members to deter potential safety and security threats or hazards. Always conduct yourself with integrity, courtesy, and respect. Always be alert and attentive.
2. Wear the proper uniform and always carry identification.
3. Use clear and concise language. In emergency situations, ensure all instructions are unambiguous.
4. Follow the established protocol for reporting incidents, suspicious activities, and security breaches.
5. Use appropriate radio procedures and codes. Keep communication brief and to the point.
6. Ensure all personnel and visitors wear the LCPH prescribed identification cards and implement access control measures (ID verification). Always verify the identity/check identification cards of all participants, event organizers, service providers, other personnel and visitors before granting access to event venues and billeting schools. Check that they are in the authorized individuals listed in the LCPH Participants Master List.

7. Monitor and control the number of attendees to avoid overcrowding and ensure compliance with venue capacity limits.
8. Ensure all emergency exits are clearly marked, unobstructed, and known to all staff, volunteers, and attendees.
9. Maintain accurate logs of entry and exit of individuals, vehicles, and deliveries.
10. Monitor surveillance systems effectively. Report and document any suspicious activity.
11. Use non-violent methods to de-escalate conflicts whenever possible.
12. Call for backup when a situation is beyond your control or poses a high risk.
13. Respond immediately to incidents. Prioritize safety and security of individuals over property.
14. Document all incidents accurately and in detail. Include time, date, location, and individuals involved.
15. Cooperate with law enforcement and emergency services. Provide them with necessary information and support.
16. Regularly inspect fire safety equipment. Ensure that fire exits are clear and accessible. Be familiar with the locations and usage of fire extinguishers.
17. Conduct and participate in evacuation drills. Ensure all personnel are aware of safety and evacuation procedures.
18. Conduct regular audits of learners' attendance, inspect billeting quarters/rooms, hold debriefing sessions or medical check-ups, and provide relaxation activities.
19. Ensure that all actions to protect participants are in the child's best interest.

Post-event:

1. Conduct a post-event review to analyze incidents and identify areas for improvement.

2. Review the established feedback mechanism for participants, event organizers, service providers, and other concerned individuals in relation to safety and security aspects of the event.

E. Service Providers

1. Facilitate a pre-departure orientation on learner safety rules.
2. Ensure all service providers wear identifiable uniforms and LCPH prescribed identification cards for easy recognition.
3. Maintain clear communication channels among all service providers and with event organizers.
4. Participate in safety and security and child safeguarding briefing to be conducted by the LCPH Secretariat and sign the Child Safeguarding Acknowledgement Receipt (AR) and receive the prescribed LCPH identification card. No service providers shall be allowed to render service for the event without a signed AR.
5. Participate in regular coordination meetings with event organizers to stay updated on safety protocols and any changes to the event plan.
6. Maintain logs for all incidents, including injuries, equipment malfunctions, and other safety and security concerns.
7. Report any incidents to event security and organizers immediately. Follow clear protocols for reporting incidents, suspicious activities, and emergencies.
8. Participate in a post-evaluation conference to analyze incidents and identify areas for improvement.

For Catering Service Providers

1. Adhere to strict food safety standards, including proper handling, storage, and temperature control of food.
2. Ensure catering staff follow rigorous personal hygiene practices.
3. Prepare a separate menu for individuals with special dietary requirements.
4. Keep the catering area clean and dispose of waste properly to avoid contamination and pests.
5. Equip the catering area with fire extinguishers and train staff in their use.

For Lighting, Sound, and Visual Operators

1. Regularly inspect all equipment for safety and functionality. Ensure all electrical installations meet safety standards.
2. Follow safe procedures for setting up and tearing down equipment. Use proper lifting techniques and equipment to avoid injuries.
3. Secure and manage cables to prevent tripping hazards. Use cable covers and signage as necessary.
4. Monitor and control sound levels to prevent hearing damage and comply with local noise regulations.
5. Ensure operators are familiar with the venue's emergency protocols and know how to quickly shut down equipment if needed.

For Transport Providers

1. Ensure all vehicles are well-maintained and meet safety standards. Perform pre-trip inspections.
2. Ensure drivers are trained in safe driving practices and emergency response procedures.
3. Provide safety briefings to passengers. Ensure all passengers use seat belts and follow safety instructions.
4. Designate safe and organized areas for pick-up and drop-off to avoid congestion and ensure pedestrian safety.
5. Equip vehicles with first aid kits, fire extinguishers, and emergency contact information.

F. For Learner Convergence Philippines Presenters/Resource Person

1. Presenters shall ensure that the visuals, words, and content presented in the Learner Convergence Philippines are age and developmentally appropriate, and follow the principles of non-discrimination, gender sensitivity, and inclusivity.
2. Presenters will have to acknowledge the diversity of the Learners Convergence Philippines participants and be sensitive about this.
3. If a certain topic discusses violence or any potentially distressing content, a trigger warning shall be placed at the start of the presentation.

4. Presenters shall also pay special attention to their language, ensuring that this is safe for learner participants.
5. All presentation materials should be vetted by the LCPH Program committee.

G. Turn-over of Physical Custody and Family Reunification Guidelines

These guidelines should only be used in the following situations to ensure the safe and orderly reunification of learners with their families, relatives, or authorized individuals:

- a. end of event when learners should be picked up by their parents, guardians, or authorized individuals, or when learners should be dropped off by their chaperones at their respective residences or the nearest strategic safe location;
- b. emergency/unexpected situations especially medical emergencies;
- c. lockdowns due to security threats;
- d. learner's behavior that necessitates their removal from the event for disciplinary reasons;
- e. family emergency or unexpected need arises, requiring a learner to leave the event early;
- f. parental/legal guardian requests to pick up their learner before the scheduled end of the event for personal reasons.

The assigned chaperones shall adhere to the following guidelines and protocols:

1. Inform families about the turnover and reunification process before the event, including the location of the turnover/reunification area and required identification. Ensure continuous communication with families during the event via group chats, text alerts, or other means.
2. Ensure all individuals authorized to pick up learners have valid identification and are listed on the learner's emergency contact and information form. If an (authorized) individual is not listed in the learner's file, verify with the primary contact of the learner before releasing the learner.
3. For medical emergencies, disciplinary issues, or any other unexpected situations requiring the learner's removal from the event or early pick-up/drop-off, contact the parent/guardian immediately and coordinate the

quickest way to reunite them with their child. Ensure all necessary medical information and incident reports are communicated clearly and completely to the parents/guardians.

4. Turnover/Reunification process should be done in an established secure area identified and supervised by the event staff (LRPO/Safety and Security personnel). Have the authorized individual sign the turnover/reunification log. Release the learner only after all checks are complete.
5. Maintain a log of all learners being turned over/reunified, including the time, name of the learner, and the individual they were released to.
6. Have consent forms signed by parents/guardians before the event, specifying who is authorized to pick up the learner.
7. In situations where participants get stranded during their travel from and to their official stations, the following protocols shall be observed:
 - a. Participants should report their situation including their locations, the number of stranded DepEd personnel, and learners, and their needs to the Safety and Security Personnel.
 - b. The concerned DRRM Coordinator in the area or responsibility where the stranded participants are located shall coordinate with their respective LGUs to provide basic needs and other resources and support to ensure their safety and well-being until they are permitted by the authorities for safe travels.
 - c. Ensure psychological first aid (PFA) and Mental Health and Psychosocial Support (MHPSS) are available in the turnover/reunification area for learners and families.
 - d. Double-check with the learner's immediate family the safe and completed turnover/reunification process.